

SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue
Regular Board of Directors Meeting
Thursday January 10, 2013 at 5:00 p.m.

MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:02 P.M. BY CHAIR J. FRANKLIN

I. ORGANIZATIONAL MEETING
SEE ATTACHMENT

II. APPROVAL OF THE AGENDA

Secretary B. Franklin made a motion to approve the agenda. The motion was seconded by Director Tucker and passed with five ayes.

III. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING DECEMBER 10, 2012.

Director Tucker moved to approve the minutes of the board meetings with a small correction. The motion was seconded by Secretary B. Franklin and passed with four ayes and one abstain vote.

IV. APPROVAL OF THE MONTHLY BILLS FOR THE MONTH OF DECEMBER 2012, INCLUDING

PAYROLL AND PETTY CASH General Manager McManus answered and clarified questions the Board asked about pay out of the bills. Secretary B. Franklin moved to approve the monthly bills, including payroll and petty cash, totaling \$56,915. The motion was seconded by Director Tucker and passed with five ayes.

V. PUBLIC COMMENT

No public present.

VI. OLD BUSINESS

A. Finance Committee Report

The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report

The committee did not meet.

C. Ad Hoc Committee Report

The committee did not meet.

D. 108 Pierpont Avenue

The Board continued reviewing the request for refund/relief from property owner at 108 Pierpont Ave. General Manager McManus updated Director Novis with background information about the request of the property owner; the commercial building on the property has been known as "The Big Yellow House". General Manager McManus contacted other surrounding Districts in regards to what they have in place if a similar request comes in. Most of the utilities have a base fee within their ordinance that stipulates that a property will be charged a minimum amount whether the property is vacant or not. The District's Ordinance provides guidelines in regards to residential dwellings but not for commercial buildings, so it was recommended by the General Manager that the Board could use the same calculation as the residential until a policy is in place for dealing with this issue. General Manager McManus also informed the Board that a base fee calculation will be included in the upcoming rate study and the new Ordinance, if one is needed. It was legal counsel's

recommendation not to provide monetary relief in these situations as the property is still connected and has the potential to use the sewer service.

General Manager McManus contacted the property owner several times to request a walk through but has not heard back. The District also never received building plans but it is understood that the owner is waiting to see who will actually be leasing the building to finalize plans to their needs. The Board requested the General Manager to contact the owner by mail to make an appointment to meet for a walk through inspection before a final decision is made on the request.

Secretary B. Franklin made a motion to table the item until the next meeting. The motion was seconded by Director Novis and passed with five ayes.

VII. NEW BUSINESS

- A. Resolution 2013-01: Resolution Rescinding the Resolution of Intention to Approve a Contract Between The Board of Administration California Public Employees' Retirement System and the Board of Directors Summerland Sanitary District.

This resolution reverses the Notice of Intent to enter into a contract with CalPERS and to exit the SBCERS. General Manager McManus mentioned that the actuary study from the SBCERS would have been \$12,000.

Director J. Franklin moved to approve Resolution 2013-01. The motion was seconded by Director Tucker and passed with the following roll call: President Colomy; Aye, Secretary B. Franklin; Aye, Director J. Franklin; Aye, Director Novis; Aye, Director Tucker; Aye.

Resolution 2013-01 was signed and sealed.

VIII. MANAGER'S REPORT

General Manager McManus gave explanation to the written report on operations, facility and collection maintenance that was provided. The District was able to purchase the CCTV van for \$15,000 from Montecito Sanitary District. General Manager McManus is expecting the CCTV van to be very useful to the District, which will provide cost savings as well.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting: Thursday February 14, 2013 at 5:00 p.m.

XI. ADJOURNMENT

The meeting was adjourned at 6:03 p.m. by unanimous consent of the Board Members present.

Respectfully submitted:

Betty Franklin
Board Secretary

Date: _____

Minutes prepared by M. Souza