

**SUMMERLAND SANITARY DISTRICT**

2435 Wallace Avenue  
Regular Board of Directors Meeting  
Thursday, September 5, 2013, at 5:00 p.m.

**MINUTES**

THE MEETING WAS CALLED TO ORDER AT 5:00 P.M. BY PRESIDENT COLOMY.

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY  
BETTY FRANKLIN  
JOHN FRANKLIN  
DAVID NOVIS  
MARTIN TUCKER

ABSENT: -

ALSO PRESENT JIM McMANUS General Manager

I. APPROVAL OF THE AGENDA

Secretary B. Franklin made a motion to approve the agenda. The motion was seconded by Director Tucker and passed with five ayes.

II. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING AUG 8, 2013.

Director J. Franklin moved to approve the minutes of the Board meeting. The motion was seconded by Director Tucker and passed with five ayes.

III. APPROVAL OF THE MONTHLY BILLS: JULY 21 THROUGH AUGUST 31, 2013, INCLUDING PAYROLL AND PETTY CASH. General Manager McManus answered and clarified questions the Board asked about pay out of the bills. Secretary B. Franklin moved to approve the bills from July 31 through August 31, 2013, including payroll and petty cash, totaling \$90,526. The motion was seconded by Director Tucker and passed with five ayes.

IV. PUBLIC COMMENT

No

V. COMMITTEE REPORTS

A. Finance Committee Report

The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report

The committee did not meet.

C. Ad Hoc Committee - Review Annual Sewer Service Rates

The committee met this afternoon; four apartment owners from the community were present. The committee received input from the owners who feel that they are disproportionately charged for the annual sewer fee. They shared information from other California Sanitation Districts about how their rates were structured. The committee expressed various concerns for offering a reduced rate. The meeting adjourned with both parties agreeing to meet after more information is gathered.

D. Ad Hoc Committee - Effluent Water Reclamation  
The committee did not meet

VI. OLD BUSINESS

A. Resolution 2013-07 Board Bylaws and Rules of Procedures

The Board of Directors received Resolution 2013-07: Board Bylaws Resolution 2013-07 for approval which replaced Resolution 2007-02.

Director Tucker moved to approve Resolution 2013-07 as presented. The motion was seconded by Director Novis. The motion was adopted by the following roll call: President Colomy; Aye; Secretary B. Franklin, Aye; Director J. Franklin, Aye, Director Novis, Aye; Director Tucker; Aye. Resolution No. 2013-07 was signed and sealed.

IX. NEW BUSINESS

A. Summerland Sanitary District Outfall Report

The Board received a copy of the outfall inspection performed by Salty Dog Dive Service August 8, 2013. The end of the outfall has two 12" diffusers and, as in other years, one diffuser is plugged up although not a concern due to the low flow. A better solution would have been two 6" diffusers. With the current situation, however, there are no environmental issues and changing the diffusers would be very costly. The buoy the cover plate is missing; General Manager will discuss this with Salty Dog.

X. MANAGERS REPORT

The General Manager provided a written report on operations, facility and collection maintenance.

- 2292 Golden Gate: Sewer line was realigned around and under garage back in 1980's without permits. Staff making arrangement to reconstruct portion of the line for ease of maintenance.
- New computers were installed and the old computers will be recycled for "computers for families".

XI. CLOSED SESSION:

*Closed Session in accordance with Government Code Section 54957  
General Manager's Contract*

Input from Directors on General Manager's contract

The Board went into closed session at 6:00 p.m. and returned into open session at 6:45 p.m. President Colomy reported that there was no action taken. The AOP committee will meet with General Manager McManus in the near future to discuss contract.

XII. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- *The Board may request agenda items for future Board meetings.*
- *Next Board meeting date.*

VII. ADJOURNMENT

Respectfully submitted:

\_\_\_\_\_  
Betty Franklin  
Board Secretary

Date: \_\_\_\_\_

Minutes prepared by M. Souza