

**SUMMERLAND SANITARY DISTRICT**  
2435 Wallace Avenue  
Regular Board Meeting  
Thursday January 8, 2015, at 5:00 p.m.

**MEETING MINUTES**

VIII. CERTIFICATE OF APPOINTMENT AND OATH OF OFFICE

*Administration of Certificate of Appointment and Oath of Office for Betty Franklin; Board of Directors position, term expiring December 7, 2018*

Certificate of Appointment and Oath of Office was administered by the President of the Board J. Franklin for Betty Franklin.

IX. ORGANIZATIONAL MEETING

See attached minutes

X. APPROVAL OF THE AGENDA

Secretary Novis moved to approve the agenda. The motion was seconded by Director Tucker and passed with the following roll call: Vice-President Colomy; Aye, Secretary Novis; Aye, Director B. Franklin; Aye, President J. Franklin; Aye; Director Tucker; Aye.

XI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 11, 2014

Director Tucker moved to approve the minutes of December 11, 2014. The motion was seconded by Vice-President Colomy. The motion passed with the following roll call: Vice-President Colomy; Aye, Secretary Novis; Aye, Director B. Franklin; Aye, President J. Franklin; Aye; Director Tucker; Aye.

XII. APPROVAL OF THE MONTHLY BILLS OF DECEMBER 2014, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills.. Director B. Franklin moved to approve the bills for December, 2014, including payroll and petty cash, totaling \$80,968. The motion was seconded by Secretary Novis and passed with the following roll call: Vice-President Colomy; Aye, Secretary Novis; Aye, Director B. Franklin; Aye, President J. Franklin; Aye; Director Tucker; Aye.

XIII. PUBLIC COMMENT

None

XIV. COMMITTEE REPORTS

A. Finance Committee Report

Vice-President Colomy informed the Board that the Finance Committee met today at 4:00 pm to discuss pumping charges. The pumping charges display inequity: As of now there are 13 properties with pumping charges that are served by lift station I, there is one property with a pumping charge

served by lift station II and one property with a pumping charge served by lift station III. The cost allocation is concentrated on the properties that are being served by Lift station I and these properties are paying for the majority of all three lift station operating cost.

The Finance Committee is proposing to modify Ordinance #15 to add language that the Board and General Manager can determine lower pumping fees when deemed necessary. When its time for the new rate study pumping charges will be revised.

The Finance Committee also discussed the charges of 120 Pierpont (formerly Big Yellow House). Per February 2014 a new yoga studio will open up and this health club user classification will be added to the discounted rate.

B. Administration, Operations & Personnel (AOP) Committee Report

The AOP Committee did not meet.

XV. NEW BUSINESS

A. Financial Status Report

The Board of Directors reviewed the Financial Status Report of second quarter FY 2014-15 and General Manager Sullivan gave explanations where needed

IX. MANAGERS REPORT

The General Manager provided a written report on operations, facility and collection maintenance. One of the main focus is to visit all the establishments to determine if they are in compliance with the Fats, Oils and Grease (FOG) program. The grease traps/interceptors at both Summerland Beach Cafe and Cantwell are not in compliance and repairs/replacements are being made. General Manager Sullivan would like to make some changes to the FOG Ordinance #12 and will present the changes at the next Board meeting. A short discussion took place of Summerland's commercial properties as to changes of use and how that affects the sewage rate.

X ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting is February 12, 2015 at 5.00pm.
- Modification of Ordinance #15
- Determination of rates for commercial properties at surrounding Districts
- Board Meeting Compensation

ADJOURNMENT

The meeting was adjourned at 6:10 pm.

Respectfully submitted:

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David Novis  
Board Secretary

Date: \_\_\_\_\_

Minutes prepared by M. Souza