

SUMMERLAND SANITARY DISTRICT
2435 Wallace Avenue
Regular Board Meeting
Thursday October 8, 2015 at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:02 P.M. BY PRESIDENT J. FRANKLIN

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
 DAVID NOVIS
 BETTY FRANKLIN
 JOHN FRANKLIN
 MARTIN TUCKER

ABSENT: -

ALSO PRESENT: MIKE SULLIVAN General Manager
 MARJON SOUZA Office Manager/Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director Tucker moved to approve the agenda. The motion was seconded by Director Colomy and passed with five ayes.

IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 10, 2015

Director Colomy moved to approve the minutes of the regular meeting of September 10, 2015, The motion was seconded by Director B. Franklin and passed with five ayes.

V. APPROVAL OF THE MONTHLY BILLS FOR SEPTEMBER 2015, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director Novis moved to approve the bills for September 2015, including payroll and petty cash, totaling \$87,301. The motion was seconded by Director Colomy and passed with five ayes.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report
The committee did not meet.

- B. Administration, Operations & Personnel (AOP) Committee Report
The committee did not meet.

VIII. NEW BUSINESS

A. Financial Status Report

The Board of Directors reviewed the Financial Status Report, first quarter FY 2015-16. General Manager Sullivan answered and clarified questions the Board asked about the budget and the Board was very pleased with the financial status as presented. General Manager Sullivan informed the Board that a new Capital Facilities Fund (CFF) has been set up. This fund is required by Government Code 66013. All Capital Recovery fees are being deposit in the CFF and monies can be used for repairs and upgrades of facilities and the collection system. The CFF can be increased without taking monies out with the goal of rebuilding a necessary capital spending reserve.

B. Request For Minimum Wage Compensation For Internship Position Operator-In-Training (OIT)

General Manager Sullivan requested the Board of Directors to approve minimum wage compensation for the Internship position (24 hours per week) retro-active per September 16, 2015. A cost schedule for the fiscal year was presented. The compensation cost for the OIT will be almost balanced out in the FY budget by not needing to hire a contract service for mainline cleaning.

Director Colomy moved to approve the request for minimum wage compensation for the OIT internship position retro-active per September 16, 2015. The motion was seconded by Director B. Franklin and passed with five ayes.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager provided a written report on operations, facility and collection maintenance. FOG program:

- Pacifica: About 25 pounds of grease was recovered at Lift Station III. The grease trap at Pacifica was not working properly even after the repair last year. After a meeting on-site, Pacifica decided to install a new 750 gallon grease interceptor.
- The Nugget restaurant is out of compliance and is discharging grease into the main pipeline due to a faulty grease interceptor. The Nugget received a letter to have the grease interceptor repaired by May 30, 2015, but the interceptor was deemed beyond repair. Since May 2015 bids were received for a new grease interceptor, but no action has been taken. The Nugget received another letter in September 2015 stating that they are in violation and fines can be imposed if the issue is not addressed by October 30, 2015. Mr. Montgomery requested to install a smaller grease interceptor due to financial hardship. One issue often overlooked is that a smaller interceptor needs to be pumped more often. General Manager Sullivan would approve a 450 gallon size, but not smaller than that.
- Tinkers Restaurant: During inspection of the grease trap, it was discovered that it missed a flow restrictor. Mr. Tingstrom received a letter, and the issue will be resolved within the next few weeks.

Lift Station I: The property at Lift Station I (Carey Place) was deeded over in 2011 by the County of Santa Barbara to Summerland Sanitary District. The property at that time was assessed with \$0 value, but was never appraised. Tracey Solomon, the District's accountant, recommended to add an asset value to the balance sheet. One of the reasons to do this is that it could help by offsetting liability monies that will be added to this year's balance sheet. The Board agreed on adding the property to the list of assets, but with a zero dollar value. The Board did not deem it necessary to hire an appraiser to determine a possible value: the property was assessed with zero value and it can never be build or developed. A question about property liability came up. The B 11/12/2015 Board requested staff to look into property liability and how the property and public was insured if something would happen that can cause financial hardship. The item will be placed on the agenda for the next Board meeting.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Property liability coverage for Carey-Place (Lift station I)
- Next Board meeting is November 12, 2015

XI ADJOURNMENT

The meeting was adjourned at 5:53 pm.

Respectfully submitted:

David Novis
Board Secretary

Date: _____

Minutes prepared by M. Souza