

SUMMERLAND SANITARY DISTRICT
2435 Wallace Avenue
Regular Board Meeting
Thursday, October 13, 2016, at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:01P.M. BY PRESIDENT COLOMY

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
 BETTY FRANKLIN
 JOHN FRANKLIN
 DAVID NOVIS
 MARTIN TUCKER

ABSENT: -

ALSO PRESENT: MIKE SULLIVAN General Manager
 MARJON SOUZA Office Manager/Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director Novis moved to approve the agenda. The motion was seconded by Director J. Franklin and passed with five ayes.

IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 2, 2016

Director B. Franklin moved to approve the minutes of the regular meeting of September 8, 2016. The motion was seconded by Director J. Franklin and passed with five ayes.

V. APPROVAL OF THE MONTHLY BILLS FOR SEPTEMBER 2016, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan handed out the disbursement report to the Directors and answered and clarified questions the Board asked about pay out of the bills. Director Tucker moved to approve the bills for September 2016, including payroll and petty cash, totaling \$72,455. The motion was seconded by Director Novis and passed with five ayes.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report
The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report
The committee did not meet.

VIII. NEW BUSINESS

A. Resolution 2016-05 Conflict of Interest Code

Board considered adopting Resolution 2016-05 Conflict of Interest Code which will repeal Resolution 2004-04.

Director B. Franklin moved to adopt Resolution 2016-05 Conflict of Interest Code. The motion was seconded by Director Tucker and passed with the following roll call: Director Colomy; Aye, Director B. Franklin; Aye, Director J. Franklin; Aye, Director M. Tucker; Aye. Director Novis; Aye.

Resolution No. 2016-05 was signed and dated.

B. Financial Reports September 2016

The Board reviewed the monthly Financial Status and Cash Balances Reports for Fund 5215 & 5216 of September 2016 for acceptance. General Manager Sullivan gave explanation where requested.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

General Manager Sullivan provided a written report on operations, facility and collection maintenance. In addition to the report General Manager Sullivan informed the Board that a claim by the property owner of 2428 Shelby was filed. The District's insurance company SDRMA received the claim and will handle further processing and correspondence with the claimant. The District received a property tax bill 2014-15 with a late charge fee from the Gary Place (lift station I). After the County of SB deeded the property in 2012 to the District the property tax fee was not transferred until now. The property tax fee, including the late fee of \$90, was paid this week.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date: November 10, 2016

XI. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

Respectfully submitted:

Betty Franklin
Board Secretary

Date: _____

Minutes prepared by M. Souza