

SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue
Regular Board Meeting
Thursday, February 11, 2016, at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:04 P.M. BY PRESIDENT COLOMY

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
DAVID NOVIS
BETTY FRANKLIN
JOHN FRANKLIN
MARTIN TUCKER

ABSENT: -

ALSO PRESENT: MIKE SULLIVAN General Manager
MARJON SOUZA Office Manager/Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director Tucker moved to approve the agenda. The motion was seconded by Director Novis and passed with five ayes.

IV. APPROVAL OF THE MINUTES OF THE ORGANIZATIONAL AND REGULAR BOARD MEETING OF JANUARY 14, 2016

Director Tucker moved to approve the minutes of the organizational and regular meeting of January 14, 2016. The motion was seconded by Director J. Franklin and passed with five ayes.

V. APPROVAL OF THE MONTHLY BILLS FOR JANUARY 2016, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director J. Franklin moved to approve the bills for January 2016, including payroll and petty cash, totaling \$66,132. The motion was seconded by Director Tucker and passed with five ayes.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report
The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report

The committee did not meet. General Manager Sullivan is calling upon a meeting for the AOP Meeting for job evaluation.

VIII. OLD BUSINESS

A. Verano Del Mar, LLC

Verano Del Mar, LLC requested that the annual sewer service charge for the restaurant be reduced. The Board requested further consideration. General Manager Sullivan spoke with the property owner, Mr. Paul Franz, in regards to this matter. The lease for the new restaurant tenant fell through, and Mr. Franz does not expect a new tenant anytime soon. Mr. Franz informed the General Manager that it could take anywhere from 12 to 18 months, before a tenant will be found, since more improvements to the building are expected. The conversation between the General Manager and Mr. Franz gave the Board clarity of the status of the restaurant.

Director J. Franklin made a motion to reduce the restaurant annual sewer fee to the previous year's agreement of 62.7% for FY2015/16. The agreement will be revisited every year. The motion was seconded by Director B. Franklin and passed with five ayes.

B. District Long Term Liabilities

The General Manager requested approval from the Board for recording long-term liabilities in District's financial system (FIN) under equity line item accounts. Recording obligations under liabilities and equity line items accounts will provide transparency. The General Manager showed the Board the District's current balance sheet and the proposed balance sheet with the obligations listed under Equity line item accounts.

Director B. Franklin moved to approve recording of the Summerland Sanitary District long-term liabilities, like OPEB, Casmalia (Deposits) and Long-Term Pension Liability under Equity with line items accounts 2347 and 2344. The motion was seconded by Director J. Franklin and passed with five ayes.

IX. NEW BUSINESS

A. Organizational Meeting Procedures

The General Manager explained to the Board the procedure process according to Resolution 2013-07: Board Bylaws and Procedures. Director Novis expressed his appreciation for the Board and as newest member mentioned that the Board could consider alternating on positions like the Santa Barbara Board of Supervisors or City of Carpinteria. Director Novis' input was appreciated. Currently, Directors can nominate themselves for a position on the Board during the Organizational Meeting.

B. Procedure for Adding Sewer Service Charges to a Parcel.

General Manager Sullivan explained the procedure to the Board of Directors with information from Ordinance No. 16 and an example letter. It is the duty of each owner of the property to report a second dwelling unit, even if the second dwelling unit is unpermitted. A short discussion took place in regards to the letter, and some changes were made to the notice letter.

IX OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager provided explanation to the written report on operations, facility and collection maintenance. An update on the District financial cash status was given.

X ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date: March 10, 2016.

XI ADJOURNMENT

The meeting was adjourned at 5:59pm.

Respectfully submitted:

Betty Franklin
Board Secretary

Date: _____

Minutes prepared by M. Souza