

SUMMERLAND SANITARY DISTRICT
2435 Wallace Avenue
Regular Board Meeting
Thursday, February 9, 2017, at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:00 P.M. BY PRESIDENT TUCKER

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
 BETTY FRANKLIN
 JOHN FRANKLIN
 DAVID NOVIS
 MARTIN TUCKER

ABSENT: -

ALSO PRESENT: MIKE SULLIVAN General Manager
 MARJON SOUZA Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director Novis moved to approve the agenda. The motion was seconded by Director B. Franklin and passed with fives ayes.

IV. APPROVAL OF THE MINUTES OF THE ORGANIZATIONAL AND REGULAR BOARD MEETING OF JANUARY 12, 2017

Director J. Franklin moved to approve the minutes January 12, 2017 with a minor adjustment made. The motion was seconded by Director Novis and passed with fives ayes.

V. APPROVAL OF THE MONTHLY BILLS FOR JANUARY 2017, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director Colomy moved to approve the bills for January 2017, including payroll and petty cash, totaling \$65,983. The motion was seconded by Director J. Franklin and passed with five ayes.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report
The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report
The committee did not meet.

VIII. NEW BUSINESS

A. Annual Report 2016

General Manager Sullivan gave a brief explanation and presentation of the Annual Report 2016 submitted to the State Water Resources Control Board. There were no violations to report. A hard copy of the report is available to the public at the District's office and is also uploaded on the Summerland Sanitary District website.

B. Financial Reports January 2017

The General Manager submitted a Financial Status and Cash Balances Reports for Fund 5215 & 5216 provided explanation where requested.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

General Manager Sullivan provided a written report on operations, facility and collection maintenance. There were two bids received for pouring a concrete vault for the exposed valve located near the effluent tank. One bid was received by Hemming Concrete with an amount that ranged between \$10,000 and \$13,000 a second bid was received by Brian Howe Construction with a total of \$4,800. Brian Howe Construction has performed several concrete jobs for the District in the past. The General Manager proposed to hire Brian Howe Construction for pouring the concrete vault; the Board agreed with the decision.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date: March 9, 2017.

XI. ADJOURNMENT

The meeting was adjourned at 5:40 p.m.

Respectfully submitted:

Betty Franklin
Board Secretary

Date: _____

Minutes prepared by M. Souza