

SUMMERLAND SANITARY DISTRICT
2435 Wallace Avenue
Regular Board Meeting
Thursday March 9, 2017, at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:00 P.M. BY PRESIDENT TUCKER

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
 BETTY FRANKLIN
 JOHN FRANKLIN
 DAVID NOVIS
 MARTIN TUCKER

ABSENT: MARJON SOUZA Clerk to the Board

ALSO PRESENT: MIKE SULLIVAN General Manager

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director John Franklin moved to approve the agenda. The motion was seconded by Director Colomy and passed with fives ayes.

IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 9, 2017

Director B. Franklin moved to approve the minutes February 9, 2017. The motion was seconded by Director J. Franklin and passed with fives ayes.

V. APPROVAL OF THE MONTHLY BILLS FOR FEBRUARY 2017, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director Novis moved to approve the bills for February 2017, including payroll and petty cash, totaling \$73,263. The motion was seconded by Director J. Franklin and passed with five ayes.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report
The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report
The committee did not meet.

VIII. NEW BUSINESS

A. CSDA Board of Directors Call for Nominations Seat C.

CSDA is in search for independent Special District Board Members, or their General Manager who are interested in leading the Direction of CSDA for the 2018-2020 term. Information and a sign-up sheet was included in the Board package. The Board and General Manager did not express interest in the position.

B. SDRMA Notification of Nominations- 2017 Election.

Four SDRMA Director seats are up for election with a nomination filing deadline May 5, 2017. The Term of Office is January 2018 and expires December 31, 2021. Information and a sign-up sheet was included in the Board meeting package. The Board members did not express interest in the position.

C. Financial Status Report February 2017

The General Manager submitted Financial Status and Cash Balances Reports for Fund 5215 & 5216. General Manager Sullivan went over the budget and answered questions clarifying expenditures. Projected year end results were discussed with the Board. General Manager Sullivan suggested a \$100,000 transfer from the operational budget into the capital facilities fund to bring up the reserve. This should be a board action before the end of the year. President Tucker announced that financial status report has been noticed and filed.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

General Manager Sullivan provided a written report on operations, facility and collection maintenance. Director Novis expressed that the District has interest in clean water and would like the District Board to act in regards to supporting Senate Bill 44, Coastal Oil Well Cleanup and Remediation. The District sent letters in support of SB 44. Further involvement by the Board is encouraged. The District's transparency certificate of excellence is still in progress and is close to completion. General Manager Sullivan contacted a company to receive information in regards to outfall repair and replacement to be prepared for future replacement and cost.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date: April 13, 2017.
- Senate Bill 44; Coastal Oil Well Cleanup and Remediation

XI. ADJOURNMENT

The meeting was adjourned at 5:40 p.m.

Respectfully submitted:

Betty Franklin
Board Secretary

Date: _____

Minutes prepared by M. Souza