



SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue
Regular Board of Directors Meeting
Thursday, March 8, 2018, at 4:57 p.m.

MINUTES

THE MEETING WAS CALLED TO ORDER AT 4:57 P.M. BY PRESIDENT TUCKER.

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
DAVID NOVIS
MARTIN TUCKER
JOHN FRANKLIN

ALSO, PRESENT

MIKE SULLIVAN
SHARON SAMSKI

General Manager
Office Manager/Clerk to the Board

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

none

IV. NEW BUSINESS

Director J. Colomy moved to amend item IX A. at this time. The Governing Board of the Summerland Sanitary District will review letters of interest from candidates that applied and will consider filling Board vacancy position by appointment. Director J. Franklin second the motion.

Two members of the Public were present as interested candidates for the Board vacancy position. Jim Witmer and Don Hedden. President M. Tucker received "yes" from both candidates on the following questions:

Mr. Witmer and Mr. Hedden are both registered voters in Santa Barbara County, both are familiar with Special Districts, available for Board meeting schedules, filing a Statement of Economic Interest disclosure requirement is not a problem, willing to stand for a full four-year term of office. When asked if either have ever served in a public elective office before, both candidates responded "no."

Various Board members also provided comment.

Director J. Franklin noted that the Board is held legally liable for public issues.

Director J. Colomy stated the Board's job/responsibility as Director is first and foremost the position. Summerland is a very small town and small community.

President Tucker explained to the candidates that the position is covered by the Brown Act. The Directors are prohibited by law from holding a “non- notice” meeting.

Director D. Novis commented it is a good idea to attend a seminar on the Brown Act.

Both candidates declined to remain for the appointment discussion during the open session. Director J. Franklin motioned for the approval of Jim Witmer for the Board. Director, D. Novis seconded the motion. Jim Witmer received four aye votes as the new Board of Director.

V. APPROVAL OF THE AGENDA

Director J. Franklin moved to approve the Agenda. The motion was seconded by Director J. Colomy and passed with four ayes.

VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 8, 2018 AND AOP COMMITTEE MEETING ON FEBRUARY 21, 2018

J. Franklin moved to approve the minutes for the regular board meeting of February 8, 2018 and the AOP Committee Meeting on February 21, 2018. The motion was seconded by Director J. Colomy and passed with five ayes.

VII. APPROVAL OF THE MONTHLY EXPENSES FOR THE MONTH OF FEBRUARY 2018, INCLUDING PAYROLL AND PETTY CASH

General Manager Mike Sullivan answered and clarified questions the Board had about pay out of bills. Director D. Novis moved to approve the monthly bills, including payroll and petty cash. The motion was seconded by J. Franklin and passed with four ayes.

VIII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee will update the Board.

B. Administration, Operations & Personnel (AOP) Committee Report

The AOP Committee will update the Board.

Director J. Franklin and Director D. Novis were present for the February 21, 2018 AOP Meeting to review Mike Sullivan’s General Manager contract term and performance review. Information was only exchanged.

VIII. OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager will provide a written report on operations, facility and collection maintenance

Mike Sullivan reported an extension for the permit was approved with 0 violations.

IX. NEW BUSINESS

A. Financial Report FY 2017/18. General Manager Sullivan discussed the financial report. Director J. Colomy inquired about the cost of the Rate Study. The cost was \$16,500. J. Colomy thanked General Manager Sullivan and asked if there were additional comments from the Board; there were none.

B. Closed session in accordance with Government Code Section 54957
Public Employee Performance Evaluation

Title: District Manager

Closed Session Report- President Tucker reported that information was exchanged and no reportable action was taken.

V. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

A. J. Colomy noted to the Board that an Agenda item for the next Board meeting will be the swearing in of the new Board member.

B. Finance Committee Meeting April 4, 2018 @ 10:00 am regarding Preliminary Budget Review.

C. Next Board Meeting date: April 12, 2018 @ 5:00 pm.

XI. ADJOURNMENT

The meeting was adjourned at 6:40 pm by a motion from J. Franklin and seconded by D. Novis.

Respectfully submitted:

Martin Tucker
President

Date: _____

Minutes prepared by S. Samski