

SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue
Regular Board Meeting
Thursday April 9, 2015, at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:02 P.M. BY PRESIDENT J. FRANKLIN

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
BETTY FRANKLIN
JOHN FRANKLIN
DAVID NOVIS
MARTIN TUCKER

ABSENT: None

ALSO PRESENT: MIKE SULLIVAN General Manager
MARJON SOUZA Office Manager/Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director B. Franklin moved to approve the agenda. The motion was seconded by Director Tucker and passed unopposed.

IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 12, 2015

Director Tucker moved to approve the minutes of the regular meeting of March 12, 2015. The motion was seconded by Director Colomy and passed unopposed.

V. APPROVAL OF THE MONTHLY BILLS FOR MARCH 2015, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills..
Director Tucker moved to approve the bills for March 2015, including payroll and petty cash, totaling \$52,873. The motion was seconded by Director Colomy and passed unopposed.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report

The committee did not meet. General Manager Sullivan requested a budget review meeting.
This finance committee meeting is scheduled for Wednesday April 29, 2015 at 4:00 pm.

B. Administration, Operations & Personnel (AOP) Committee Report

The committee did not meet

VIII. OLD BUSINESS

A. Employee Benefits; Health Care and Dental Insurance

A continued review of Dental and Healthcare Benefits took place for employees with a hire date before March 27, 2014. After a discussion the Board decided to keep the current benefit in place.

IX. NEW BUSINESS

A. Lift Station Charges Finney Street Properties

The Board considered reducing the lift station charges per July 1, 2015 assessed for the Finney Street Lift Station Properties.

The draft letter to the residential property owners regarding reducing the lift station charges was reviewed and approved by the Board. Director B. Franklin will proof the letter and return it to staff. The letter will be mailed out in June 2015.

General Manager Sullivan recommended a review of the lift station charges with the next rate study in 2017 and to consider incorporating this cost in the overall operating budget. To separate lift station expenses from general operating expenses is an uncommon practice.

Director B. Franklin made a motion that the lift station charges assessed for the Finney Street lift station properties shall be reduced to the annual rate of \$800 based on presented evidence. The motion was seconded by Director Colomy and passed unopposed.

B. Financial Report FY2014-15- 3rd Quarter

The Board reviewed the financial report.

IX MANAGER'S REPORT: OPERATIONS FACILITY AND COLLECTION REPORT

General Manager Sullivan provided a written report on operations, facility and collection maintenance and gave an oral explanation were needed.

X ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting is May 14, 2015 at 5:00 pm.
- Budget FY 2015-16

ADJOURNMENT

The meeting was adjourned at 6:00 pm.

Respectfully submitted:

David Novis
Board Secretary

Date: _____

Minutes prepared by M. Souza