

SUMMERLAND SANITARY DISTRICT
2435 Wallace Avenue
Regular Board Meeting
Thursday, April 7, 2016, at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:02 P.M. BY PRESIDENT COLOMY

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
 BETTY FRANKLIN
 JOHN FRANKLIN
 DAVID NOVIS
 MARTIN TUCKER

ABSENT: -

ALSO PRESENT: MIKE SULLIVAN General Manager
 MARJON SOUZA Office Manager/Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director J. Franklin moved to approve the agenda. The motion was seconded by Director Novis and passed with five ayes.

IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 10, 2016

Director Novis moved to approve the minutes of the regular meeting of March 10, 2016. The motion was seconded by Director Tucker and passed with five ayes.

V. APPROVAL OF THE MONTHLY BILLS FOR MARCH 2016, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director Tucker moved to approve the bills for February 2016, including payroll and petty cash, totaling \$57,243. The motion was seconded by Director Novis and passed with five ayes.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report
 The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report

The committee did meet March 28, 2016. Director B. Franklin handed out a draft version for the employee survey form. The Directors will be asked for their input, and the item will be placed on the agenda for the next regular Board meeting. Employee evaluation will be discussed under closed agenda item XI.

VIII. NEW BUSINESS

A. Resolution 2016-01 Candidate's Statement

The Board is required to adopt certain policies in regard to statement of candidates who run for office as members of the governing board of the District. The Board held a brief discussion on who should be responsible for the cost of printing, handling and mailing the candidate's statement and decided that this should be the candidate's responsibility.

Director J. Franklin moved to adopt Resolution No. 2016-01 with the following: cost of printing, handling and mailing the candidate's statement is the "candidate's" responsibility. Candidate's statement should not exceed more than 200 words. Director Tucker seconded the motion, and the motion passed with five ayes.

B. Financial Report 3rd Quarter FY2015-16

General Manager Sullivan distributed new financial reports, as some adjustment entries were made after the report was printed and sent to the Directors. General Manager also provided cash balances of the operating fund and capital facilities fund. A steady increase was noted in the reserve account.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager provided explanation to the written report on operations, facility and collection maintenance.

A letter of opposition was presented for the Senate Bill 885, which eliminates the ability of public agencies to contract with engineers and architects for upfront legal defense cost against claims related to project design work. The letter was discussed and signed by President Colomy on behalf of the Board.

Director Novis said that he would like the District to support an upcoming bill that requires pharmacies to take drugs back. Director Tucker said that this Senate bill is already on the floor (SB1229). General Manager Sullivan will look into a support letter and will report back to the Board.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date: Thursday May 5, 2016.
- Employee Evaluation Form

At this time the Clerk of the Board left the meeting.

XI CLOSED SESSION

*Closed Session in accordance with Government Code Section 54957
Public Employee Performance Evaluation
Title: District Manager*

President Colomy announced that the Board went into closed session at 6:07 p.m. The Board reconvened at 6:37 p.m.; no action was taken. Public Employee Performance Evaluation will be further discussed during the regular board meeting of May 5, 2016.

XII ADJOURNMENT

The meeting was adjourned at 6.38 p.m.

Respectfully submitted:

Betty Franklin
Board Secretary

Date: _____

Minutes prepared by Marjon Souza, Board Clerk