

SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue
Regular Board Meeting
Thursday May 14, 2015 at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:02 P.M. BY PRESIDENT J. FRANKLIN

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
BETTY FRANKLIN
JOHN FRANKLIN
DAVID NOVIS (5:20 pm)

ABSENT: MARTIN TUCKER

ALSO PRESENT: MIKE SULLIVAN General Manager
MARJON SOUZA Office Manager/Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director J. Colomy moved to approve the agenda. The motion was seconded by Director B. Franklin and passed with three ayes and two absent votes (Director Tucker and Novis).

IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF APRIL 9, 2015

Director B. Franklin moved to approve the minutes of the regular meeting of April 9, 2015. The motion was seconded by Director Colomy and passed with three ayes and two absent votes (Director Tucker and Novis).

V. APPROVAL OF THE MONTHLY BILLS FOR APRIL 2015, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills.. Director Colomy moved to approve the bills for April 2015, including payroll and petty cash, totaling \$66,889. The motion was seconded by Director Colomy and passed with three ayes and two absent votes (Director Tucker and Novis).

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report

The finance committee did meet April 29, 2015. Director Colomy said that the committee will give a report and recommendation under new business items A and B.

- B. Administration, Operations & Personnel (AOP) Committee Report
The committee did not meet

VIII. NEW BUSINESS

A. Cost of Living Adjustment FY 2015-16

The Board considered a cost-of-living pay adjustment according to Resolution 2007-09. The Finance Committee recommended a 1% Cost of Living increase for all employees and a 4% merit increase for the General Manager and Office Manager. Since only three members of the Board were present Director Colomy requested to table items A and B for the next Board meeting. All directors agreed.

B. Budget FY 2015-16

The Board will discuss the preliminary budget FY 2015-16 for acceptance.
This item was tabled for the next Board Meeting.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager provided a written report on operations, facility and collection maintenance. At this point Director Novis joined the meeting.

- Mr. Nesbitt submitted plans for a new agricultural building. A Capital Recovery Fee is required for the new agricultural building.
- Pollock Trust submitted plans for property conversion.
- Staff completed inspection of all restaurant and grease traps/interceptors.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- COLA and approval of Budget FY 2015-16.
- Next Board meeting date is June 11, 2015.
- Status report of district's vehicles for next meeting

XI. ADJOURNMENT

The meeting was adjourned at 5:47 pm.

Respectfully submitted:

David Novis
Board Secretary

Date: _____

Minutes prepared by M. Souza