

**SUMMERLAND SANITARY DISTRICT**  
2435 Wallace Avenue  
Regular Board Meeting  
Thursday June 8, 2017, at 5:00 p.m.

**MEETING MINUTES**

THE MEETING WAS CALLED TO ORDER AT 5:00 P.M. BY PRESIDENT TUCKER

**I. ROLL CALL**

DIRECTORS PRESENT: JOLENE COLOMY  
BETTY FRANKLIN  
JOHN FRANKLIN  
DAVID NOVIS  
MARTIN TUCKER

ABSENT: MARJON SOUZA Clerk to the Board

ALSO PRESENT: MIKE SULLIVAN General Manager

PUBLIC: NONE

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF THE AGENDA**

Director Novis moved to approve the agenda. The motion was seconded by Director J. Franklin and passed with fives ayes.

**IV. CLOSED SESSION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECION 54956.6**

President Tucker announced that the Board went into closed session at 5:07 p.m.

*Title: Pending Litigation*

*Santa Barbara Superior Court Case No.17CV01699*

*Cecelia Lord v. Summerland Sanitary District*

**V. RECONVENE OPEN SESSION**

President Tucker announced that the Board reconvened the meeting at 6:00 p.m. and reported that information was exchanged regards to the Pending Litigation. No action was taken.

**VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 11, 2017**

Director Novis moved to approve the minutes. The motion was seconded by Director J. Franklin and passed with fives ayes.

**VII. APPROVAL OF THE MONTHLY BILLS FOR MAY 2017, INCLUDING PAYROLL AND PETTY CASH**

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director B. Franklin moved to approve the bills for May 2017, including payroll and petty cash, totaling \$68,593. The motion was seconded by Director J. Franklin and passed with five ayes.

**VIII. PUBLIC COMMENT**

None

IX. COMMITTEE REPORTS

A. Finance Committee Report

The Committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report

The AOP Committee did not meet.

X. NEW BUSINESS

A. Resolution 2017-01

*The Board considered adoption of Resolution 2017-01: Setting the date for a hearing and giving notice thereof of election to collect sewer service charges on the County tax roll for the fiscal year 2017-18.*

Director Colomy moved to adopt Resolution 2017-01. The motion was seconded by Director B. Franklin and passed with the following roll call: Director Colomy; Aye, Director J. Franklin; Aye, Director B. Franklin; Aye, Director Novis; Aye, Director Tucker; Aye.

Resolution 2017-18 was signed and sealed.

B. Notice of Hearing Announcement

*The Board considered adoption of the announcement of a hearing held on July 13, 2017 in connection with the collection of sewer service charges on the County tax roll.*

The Notice was reviewed and Director Colomy moved to approve the announcement of the hearing. The motion was seconded by Director B. Franklin and passed with five ayes.

The notice was signed by the Board Secretary.

C. Letter of Engagement from Bartlett, Pringle & Wolf, LLP- Audit of the Financial Statements for FY2016/17

*Summerland Sanitary District received a Letter of Engagement from Bartle Pringle & Wolf LLP with outline of proposed work and fees.*

The of letter of engagement and fee received from Bartle Pringle & Wolf LLP was reviewed.

Director Colomy moved to approve the letter of engagement as presented. The motion was seconded by Director B. Franklin and passed with five ayes.

The letter of engagement was signed by General Manager Sullivan.

D. Resolution 2017-02 of the Governing Body of the Summerland Sanitary District for the election of Directors to the Special District Risk Management Authority Board of Directors.

*The Board of Directors were requested to approve Resolution 2017-02 and vote for four (4) candidates listed on the 2017 Election Ballot.*

The Board discussed the candidates.

Director J. Franklin moved to vote for the three incumbents: Scheafer, Aranda, Bracy and for Unruh of Kern County Cemetery District. The motion was seconded by Director B. Franklin and was passed with the following roll call: Director Colomy; Aye, Director J. Franklin; Aye, Director B. Franklin; Aye, Director Novis; Aye, Director Tucker; Aye.

Resolution 2017-02 was signed and sealed.

E. Financial Status Report May 2017

*The General Manager submitted Financial Status and Cash Balances Reports for Fund 5215 & 5216 and will give explanation where requested.*

The Board reviewed the information.

IX OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager provided a written report on operations, facility and collection maintenance. The District received one application for the position of Treatment Plant Operator I. Mr. Eduardo Nava will be hired per July 1, 2017.

X ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date: July 13, 2017.

XI ADJOURNMENT

The meeting was adjourned at 6:18 p.m.

Respectfully submitted:

\_\_\_\_\_  
Betty Franklin  
Board Secretary

Date: \_\_\_\_\_

Minutes prepared by M. Souza