

SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue
Regular Board Meeting
Thursday July 9, 2015 at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:01 P.M. BY PRESIDENT J. FRANKLIN

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
BETTY FRANKLIN
JOHN FRANKLIN
DAVID NOVIS
MARTIN TUCKER

ABSENT: -

ALSO PRESENT: MIKE SULLIVAN General Manager
MARJON SOUZA Office Manager/Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director Novis moved to approve the agenda. The motion was seconded by Director Tucker and passed with five ayes.

IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 11, 2015

Director Tucker moved to approve the minutes of the regular meeting of June 11, 2015 with a small correction. The motion was seconded with the amendment by Director Colomy and passed with five ayes.

V. APPROVAL OF THE MONTHLY BILLS FOR JUNE 2015, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director Colomy moved to approve the bills for June 2015, including payroll and petty cash, totaling \$55,039. The motion was seconded by Director Novis and passed with five ayes.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report
The committee did not meet.

- B. Administration, Operations & Personnel (AOP) Committee Report
The committee did not meet.

VIII. NEW BUSINESS

- A. Notice of hearing on report to collect Summerland Sanitary District Sewer Charges on County Tax Roll.

President J. Franklin announced that the Summerland Sanitary District published the notice in the Santa Barbara News Press on June 12 and June 19, 2015.

- B. Resolution No. 2015-04

Resolution of the governing Board of Summerland Sanitary District agreeing that the alternative method of distribution of property tax levies & assessment be applicable to tax levies made by the County of Santa Barbara, State of California.

Director B. Franklin moved to approve resolution 2015-04 of the governing Board of Summerland Sanitary District agreeing that the alternative method of distribution of property tax levies & assessment be applicable to tax levies made by the County of Santa Barbara, State of California. The motion was seconded by Director Tucker and was passed with the following roll call: Director Novis; Aye, Director J. Colomy, Director B. Franklin: Aye, Director J. Franklin: Aye, Director Tucker: Aye.

Resolution No. 2015-04 was signed and sealed.

- C. Resolution No. 2015-05

Resolution of the governing Board of Summerland Sanitary District ordering the filing with the county auditor of a report of sewer service charges for fiscal year 2015-16 to be placed on the County tax roll.

Director Tucker moved to approve resolution 2015-05 resolution of the governing Board of Summerland Sanitary District ordering the filing with the county auditor of a report of sewer service charges for fiscal year 2015-16 to be placed on the County tax roll. The motion was seconded by Director Colomy and was passed with the following roll call: Director Novis; Aye, Director J. Colomy, Director B. Franklin: Aye, Director J. Franklin: Aye, Director Tucker: Aye.

Resolution No. 2015-05 was signed and sealed.

- D. Annual Certification of Fixed Charge Fiscal Year 2015-16

The Board will consider authorizing the Board President to sign the certification.

Director Colomy moved to approve authorizing the Board President to sign the certification for Annual Certification of Fixed Charge Fiscal Year 2015-16. The motion was seconded by Director Tucker and passed with five ayes.

The Annual Certification was signed by President J. Franklin.

E. Board Meeting Attendance

The Board members discussed Board Meeting attendance.

The following was agreed upon:

- If a Board member is not able to attend a meeting they will inform District staff in advance by email or phone.
- If there is a quorum at a Board meeting and a board member is not present without informing staff, the Clerk of the Board will not make a phone call to the missing Board member.
- All Board members agreed on preparing for the Board meeting by reading the Board meeting package in advance.

F. Financial Report FY 2014-15

The Board received a quarterly financial report of FY 2014-15 for review. The financial report shows a positive balance for year end. General Manager Sullivan informed the Directors that staff is in the process of creating separate cash accounts for liability and capital fund.

G. California Special District Association 2015 Board Elections

The District received a ballot to use in voting to elect (one) director to represent the District's region to the CSDA Board of Directors.

The Board and General Manager discussed the candidates.

President J. Franklin made a motion to nominate Peter Le who is a Director at the Marina Coast Water District. The motion was seconded by Director B. Franklin and passed with five ayes.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager provided a written report on operations, facility and collection maintenance.

- Board Chairs are replaced!
- To lease a company truck that is comparable to the current Chevy Truck will cost the District around \$600 to \$650 a month. To buy a new truck is estimated around \$32,000.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date is August 13, 2015.

XI. ADJOURNMENT

The meeting was adjourned at 6:05 pm.

Respectfully submitted:

David Novis
Board Secretary

Date: _____

Minutes prepared by M. Souza