

**SUMMERLAND SANITARY DISTRICT**  
2435 Wallace Avenue  
Regular Board Meeting  
Thursday August 14, 2014, at 5:00 p.m.

**MEETING MINUTES**

THE MEETING WAS CALLED TO ORDER AT 5:03 P.M. BY PRESIDENT J. FRANKLIN

**I. ROLL CALL**

DIRECTORS PRESENT: JOLENE COLOMY  
DAVID NOVIS  
BETTY FRANKLIN  
JOHN FRANKLIN  
MARTIN TUCKER

ABSENT: -

ALSO PRESENT: MARJON SOUZA Clerk to the Board  
MIKE SULLIVAN General Manager

PUBLIC: NONE

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF THE AGENDA**

Director Franklin moved to approve the agenda as presented. The motion was seconded by Director Tucker and passed with the following roll call: Director Colomy; Aye, Secretary Novis; Aye, Director B. Franklin; Aye, President J. Franklin; Aye, Director Tucker; Aye.

**IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 8, 2014**

Director B. Franklin moved to approve the minutes of July 8, 2014. The motion was seconded by Secretary Novis. The motion passed with the following roll call: Director Colomy; Aye, Secretary Novis; Aye, Director B. Franklin; Aye, President J. Franklin; Aye, Director Tucker; Aye.

**V. APPROVAL OF THE MONTHLY BILLS JULY 2014, INCLUDING PAYROLL AND PETTY CASH**

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director B. Franklin requested to keep same category claim descriptions consistent. Director Colomy moved to approve the bills for July 8, 2014, including payroll and petty cash, totaling \$52,913. The motion was seconded by Director Tucker and passed with the following roll call: Director Colomy; Aye, Secretary Novis; Aye, Director B. Franklin; Aye, President J. Franklin; Aye, Director Tucker; Aye.

**VI. PUBLIC COMMENT**

None

VII. COMMITTEE REPORTS

- A. Finance Committee Report  
The committee did not meet.
  
- B. Administration, Operations & Personnel (AOP) Committee Report  
The committee did not meet
  
- C. Ad Hoc Committee - Effluent Water Reclamation  
The committee did not meet.

VIII. NEW BUSINESS

- A. Review of Conflict of Interest Code and 2014 Local Agency Biennial Notice.  
The Board reviewed the adopted Conflict of Interest Code and expressed that no amendment of the code was necessary.

Director Colomy moved that the Biennial Notice shall be signed by the President of the Board indicating that no changes are necessary. The motion was seconded by Director Tucker and passed with the following roll call: Director Colomy; Aye, Secretary Novis; Aye, Director B. Franklin; Aye, President J. Franklin; Aye, Director Tucker; Aye.

President Franklin signed the Biennial Notice.

- B. Proposal for Title 22 Engineering Report  
The Board of Directors reviewed the proposal for Title 22 Engineering Report for their approval.

General Manager Sullivan received a proposal of MNS Engineers for a Title 22 Engineering report with a total cost of \$15,000. This engineering report needs to be completed for the Notice of Intent (NOI) which is part of the recycle water permit application. Other cost for this NOI is an application fee of \$5,000. Two proposals from other engineering firms are expected to come in within a couple of weeks. MNS Engineering is a very reputable firm in the water industry. General Manager Sullivan said that he also was approached by Mr. Nesbit, who drilled a well on his property, but this well is not producing enough water to fill up his lakes and water his property.

At this point in the meeting Mr. Nesbitt joined the meeting as public.

General Manager said that overall cost for the application of the permit is at least \$20,000 and he raised the question if this is a fiscal responsible choice.

There is already a water transport pipe located at the District that can be used to fill up water trucks at the entrance gate. If recycled water will be taken from the District, water trucks needs to be marked properly and the drivers needs to be trained. Those two requirements are going to be a responsibility for the District. General Manager Sullivan said that at this point, it seems that somehow, SSD needs to recoup some of the cost that is attached to the recycled water permit. President Franklin said that he would like to receive a calculation of how much the District can sell the recycled water for.

In January 2014 the District received an opportunity to apply for a recycled water permit, which is now included into the new operation permit, received through the State Water Resources Control Board (NPDES Permit). Director Novis asked for clarification since the Ad-Hoc- Reclamation committee does not meet often; Director Colomy clarified. General Manager Sullivan said that during the last SAMA meeting hosted by SSD the recycled water was the main subject for all managers of Sanitation and Water Districts and that the committee (B. Franklin & J. Colomy) was invited for this meeting. One of the requests that came out of this meeting was to look into a Title 22 engineering report proposal. This report needs to be completed for applying for the recycled water permit. This SAMA meeting and its intention was mentioned in the July meeting.

Mr. Nesbitt gave the board an update on his water shortage.

At this moment his private lakes are pretty much out of water. Buying regular water would be economically an advantage over purchasing a water truck: an option which he looked into. This advantage was based on buying commercial water without extra penalties/fees. There is a total of three lakes on his property and all together it holds about three million gallons of water. The District produces about .1 MDG a day that flows into the ocean. General Manager Sullivan said that we will be waiting for two more engineering reports before even deciding to move forward. Mr. Nesbitt asked what time it will take to receive a recycled water permit. General Manager Sullivan said that the earliest that this would be expected is October of this year, but that is if everything is approved, moving along fast and without trouble.

At this time Mr. Nesbitt left the meeting and requested to be kept updated on the process and thanked the Board and General Manager Sullivan for its time.

General Sullivan said that, on a side note, he has a meeting set up with Montecito Water District (MWD) on August the 26th. MWD is performing a study on possibly installing a Desalination Plant in the Summerland community. This will be in addition to the Desalination Plant in Santa Barbara. The SSD property is chosen as a potential location site, along with Look-Out Park. A flyer with some example Desalination package plants were passed around. General Manager Sullivan will keep the Board updated.

General Manager Sullivan will gather more information for the recycled water permit and said that he will research a water resell price. He will also contact Districts that already have a recycled water permits. The Board asked how many Districts have a recycled water permit and General Manager Sullivan said that he only knows of one in the area. Its a new concept for many Sanitation Districts since the State only recently loosened up regulations. President Franklin requested the Ad-Hoc Reclamation committee meet once the other proposal reports are received, so they can give a recommendation to the Board.

#### C. Performance & Financial Analysis from Allen Energy

The Board reviewed the analysis received from Allen Energy.

General Manager Sullivan said that Allen Energy is not recommending installation of solar since SSD is a 420 horsepower facility and its not feasible to supply enough energy through solar power. The lift stations are sites where solar power could be possible, but General Manager Sullivan advised against it since the panels would take up to much space and it poses foreseeable problems with the easements.

- IX IX MANAGER'S REPORT: OPERATIONS FACILITY AND COLLECTION REPORT  
General Manager provided a written report on operations, facility and collection maintenance. General Manager attended the Montecito Water District (MWD) meeting to appeal the water fine that was imposed on the District. SSD had a main water break, which was repaired almost immediately, but thousands of gallons of water were lost. MWD will review the appeal during their regular board meeting next week and General Manager Sullivan will be notified.

Tomorrow August 15, 2014 is the last day of employee Joseph Galloway. Joseph found another position closer to his family near San Diego. General Manager Sullivan would like to offer Noe Aguilar Vega a paid position. Noe currently works as an Operator-In-Training Internship. President Franklin asked to check with legal counsel to see if the Districts needs to follow a particular hire procedure, or if we can offer Mr. Aguilar Vega the position since he already works as an intern at the District. If we need to follow a hiring procedure Director Tucker suggested to offer the job as a provisional job agreement.

- X CLOSED SESSION:  
Closed session pursuant to Govt. Code section 54957: Public Employment – General Manager; Public Employee Discipline.  
President J. Franklin announced that the Board went into closed session at 6:15 pm. The meeting was reconvened at 6:29 pm. At this time President Franklin reported that information was exchanged, but no action was taken.

- XI ITEMS FOR FUTURE CONSIDERATION BY THE BOARD
- Next Board meeting is September 11, at 5:00pm. Director Tucker announced he is not able to attend this meeting.
  - Title 22 Engineering Reports Proposals

ADJOURNMENT

A motion to adjourn was made by Director B. Franklin and seconded by Director Tucker. The meeting was adjourned at 6:35 pm.

Respectfully submitted:

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David Novis  
Board Secretary

Date: \_\_\_\_\_

Minutes prepared by M. Souza