

SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue
Regular Board Meeting
Thursday September 10, 2015 at 5:00 p.m.

MEETING MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:02P.M. BY PRESIDENT J. FRANKLIN

I. ROLL CALL

DIRECTORS PRESENT: JOLENE COLOMY
BETTY FRANKLIN
JOHN FRANKLIN
MARTIN TUCKER

ABSENT: DAVID NOVIS

ALSO PRESENT: MIKE SULLIVAN General Manager
MARJON SOUZA Office Manager/Clerk to the Board

PUBLIC: NONE

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

Director Tucker moved to approve the agenda. The motion was seconded by Director B. Franklin and passed with four ayes and one absent vote.

IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 11, 2015

Director B. Franklin moved to approve the minutes of the regular meeting of July 10, The motion was seconded by Director Colomy and passed with four ayes and one absent vote.

V. APPROVAL OF THE MONTHLY BILLS FOR JULY AND AUGUST 2015, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board asked about pay out of the bills. Director Colomy moved to approve the bills for July and August 2015, including payroll and petty cash, totaling \$145,491. The motion was seconded by Director Tucker and passed with four ayes and one absent vote.

VI. PUBLIC COMMENT

None

VII. COMMITTEE REPORTS

A. Finance Committee Report
The committee did not meet.

- B. Administration, Operations & Personnel (AOP) Committee Report
The committee did not meet.

VIII. NEW BUSINESS

- A. Acknowledgement Award letters from SDRMA- Property Liability Program & Workers' Compensation Program

- The Board of Directors congratulated the General Manager with the acknowledgement letter received by SDRMA for proactive risk management and safety in the workplace. Summerland Sanitary District has not submitted any claims in the past five years, which resulted in a discount and credit amount for both liability and worker's compensation insurance.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager provided a written report on operations, facility and collection maintenance.

- The General Manager informed the board that the Operator-In-Training (OIT) internship is working out real well. The General Manager would like the Board to consider compensating the OIT internship with minimum wage. The potential savings of not contracting out mainline cleaning in town, due to extra help by the OIT internship, would offset the cost of the OIT intern. The Board requested to place the item on the agenda for the next meeting to discuss possible compensation.
- FOG program: compliance with grease traps and interceptors requirements by the restaurants is almost completed. Restaurants are also being inspected on a regular basis to check grease pumping records.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date is October 8, 2015.
- Compensation for SSD Operator-In-Training internship

XI. ADJOURNMENT

The meeting was adjourned at 5:37 pm.

Respectfully submitted:

David Novis
Board Secretary

Date: _____

Minutes prepared by M. Souza