



**SUMMERLAND SANITARY DISTRICT**  
2435 Wallace Avenue  
Regular Board of Directors Meeting  
Thursday, April 12, 2018, at 5:02 p.m.

**MINUTES**

THE MEETING WAS CALLED TO ORDER AT 5:02 P.M. BY PRESIDENT TUCKER.

I. ROLL CALL

**DIRECTORS PRESENT:** JOLENE COLOMY  
DAVID NOVIS  
MARTIN TUCKER  
JOHN FRANKLIN  
JIM WITMER

**ALSO, PRESENT**

MIKE SULLIVAN                      General Manager  
SHARON SAMSKI                      Office Manager/Clerk to the Board

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

none

IV. NEW BUSINESS

Board Member James Witmer received the Oath of Office for the vacant Board of Directors position by President Martin Tucker.

V. APPROVAL OF THE AGENDA

Director D. Novis moved to approve the Agenda. The motion was seconded by Director J. Colomy and passed with five ayes.

VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 2018

Director J. Colomy moved to approve the minutes for the regular board meeting of March 8, 2018. The motion was seconded by Director D. Novis and passed with five ayes.

VII. APPROVAL OF THE MONTHLY EXPENSES FOR THE MONTH OF MARCH 2018, INCLUDING PAYROLL AND PETTY CASH

General Manager Mike Sullivan answered and clarified questions the Board had about pay out of bills. It was suggested by Director J. Colomy to list the vendors for the Petty Cash Bank Card Center.

Director D. Novis moved to approve the monthly bills, including payroll and petty cash. The motion was seconded by J. Franklin and passed with five ayes.

VIII. COMMITTEE REPORTS

A. Finance Committee Report

*The Finance Committee did not meet.*

B. Administration, Operations & Personnel (AOP) Committee Report

*The AOP Committee did not meet.*

VIII. OPERATIONS FACILITY AND COLLECTION REPORT

*The General Manager will provide a written report on operations, facility and collection maintenance*

A brief discussion that the Bank of the West is no longer handling commercial credit cards, Umpqua Bank is participating in the credit card program.

IX. NEW BUSINESS

A. Eleventh Amendment to the Casmalia Tolling Agreement was reviewed. Information was exchanged and no reportable action was taken. The amendment was signed by President Tucker.

B. The Board received a financial report for March 2018.

C. Closed session in accordance with Government Code Section 54957

Public Employee Performance Evaluation

Title: District Manager

Closed Session Report- President Tucker announced that the general manager received his evaluation. President Tucker also reported that the board acted 5-0 to give the general manager a 5% salary increase.

X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

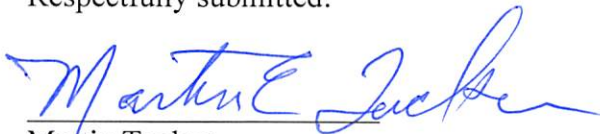
A. Finance Committee Meeting May 4, 2018 @ 10:00am.

B. Next Board Meeting date: May 10, 2018 @ 5:00 pm.

XI. ADJOURNMENT

The meeting was adjourned at 6:10 pm by a motion from J. Franklin and seconded by D. Novis.

Respectfully submitted:



Martin Tucker  
President

Date: \_\_\_\_\_

5/10/18