



SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue
Regular Board of Directors Meeting
Thursday September 13, 2018 at 5:00 p.m.

MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:01 P.M. BY PRESIDENT TUCKER.

I. ROLL CALL

DIRECTORS PRESENT JOLENE COLOMY
 DAVID NOVIS
 MARTIN TUCKER
 JOHN FRANKLIN

ABSENT JAMES WITMER

ALSO, PRESENT MIKE SULLIVAN General Manager
 MARJON SOUZA Office Manager/Clerk to the Board

II. PLEDGE OF ALLEGIANCE

III. CLOSED SESSION

Title: Pending Litigation
Santa Barbara Supreme Court Case No. 18CV01923
Government Code (Subdivision (a) of Section 54956.9

The Board went into closed session at 5:04 p.m. The board reconvened into open session at 5:21 p.m. President Tucker announced that there was nothing to report and no action was taken.

IV. APPROVAL OF THE AGENDA

A motion was made by Director D. Novis to approve the agenda. The motion was seconded by Director J. Colomy and passed with four ayes and one absent vote.

V. PUBLIC COMMENT

none

VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON SEPTEMBER 9, 2018

A motion was made by Director D. Novis to approve the minutes for the regular board meeting. The motion was seconded by Director J. Franklin and passed with four ayes and one absent vote.

VII. APPROVAL OF THE MONTHLY EXPENSES FOR THE MONTH OF SEPTEMBER 2018, INCLUDING PAYROLL AND PETTY CASH

General Manager M. Sullivan answered and clarified questions the Board had about pay out of bills. A motion was made by Director D. Novis to approve the monthly bills, including payroll and petty cash totaling \$97,536. The motion was seconded by Director J. Franklin and passed with four ayes and one absent vote.

VIII. COMMITTEE REPORTS

A. *Finance Committee Report*

The committee did not meet.

B. *Administration, Operations & Personnel (AOP) Committee Report*

The committee did not meet

IX. NEW BUSINESS

A. Resolution 2018-08 delivers certification to Montecito Bank & Trust authorizing specific agents from Summerland Sanitary District for account 195007047.

A motion was made by Director J. Colomy to adopt Resolution 2018-08 authorizing specific agents from the Summerland Sanitary District for account 195007047. The motion was seconded by Director Novis and passed with the following roll call: Director J. Colomy; Aye, Director J. Franklin; Aye, Director D. Novis; Aye, Director M. Tucker: Aye, Director J. Witmer was absent.

Resolution 2018-08 was signed and sealed.

B. Business Credit Card Application Montecito Bank & Trust

The Board will be requested to approve application for a credit card with the Montecito Bank & Trust for the General Manager and Office Manager with a total credit limit of \$10,000. All other credit cards will be discontinued.

A motion was made by Director J. Franklin to approved application for a credit card with the Montecito Bank & Trust for the General Manager and Office Manager with a total credit limit of \$10,000. The motion was seconded by Director J. Colomy and passed with the following roll call: Director J. Colomy; Aye, Director J. Franklin; Aye, Director D. Novis; Aye, Director M. Tucker: Aye, Director J. Witmer was absent.

The Business Credit card application was signed.

C. Financial Status Report August 2018

The General Manager submitted Financial Status and Cash Balances Reports for Funds 5215, 5216 & 5217 and gave explanation where requested.

X. OPERATIONS FACILITY AND COLLECTION REPORT

General Manager M. Sullivan provided a written report on operations, facility and collection maintenance.

- The rehabilitation of the main sewer pipeline project was successful and the total cost of \$67,000 was well below the estimated project amount of the bid. General Manager Sullivan showed a video of the condition of the pipeline before the project and showed the new pipeline installed by Cushman Contractors. He also informed the board that he received some estimates for rehabilitation of the main sewer line that runs under the freeway on the east side of town; this could cost between \$173,000 and \$194,000. The sewer pipeline is still in decent shape, but rehabilitation of this pipeline this should be considered in the future.
- General Manager Sullivan thanked Director D. Novis for an outstanding job writing the article for the District's newsletter. The newsletter has been sent out by email, posted and available for pick-up at the post office.
- QAD is in its preliminary planning of converting one of the buildings on the property in residential units. SSD will keep a close eye on the project.
- Alfonso received a doctor's release to return to work for half days. A full recovery is expected in a couple of weeks.

XI. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- A. The next Board meeting is October 11, 2018 at 5:00 p.m. Director J. Colomy is most likely unable to attend.
- B. Closed Session pursuant to California Government Code Section 54956.6
Title: Pending Litigation
Santa Barbara Superior Court Case No. 18CV01923-

XII. ADJOURNMENT

The meeting was adjourned at 5:55 pm by a motion from J. Franklin and seconded by D. Novis.

Respectfully submitted:

Jolene Colomy
Secretary

Date: _____

Minutes prepared M. Souza