



SUMMERLAND SANITARY DISTRICT

2435 Wallace Avenue

Regular Board of Directors Meeting

Thursday December 13, 2018 at 5:00 P.M.

MINUTES

I. ORGANIZATIONAL MEETING

II. APPROVAL OF THE AGENDA

Director Tucker made a motion to approve the agenda with the following changes: Closed Session was removed from the agenda. Next item to be discussed: New Business item A/ Financial Statement Presentation. The motion was seconded by Director Colomy and passed with five ayes.

III. NEW BUSINESS

A. Financial Statements FY2017/18 and Management Report June 30, 2018

The Board received a presentation of the Annual Financial Report and Management Report FY 2017/18 presented by Tracey Solomon, CPA of Bartlett, Pringle & Wolf, LLP. The District's net position decreased 1.9% due to implementation of new Government Standards GASB 78: the entire liability needed to be recorded for Postemployment Benefits. The District adopted a Reserve Fund Policy during 2017/18 fiscal year and is operating now fund 5215/5216 and 5217. The Board and staff thanked Mrs. Solomon for her presentation and the excellent work she and her team provided again this year.

Director Tucker made a motion to accept the financial statements FY2017/18 as presented. The motion was seconded by Director Colomy and passed with five ayes.

IV. PUBLIC COMMENT

None

V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING NOVEMBER 8, 2018

A motion was made by Director Tucker to approve the minutes for the regular board meeting. The motion was seconded by Director Novis and passed with five ayes.

VI. APPROVAL OF THE MONTHLY EXPENSES FOR NOVEMBER 2018, INCLUDING PAYROLL AND PETTY CASH

General Manager Sullivan answered and clarified questions the Board had about pay out of bills. A motion was made by Director Novis to approve the monthly bills, including payroll and petty cash totaling \$67,207. The motion was seconded by Director Colomy and passed with five ayes.

VII. COMMITTEE REPORTS

A. Finance Committee Report

The Committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report

The Committee did not meet.

VIII. NEW BUSINESS (continued)

- B. NexEdge Company sent a proposal to lease a small space on the roof of District's Office Building at 2435 Wallace Avenue to install an Environmental Sensing Capability sensor. The purpose of this equipment is to clear interference on the 3.5 spectrum for government usage when it is needed for air and sea operations in Summerland.

The Board reviewed the proposal. General Manager Sullivan informed the Board that the District was approached by NexEdge: a company that installs sensors which provides radio signals for the US Navy. A site visit was made by a NexEdge engineer who suggested to have the sensor installed and wired on the District's office building. NexEdge has sent a lease agreement which offers a small compensation amount and includes language stating that the company always must have access to their equipment. Director Colomy made a motion not to enter into a contract with NexEdge. The motion was seconded by Director Novis and passed with five ayes.

C. Financial Status Report November 2018

The General Manager submitted Financial Status and Cash Balances Reports for Funds 5215, 5216 & 5217 and gave explanation where requested. Legal Fees has a spending of \$55,763 and is 464% over budget.

IX. OPERATIONS FACILITY AND COLLECTION REPORT

The General Manager provided a written report on operations, facility and collection Maintenance.

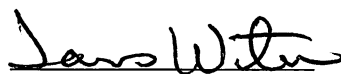
X. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- Next Board meeting date: January 10, 2019.

XI. ADJOURNMENT

A motion was made by Director J. Franklin to adjourn the meeting at 6:20 p.m. The motion was seconded by D. Novis and passed with five ayes.

Respectfully submitted:



James Witmer
Secretary

Date: January 10, 2019

SUMMERLAND SANITARY DISTRICT
BOARD OF DIRECTOR'S
ORGANIZATIONAL MEETING

MINUTES

December 13, 2018

I. ORGANIZATIONAL MEETING

1. Elect Temporary Chairperson

The Board elected John Franklin as a temporary Chairperson.

2. Pledge of Allegiance

3. ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY
	JOHN FRANKLIN
	DAVID NOVIS
	MARTIN TUCKER
	JAMES WITMER

ALSO, PRESENT	MICHAEL SULLIVAN	General Manager
	MARJON SOUZA	Office Manager/Clerk to the Board

Temporary Chair John Franklin also verified:

- a. That the Oath(s) of Office have been taken pursuant to the requirements of Section 3, of the California Constitution, Elections Code section 10554 and Government Code section 1360, and;
- b. Compliance with campaign statement filing requirements, and;
- c. Compliance with the Political Reform Act (Statement of Economic Interest Report, Form 700) for all newly elected or appointed officials, and those leaving office. (Government Code SS 87202, 87203)

4. Temporary Chair John Franklin Announced that:

"Pursuant to law, this is the time and place for the meeting to organize the members as a Governing Board."

5. Election of a Board President

(Current App. Martin Tucker)

Nominee:	John Franklin
Motion to Approve:	Jolene Colomy
Seconded By:	Martin Tucker
Motion approved	

Newly Elected President John Franklin Presided

6. **Appointment of the Following Officers, Consultants and Committees**

- a. **Vice President** (Current App. John Franklin)
Appointee(s): David Novis
Motion to Approve: Martin Tucker
Seconded By: James Witmer
Motion approved

- b. **Secretary** (Current App. Jolene Colomy)
Appointee(s): James Witmer
Motion to Approve: Jolene Colomy
Seconded By: David Novis
Motion approved

- c. **Finance Committee**
Appointee(s): John Franklin & Jolene Colomy

- d. **Administration & Operations & Personnel Committee**
Appointee(s): David Novis & Martin Tucker

7. **Other Organizational Decisions to be made by the Board**

- a. Designate the dates, time and place for holding regular meetings, pursuant to the requirements of Government Code section 54954(a) and Health and Safety Code section 6488.

Dates: Second Thursday of the Month
Time: 5:00 P.M.
Place: District's Office 2435 Wallace Avenue, Summerland

8. **President John Franklin Announced:**

"The organizational procedures are complete. The Statement of Facts shall be filed with the Secretary of State and the Santa Barbara County Clerk, pursuant to Government Code section 53051(a) and (b). "The Board will now proceed with the regular meeting for District business as set forth in the agenda."