



**SUMMERLAND SANITARY DISTRICT**  
2435 Wallace Avenue  
Regular Board of Directors Meeting  
Thursday June 6, 2019 at 5:00 p.m.

**MINUTES**

THE MEETING WAS CALLED TO ORDER AT 5:03 P.M. BY PRESIDENT J. FRANKLIN.

I. ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY	
	JOHN FRANKLIN	
	DAVID NOVIS	
	MARTIN TUCKER	
	JAMES WITMER	
ABSENT	-	
ALSO, PRESENT	MICHAEL SULLIVAN	General Manager
	MARJON SOUZA	Office Manager/Clerk to the Board

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

A motion was made by Director M. Tucker to approve the agenda. The motion was seconded by Director J. Colomy and passed with five ayes.

IV. PUBLIC COMMENT

None

V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 8, 2019

A motion was made by Director M. Tucker to approve the minutes for the regular board meeting. The motion was seconded by Director J. Colomy and passed with five ayes.

VI. APPROVAL OF THE MONTHLY EXPENSES FOR THE MONTH OF MAY, INCLUDING PAYROLL AND PETTY CASH

General Manager M. Sullivan answered and clarified questions the Board had about pay out of bills. A motion was made by Director M. Tucker to approve the monthly bills, including payroll and petty cash totaling \$76,457. The motion was seconded by Director J. Colomy and passed with five ayes.

VII. OLD BUSINESS

A. Proposals for Legal Services FY 2019-20

The Board received legal services proposals from the following for consideration and action to approve or disapprove any of the following proposals:

- Adamski Moroski Madden Cumberland & Green LLP
- Law Office of Anthony H. Trembley
- Musick Peeler & Garret LLP

The board reviewed the correspondence regarding the additional questions to two of the firms. Law Office of Anthony Trembley responded that litigation referrals would be made to MP&G LLP. Adamski Moroski Madden Cumberland & Green LLP responded that any litigation cases would not provide a conflict of interest with SDRMA.

Two of the board members expressed that they had positive work experience with Mr. A. Trembley in the past. Director Novis also expressed that he highly regarded Mr. Trembley and his work. The Board held a brief discussion and reviewed the fee schedules of the received proposals.

A motion was made by Director D. Novis to approve the proposal of the Law Office of Anthony H. Trembley and to enter into an annual contract per July 1, 2019. The motion was seconded by Director M. Tucker and passed with five ayes.

VIII. NEW BUSINESS

A. Resolution 2019-03

The Board considered adoption of Resolution 2019-03: Setting the date for a hearing and giving notice thereof of election to collect sewer service charges on the County tax roll for the fiscal year 2019-20.

A motion was made by Director M. Tucker to adopt Resolution 2019-03, setting the hearing date at July 11, 2019 and giving notice of election to collect sewer charges on the County tax roll for FY19-20. The motion was seconded by Director J. Colomy and passed with the following roll call:

Director J. Colomy; Aye, Director J. Franklin; Aye, Director D. Novis; Aye, Director M. Tucker; Aye, Director J. Witmer; Aye.

Resolution 2019-03 was signed and sealed.

B. Notice of Hearing Announcement

The Board considered adoption of the announcement of a hearing held on July 11, 2019 at 5:00 pm in connection with the collection of sewer service charges on the County tax roll.

Director J. Colomy made a motion to adopt the Notice of hearing July 11, 2019. The motion was seconded by Director M. Tucker and passed with five ayes.

C. SDRMA Board of Directors Election

The Board received an election packet that requires action by the Board for selection of up to three (3) candidates to the SDRMA Board of Directors.

After a brief discussion the Board said that they felt most comfortable with choosing the incumbents that are listed on the ballot.

A motion was made by Director J. Colomy to vote for the following candidates:

- Bob Swan
- Sandy Siefert-Raffelson

The motion was seconded by Director M. Tucker and passed with the following roll call: Director J. Colomy; Aye, Director J. Franklin; Aye, Director D. Novis; Aye, Director M. Tucker; Aye, Director J. Witmer; Aye.

The ballot was signed by President J. Franklin and Director J. Witmer.

D. Financial Status Report May 2019

General Manager Sullivan submitted Financial Status and Cash Balances Reports for Funds 5215, 5216 & 5217 and provided explanation where requested.

X. OPERATIONS FACILITY AND COLLECTION REPORT

General Manager M. Sullivan provided a written report on operations, facility and collection maintenance and updated the board on the following:

- Widening of 101 Free-Way Project: After information exchange with Cal-Trans it was decided that the main sewer pipelines that are located under the freeway do not need to be moved since they are sleeves in metal pipes. This is good news for the District. General Manager Sullivan did go over the sewer pipeline repair proposals provided by Cushman Contracting Corporation. This was regarding the
  1. Pipeline located under the 101 Freeway-under-crossing near Evan's Avenue
  2. Pipeline located under the railroad from Lookout Park to Wallace Ave
  3. Pipeline located under 101 Freeway on-ramp South of Wallace Ave
- General Manager Sullivan referred to the correspondence that was held with Chris Goldblatt from Fish Reef Project (FRP). Director J. Witmer informed the board that FRP requested to speak at the Summerland Citizens Association meeting on Wednesday June 12, 2019. Discussed was if it would be fitting if the General Manager attends the meeting. After some discussion it was decided that General Manager Sullivan would create a newsletter in which the public will be informed about the District.
- The District was approached for an internship for a minor. The Board expressed that the district is not a fitting and safe environment for minors and recommended to decline the internship.

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- Director J. Franklin is requesting to add Board Communications to Item XI to the future agendas. The Board agreed with this request.


XI. ITEMS FOR FUTURE CONSIDERATION BY THE BOARD

- The next Board meeting: Thursday July 11, 2019

XII. ADJOURNMENT

A motion was made by Director D. Novis to adjourn the meeting at 6:12 pm. The motion was seconded by Director M. Tucker and passed with five ayes.

Respectfully submitted:

  
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J. Witmer  
Secretary

Date: 7/12/19

Minutes prepared by M. Souza