



**SUMMERLAND SANITARY DISTRICT**  
2435 Wallace Avenue  
Regular Board of Directors Meeting  
Thursday August 8, 2019 at 5:00 p.m.

**MINUTES**

THE MEETING WAS CALLED TO ORDER AT 5:00 BY PRESIDENT J. FRANKLIN

I. ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY	
	DAVID NOVIS	
	MARTIN TUCKER	
	JOHN FRANKLIN	
ABSENT	JAMES WITMER	
ALSO, PRESENT	MICHAEL SULLIVAN	General Manager
	MARJON SOUZA	Office Manager/Clerk to the Board
	ANTHONY TREMBLEY	District's Legal Counsel

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

A motion was made by Director D. Novis to approve the agenda. The motion was seconded by Director M. Tucker and passed with four ayes and one absent vote.

IV. CLOSED SESSION

Conference with Legal Counsel- Existing Litigation (Subdivision (d) of Section §54956.9)  
Title of Case: Santa Barbara Superior Court Case Number: 18CV01923 (Notice of Appeal)  
Lucinda Malott Successor Trustee versus Summerland Sanitary District

President J. Franklin announced that the Board went into closed session, with a phone conference with Legal Counsel, at 5:02 p.m. The Board reconvened into open session at 5:09 p.m. President J. Franklin announced that no action was taken.

V. PUBLIC COMMENT

No public was present.

VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 11, 2019

A motion was made by Director J. Colomy to approve the minutes for the regular board meeting. The motion was seconded by Director M. Tucker and passed with four ayes and one absent vote.

VII. APPROVAL OF THE MONTHLY EXPENSES FOR THE MONTH OF JULY, INCLUDING PAYROLL AND PETTY CASH

General Manager M. Sullivan answered and clarified questions the Board had about pay out of bills. A motion was made by Director J. Colomy to approve the transfer, monthly bills, including payroll and petty cash totaling \$113,655. The motion was seconded by Director D. Novis and passed with four ayes and one absent vote.

VIII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report

The AOP Committee did not meet.

IX. NEW BUSINESS

A. Engagement Agreement Law Office of Anthony H. Trembley

The Board of Directors received an Engagement Agreement dated July 16, 2019 from the Law Office of Anthony H. Trembley for providing legal services to the Summerland Sanitary District and was requested to approve the agreement.

A motion was made by Director J. Colomy to approve the legal engagement agreement for legal services. The motion was seconded by Director D. Novis and was carried by the following vote:

AYES	:	4	J. Colomy, J. Franklin, D. Novis, M. Tucker
NOES	:	0	None
ABSENT	:	1	J. Witmer
ABSTAIN	:	0	None

The engagement letter was signed by President J. Franklin.

B. Financial Status Report

The General Manager submitted Financial Status and Cash Balances Reports for Month-End of July 2019 Financial Status for Funds 5215, 5216 & 5217 and provided explanation where requested. The report was accepted and filled.

I. OPERATIONS FACILITY AND COLLECTION REPORT

General Manager M. Sullivan provide a written report on operations, facility and collection maintenance and provided explanation where requested.

- Jay Freeman won the run-off elections held by LAFCO. Mr. Freeman will fill the Regular District Member seat at LAFCO until March 2022.
- District staff and Summerland Beach Café are working towards maintaining fats, oils and grease (FOG) at acceptable levels. An increase of pumping requirements for the Grease Interceptor was taken in effect, more inspections are being held and a FOG notice has been handed out and posted at the District's bulletin board and Post Office for general public.
- Montecito Sanitary District (MSD) sent a draft dedication agreement between SSD and Murphy Fam. Trust, 239 Ortega Ridge Road. Since the property is in Montecito, MSD will collect the Capital Recovery Fee and annual sewer fee and will transfer the revenues to SSD. The new main sewer mainline will tie into the Summerland Heights main sewer system. General Manager M. Sullivan suggested to have the draft agreement reviewed by legal counsel. The Board agreed with this.
- General Manager M. Sullivan is working with our computer specialist on streaming live footage on the District's website of one of the video cameras that is directed towards the beach.

II. BOARD COMMUNICATIONS

A. Items for future Board meetings:

Conference with Legal Counsel- Existing Litigation (Subdivision (d) of Section §54956.9)  
Title of Case: Santa Barbara Superior Court Case Number: 18CV01923 (Notice of Appeal)  
Lucinda Malott Successor Trustee versus Summerland Sanitary District

B. Next Board meeting date:

Thursday September 12, 2019. Director J. Colomy will be absent for this meeting.

III. ADJOURNMENT

A motion was made by Director J. Colomy to adjourn the meeting at 5:50 pm. The motion was seconded by Director M. Tucker and passed with four ayes and one absent vote.

Respectfully submitted:



John Franklin  
Board President

Date: September 12, 2019

Minutes prepared by M. Souza