



SUMMERLAND SANITARY DISTRICT
2435 Wallace Avenue
Regular Board of Directors Meeting
Thursday October 10, 2019 at 5:00 p.m.

MINUTES

THE MEETING WAS CALLED TO ORDER AT 5:02 BY PRESIDENT J. FRANKLIN

I. ROLL CALL

DIRECTORS PRESENT

JOLENE COLOMY
JOHN FRANKLIN
DAVID NOVIS
MARTIN TUCKER
JAMES WITMER

ABSENT

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ALSO, PRESENT

MICHAEL SULLIVAN General Manager
MARJON SOUZA Office Manager/Clerk to the Board

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

A motion was made by Director J. Colomy to approve the agenda. The motion was seconded by Director M. Tucker and passed with five ayes.

IV. PUBLIC COMMENT

No Public Comment.

V. CLOSED SESSION

Conference with Legal Counsel- Existing Litigation (Subdivision (d) of Section §54956.9)
Title of Case: Santa Barbara Superior Court Case Number: 18CV01923 (Notice of Appeal)
Lucinda Malott Successor Trustee versus Summerland Sanitary District

President J. Franklin announced that the Board went into closed session, with a phone conference with Legal Counsel Mr. Tony Trembley, at 5:04 p.m. The Board reconvened into open session at 5:12 p.m. President J. Franklin announced that no action was taken.

VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 12, 2019

A motion was made by Director D. Novis to approve the minutes for the regular board meeting with the following amendment. Page 2, item B: change motion seconded from M. Tucker into D. Novis. The motion was seconded by Director M. Tucker and passed with five ayes.

VII. APPROVAL OF THE MONTHLY EXPENSES FOR THE MONTH OF SEPTEMBER, INCLUDING PAYROLL AND PETTY CASH

General Manager M. Sullivan answered and clarified questions the Board had about pay out of bills. A motion was made by Director M. Tucker to approve the monthly expenses, including payroll and petty cash totaling \$76,426. The motion was seconded by Director D. Novis and passed with five ayes.

VIII. COMMITTEE REPORTS

- A. Finance Committee Report
The Finance Committee did not meet.
- B. Administration, Operations & Personnel (AOP) Committee Report
The AOP Committee did not meet.

IX. NEW BUSINESS

- A. Request from Property Owner 173 Evans Avenue to be issued a Sewer Availability Letter for the subdivision of the property into three parcels, with waiver of payment of the Capital Recovery Fee, until further development of the property.

The Board of Directors considered approval of issuing a Sewer Availability Letter for 173 Evans Avenue, with waiver of payment of the Capital Recovery fee, until further development of the property. The board received further information and a recommendation by the General Manager: The District can issue a Sewer Availability letter with certain conditions until 173 Evans Avenue will be further developed.

A motion was made by Director J. Colomy to approve issuing a Sewer Availability letter for 173 Evans Avenue, with certain conditions. The motion was seconded by Director M.

Tucker was carried by the following vote:

AYES	:	4	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES	:	1	D. Novis
ABSENT	:	0	None
ABSTAIN	:	0	None

- B. Resolution 2019-05

The Board of Directors was requested to adopt Resolution 2019-05 approving the form of and authorizing the execution of a Memorandum of Understanding and authorizing participation in the Special District Management Authority's (SDRMA) Health Benefits Program. The District has been with SDRMA Health Benefits Program for many years and Resolution 2019-05 is to align the program with certain IRS and ACA regulatory requirements.

A motion was made by Director J. Colomy to adopt Resolution 2019-05. The motion was seconded by Director M. Tucker and was carried by the following vote:

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AYES :	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES :	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Resolution 2019-05 was signed and sealed.

C. Amended Memorandum of Understanding (MOU) with SDRMA

The Board of Directors was requested to execute the amended MOU for enrollment of the District in the Health Benefits Program with SDRMA and to align the MOU with regulatory requirements.

A motion was made by Director J. Colomy to approve the amended MOU. The motion was seconded by Director D. Novis and was carried by the following vote:

AYES :	4	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES :	0	None
ABSENT:	0	None
ABSTAIN:	0	None

The MOU was signed and sealed.

D. Financial Status Report September 2019

The General Manager submitted Financial Status and Cash Balances Reports for Funds 5215, 5216 & 5217 and provided explanation where requested.

X. OPERATIONS FACILITY AND COLLECTION REPORT

General Manager M. Sullivan provide a written report on operations, facility and collection maintenance and provided explanation where requested.

- Beach camera has been installed and can be accessed at the Summerland Sanitary District's website.
- Two additional surveillance cameras are installed at back entrance of the property.
- Clerk to the Board M. Souza gave a short recap of the Good Governance workshop she attended in Anaheim through the Special District's Leadership Academy. The workshop was geared towards board governance and the director's responsibilities towards the District and the community. The Board Directors requested M. Souza to contact the academy to find out if a workshop can be given on-site.
- General Manager Sullivan handed out an Operations & Maintenance Budget for Sanitary Sewer System compiled by N. Aguilar. The State Water Resources Control Board mandates a separate budget for sewer systems and General Manager Sullivan will incorporate it in the next budget for 2020/21. Director J. Franklin will assist in this task.

XI. BOARD COMMUNICATIONS

- A. There was no response received from the Summerland Citizens Association board members, after numerous invitations by phone and email, to attend the District's board meeting today. Director J. Witmer said that the regular SCA meeting was scheduled for next week October 16, 2019.
- B. Items for future Board meetings:
 - Staff report on scheduling Workshop on Board Governance.
- C. Next Board meeting date:
Thursday November 14, 2019 at 5:00 p.m.

XII. ADJOURNMENT

A motion was made by Director M. Tucker to adjourn the meeting at 6:11 pm. The motion was seconded by Director D. Novis and passed with five ayes.

Respectfully submitted:



Jim Witmer
Board Secretary

Date: November 7, 2019

Minutes prepared by M. Souza