



**SUMMERLAND SANITARY DISTRICT**  
2435 Wallace Avenue  
Regular Board of Directors Meeting  
Thursday February 13, 2020 at 5:00 p.m.

**MINUTES**

THE MEETING WAS CALLED TO ORDER AT 5:05 P.M. BY PRESIDENT D. NOVIS

I. ROLL CALL

DIRECTORS PRESENT                      JOLENE COLOMY  
    DAVID NOVIS  
    JOHN FRANKLIN  
    MARTIN TUCKER  
    JAMES WITMER

ABSENT    -

ALSO, PRESENT                              MICHAEL SULLIVAN    General Manager  
    MARJON SOUZA        Office Manager/Clerk to the Board

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

A motion was made by Director M. Tucker to approve the agenda. The motion was seconded by Director J. Colomy and passed with five ayes.

IV. CLOSED SESSION

Conference with Legal Counsel-Existing Litigation (Subdivision (d) of Section §54956.9)  
Title of Case: Santa Barbara Superior Court Case Number: 18CV01923/Court of Appeal Case No. B298730.  
Lucinda Malott Successor Trustee versus Summerland Sanitary District

President D. Novis announced that the Board went into closed session, with a phone conference with Legal Counsel, at 5:04 p.m. The Board reconvened into open session at 5:32 p.m. President D. Novis announced that no action was taken.

V. PUBLIC COMMENT

No Public Comment.

VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 9, 2020

A motion was made by Director M. Tucker to approve the minutes for the regular board meeting. The motion was seconded by Director J. Franklin and passed with five ayes.

VII. APPROVAL OF THE MONTHLY EXPENSES FOR THE MONTH OF JANUARY 2020, INCLUDING PAYROLL AND PETTY CASH

General Manager M. Sullivan answered and clarified questions the Board had about pay out of bills. A motion was made by Director J. Franklin to approve the monthly expenses, including payroll and petty cash totaling \$86,092. The motion was seconded by Director M. Tucker and passed with five ayes.

VIII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee Report

The AOP Committee did not meet.

IX. NEW BUSINESS

A. CSDA Board of Directors call for Nominations Seat C.

The Board received information to consider nomination of a board member, or a managerial employee, for election to the CSDA Board of Directors, Seat C.

The Board reviewed the information and all board members kindly declined to be nominated for the position.

B. Financial Status Report January 2020

The General Manager submitted Financial Status and Cash Balances Reports for Funds 5215, 5216 & 5217 and provided an explanation where requested.

The financial report was accepted and filed.

X. OPERATIONS FACILITY AND COLLECTION REPORT

General Manager M. Sullivan provide a written report on operations, facility and collection maintenance and provided an explanation where requested.

General Manager M. Sullivan secured the purchase of a new Ford F250 Crew Cab 2020 from Santa Maria Ford Dealership. This purchase was completed with the help of the Santa Barbara County Fleet Management Department. The total cost came in at \$39,506, which is substantially lower than the previous lowest bid of \$41,816 by Vista Ford. General Manager M. Sullivan thanked Director M. Tucker again for his guidance toward contacting the fleet department.

XI. BOARD COMMUNICATIONS

A. Board communications:

President Novis announced that the General Manager M. Sullivan will be awarded Special District General Manager of the Year.

The award will take place on March 12, 2020 and President Novis invited all Directors to attend. General Manager Sullivan was surprised and thanked the Board.

B. Items for future Board meetings:

C. Next Board meeting date:

Thursday March 12, 2020 at 5:00 p.m.

XII. ADJOURNMENT

A motion was made by Director M. Tucker to adjourn the meeting at 5:50 pm. The motion was seconded by Director J. Colomy and passed with five ayes.

Respectfully submitted:

  
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Jolene Colomy  
Secretary

Date: March 12, 2020

Minutes prepared by M. Souza