



Minutes of the Regular Board of Directors Meeting

Thursday August 12, 2021, at 3:00 P.M.

These are the minutes of the regular board meeting of the Governing Board of the Summerland Sanitary District. The Governing Board of the Summerland Sanitary District held a regular meeting at 2435 Wallace Avenue, Summerland, California.

Public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568 or through the internet at <https://us02web.zoom.us/j/9832268568>. Public was also permitted at the meeting utilizing social distancing protocols.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted at the district's website, bulletin board and at the post office at least 72-hours in advance of the meeting.

PRESIDENT D. NOVIS CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY DAVID NOVIS JOHN FRANKLIN JAMES WITMER MARTIN TUCKER
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ABSENT -

ALSO PRESENT	NOE AGUILAR VEGA Operations Manager MARJON SOUZA District Administrative Manager GREGORY PATTERSON District Legal Counsel (via Zoom)
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II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President D. Novis asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. PUBLIC COMMENT [NON-AGENDA ITEMS]

No public comments were submitted, and no public was present via telephone, or Zoom at this time.

V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JULY 8, 2021 [Action-item]

A motion was made by Director M. Tucker to approve the minutes of the Regular Board Meeting of July 8, 2021. The motion was seconded by Director J. Franklin. The motion was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENSES FOR JULY 2021, INCLUDING PAYROLL AND PETTY CASH
[Action-item]

District Management answered and clarified questions the Board had about pay out of bills. A motion was made by Director J. Colomy to approve the monthly expenses, including payroll and petty cash totaling \$128,180 for Fund 5215. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee did not meet.

B. Administration, Operations & Personnel (AOP-) Committee

The AOP-Committee did not meet.

C. Ad hoc /Rate Study Committee

The Committee met on August 3rd with staff N. Aguilar Vega and M. Souza. A committee report will be given under the agenda item IX New Business A: Rate Study Proposals.

At 3:05 p.m. President Novis requested Operations Manager N. Aguilar to discuss Item B under IX New Business first since Legal Counsel was scheduled to join the meeting in 5 minutes.

B. Backhoe Loader Quotes and Purchasing Request

The Board received copies of quotes submitted to the Operations Manager for a new backhoe loader. The Board was requested to authorize the Operations Manager to complete the purchase of the backhoe loader as submitted by the lowest bidder.

Operations Manager N. Aguilar Vega informed the Board with the following: As discussed during the previous board meetings the current backhoe loader is leaking hydraulic fluid. The hydraulic repair for this has been quoted at \$9,000. The district's backhoe is 19 years old, and the repair will provide the backhoe with a longer life, probably 5 years, but the backhoe might need additional repairs in the coming years as well. The repair will be temporary, and the coastal climate is also taking a toll on the backhoe. If the District's backhoe is actioned off in its current state an estimated \$17,000 to \$23,000 was quoted

by the auctioneer. The quotes received for a new backhoe by Quinn and Coastline Equipment were respectively \$94,189 and \$80,766. The quotes that were included in the board meeting package were discussed. Operations Manager N. Aguilar Vega recommend purchasing a new backhoe and to auction off the current district's backhoe loader and recommends that the Board approves the purchase of a John Deere 310L Backhoe Loader from Coastline Equipment.

A motion was made by Director J. Franklin to approve the purchase of a John Deere 310L Backhoe Loader from Coastline Equipment and to authorize the Operations Manager to complete the purchase of the backhoe loader as submitted by the lowest bidder. The motion was seconded by Director J. Colomy and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VIII. CLOSED SESSION

Conference with Legal Counsel- Existing Litigation (Subdivision (d)(1) of Section §54956.9)
Title of Case: Santa Barbara Superior Court Case Number: 18CV01923/Court of Appeal Case No. B298730. Lucinda Malott Successor Trustee versus Summerland Sanitary District.

Board President, D. Novis, announced that the Board entered in a closed session with legal counsel and staff at 3:14 p.m. to discuss closed session item: *Conference with Legal Counsel- Existing Litigation (Subdivision (d)(1) of Section §54956.9)*

President D. Novis announced that the Board reconvened the closed session at 3:46 p.m. and reported that no action was taken.

IX. NEW BUSINESS [Action-Items]

A. Rate Study Proposals

The Board of Directors received a Rate Study Proposal from HF&H Consultants and a Rate study proposal from NBS. The Board was requested to approve one of the proposals. The Ad Hoc Rate Study Committee reviewed both proposals at their meeting on August 3, 2021.

The Ad Hoc Rate Study Committee and Staff reviewed and discussed both proposals at their August 3rd meeting. During the process staff had several conversations with both consultant firms. Both proposals were very well written, and the committee and staff would have felt comfortable working with both agencies. NBS proposal had a slight preference since the steps and process was very well defined. Work reference for rate studies performed with other sanitary district were recent and with the reference check NBS was recommended. Price point was the lowest for NBS. Staff Souza said that she trusted both firms to do a good job but had a slight preference towards NBS also since valued recommendations were given during the initial conversations.

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A motion was made by Director J. Witmer to approve the Rate Study Proposal from NBS. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

X. FINANCIAL STATUS REPORT JULY 2021

The Board received a Financial Status and Cash Balances Reports for Funds 5215, 5216 & 5217 and staff provided explanation where requested. The Board accepted the report as presented.

XI. OPERATIONS MANAGER REPORT

Operations Manager N. Aguilar Vega provided a written report and answered questions the board had regarding the report. Mr. Aguilar Vega informed the Board the following:

- The district's new employee Mr. Ronnie Perez started on July 20, 2021.
- The annual effluent sampling was completed.
- The project "connecting the aeration blowers to the SCADA alarm system" was completed in July 2021.

XII. DISTRICT ADMINISTRATIVE MANAGER REPORT

District Administrative Manager M. Souza provided a written report and answered questions the board had regarding the report. The district received the McMurchie in Excellence in Safety Award for the Worker's Compensation Program. Board President D. Novis will represent the District during the SDRMA awards breakfast on September 1st in Monterey.

XIII. BOARD COMMUNICATIONS

- A. Board communications
- B. Items for future Board meetings
- C. Next Board meeting date:
Regular Board Meeting Thursday September 9, 2021, at 2:00 p.m.

XIV. ADJOURNMENT

A motion was made by Director J. Witmer to adjourn the Regular Board meeting at 4:11 p.m. The motion was seconded by Director J. Franklin and was carried by five ayes.

Respectfully submitted:


Jolene Colomy
Board Secretary

Date: September 9, 2021

Minutes prepared by M. Souza