



Minutes of the Regular Board of Directors Meeting

Thursday, February 10, 2022, at 3:00 p.m.

These are the minutes of the regular meeting of the Governing Board of the Summerland Sanitary District held outdoors at the District's Wastewater Treatment Plant at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also allowed to attend the meeting with social distancing protocols.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the United States Post Office at least 72-hours in advance of the meeting.

PRESIDENT D. NOVIS CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:01 p.m.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY	
	DAVID (DAVE) NOVIS	
	JOHN FRANKLIN	
	JAMES (JIM) WITMER	
ABSENT	MARTIN TUCKER	
ALSO, PRESENT	NOE AGUILAR VEGA	Operations Manager
	MARJON (MAR) SOUZA	Administrative Manager
	JANET MCGINNIS	District Legal Counsel

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President D. Novis asked if there were any modifications and/or changes. Hearing no objections, the agenda was approved as submitted.

IV. PUBLIC COMMENT [NON-AGENDA ITEMS]

No public comments were submitted, and no member of the public was present via telephone or Zoom.

V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JANUARY 14, 2022 [Action Item]

A motion was made by Director J. Colomy to approve the minutes of the Regular Board Meeting of January 14, 2022. The motion was seconded by Director J. Witmer, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, D. Novis, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENSES FOR JANUARY 2022, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board’s questions and clarified information about the payout of bills. A motion was made by Director J. Colomy to approve the monthly expenses, including payroll and petty cash totaling \$102,505 for Fund 5215 and \$13,310 for Fund 5217. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, D. Novis, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker,
ABSTAIN:	0	None

VII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee

The AOP Committee did not meet.

C. Ad hoc Committee -Rate Study

The Ad Hoc Committee, staff, legal counsel, and Rate Study Consultant Mr. G. Clumpner did meet on February 3, 2022, via Zoom. There was no report.

D. Ad hoc Committee- Grants & Financial Aid

The Ad Hoc Committee met with staff on February 3, 2022, and discussed the funding opportunities that were researched by Jane Gray and Claudia Flores of Dudek and Wendy Motto of Salud Carbajal’s Office. President D. Novis said that the chance to find grant funding is slim to none. Staff is researching a low-interest loan to fund half of the project cost. Staff was requested to call Hillary Hauser of Heal the Ocean to discuss the project and to receive input.

VIII. OLD BUSINESS ITEMS

A. Emergency Repair Report for the Replacement of Treatment Plant’s Blowers as Authorized by Resolution 2021-08 [Non-Action Item]

The Board reviewed the submitted staff report. Operations Manager N. Aguilar Vega said that the two blowers have been ordered and are expected to arrive in April or May. Installation of the Blowers will be shortly thereafter. Until the completion of the installation the emergency condition, as described in Resolution 2021-08, still exists.

B. Emergency Repair Report for the Maintenance on the District’s Outfall Pipeline as Authorized by Resolution 2021-09 [Non-Action Item]

The Board reviewed the submitted staff report. Operations Manager N. Aguilar Vega said that the first phase of the Ocean Outfall Pipeline Maintenance is still scheduled on or around June 15, 2022 and that the emergency condition, as described in Resolution 2021-09, still exists.

Summerland Sanitary District
Minutes Regular Board Meeting 02/10/2022

C. Discussion of Board Directors' Compensation [Non-Action Item]

The Board received a staff report regarding Board Directors Compensation from surrounding Special Districts and concluded that the current compensation is in line with other Districts.

IX. CLOSED SESSION

A. Conference with Legal Counsel – Existing Litigation – Government Code, § 54956.9(d)(1) *Lucinda Malott, etc. versus Summerland Sanitary District*, Santa Barbara Superior Court No. 18CV01923

At 3:15 p.m., Board President D. Novis announced the commencement of the closed session.

At 4:36 p.m., Board President D. Novis announced that the Board reconvened into open session and that no reportable action was taken during the closed session.

X. FINANCIAL STATUS REPORT – JANUARY 2022

The Board received Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

VIII. OPERATIONS MANAGER REPORT

Operations Manager N. Aguilar Vega provided a written report and answered Board questions.

- N. Aguilar informed the board that a traffic control plan and a permit are required by the County to repair the manhole in front of Field & Fort on Lillie Ave.

IX. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written report and answered Board questions.

- The District received a report from the Santa Barbara Grand Jury regarding Cybersecurity and a proposal for best practices. The District will review the report and implement best practices where needed.
- SDRMA's proposed rates for property liability and worker's compensation for the new fiscal year were discussed.

XI. BOARD COMMUNICATIONS

- A. Board communications: None
- B. Items for future Board meetings
- C. The next Regular Board Meeting date is Thursday, March 10, 2022, at 3:00 p.m.

XII. ADJOURNMENT

A motion was made by Director J. Witmer to adjourn the Regular Board meeting at 4:49 p.m. and was seconded by Director J. Franklin and carried by four ayes and one absent vote.

Respectfully submitted:

Jim Witmer
Board Secretary

Date: March 10, 2022

Minutes prepared by M. Souza