

District Management answered the Board's questions and clarified information about pay out of bills. A motion was made by Director J. Colomy to approve the monthly expenses, including payroll and petty cash totaling \$89,501 for Fund 5215 and \$32,545 for Fund 5217. The motion was seconded by Director M. Tucker, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee

The AOP Committee did not meet.

C. Ad hoc /Rate Study Committee

The Ad Hoc Committee and staff did meet on January 13, 2022. The Committee will report under Item B, New Business.

VIII. CLOSED SESSION

A. Conference with Legal Counsel – Existing Litigation – Government Code, § 54956.9(d)(1)
Lucinda Malott, etc. versus Summerland Sanitary District, Santa Barbara Superior Court No. 18CV01923

At 3:08 p.m., Board President D. Novis announced the commencement of the closed session.

At 3:40 p.m., Board President D. Novis announced that the Board reconvened in open session and that no reportable action was taken during the closed session.

IX. OLD BUSINESS ITEMS

A. Emergency Repair Report for the Replacement of Treatment Plant's Blowers as Authorized by Resolution 2021-08 [Non-Action Item]

The Board reviewed the submitted staff report. Operations Manager N. Aguilar Vega said that an agreement was reached on replacing two of the blowers. Director Franklin asked why the third blower replacement would not receive the same discount. Operations Manager N. Aguilar Vega said that the replacement of the third blower would be more labor-intensive due to its location and therefore more labor would be charged. The proposal increased from \$122,125 to \$128,300 due to increased materials costs. The blowers should arrive in April 2022 and the installment is expected to be completed by May 2022.

B. Emergency Repair Report for the Maintenance on the District's Outfall Pipeline as Authorized by Resolution 2021-09 [Non-Action Item]

The Board reviewed the submitted staff report. Operations Manager N. Aguilar Vega met with Steve Simpson from MPM. Mr. Simpson recommended moving the project date from January 2022 to June 2022, since winter and spring are not good times to perform marine

work due to sand erosion, the diffuser's burial, storms, and sea state. All those conditions can impact the project with the weather downtime and substantially raise project cost, and even lead to project failure. Operations Manager N. Aguilar Vega and the Board expressed confidence in this decision to move the project date. An update was given for the detailed cost estimate which was included in the Board's meeting packet. The original cost estimate of \$193,000 went up to \$362,000 due to an expected two extra operation days.

X. NEW BUSINESS ITEMS

A. Formation of Ad Hoc Committee for Help With Outfall Expense [Action Item]

Board President Novis announced a formation of an Ad Hoc Committee for Grants/Financial Aid. President Novis said that after the last board meeting, he contacted Salud Carbajal regarding possible grants, who responded positively. A grant request meeting was set up in the District office with Salud Carbajal's staff member Wendy Motto, who is well-versed in grants. President Novis and N. Aguilar Vega worked on the presentation and conducted the grant request meeting on January 11th, which Director Colomy attended. District staff is also in touch with Jane Grey from Dudek who facilitates the process of finding government and state grants. The Ad Hoc Committee and staff should research financial aid options as well.

A motion was made by Director J. Franklin to approve the formation of the Ad Hoc Committee for Grants/Financial Aid. The motion was seconded by Director J. Witmer and passed with the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

B. Rate Study FY2021/2022 [Non-Action Item]

The Board received an update from the Rate Study Committee and staff regarding January 13, 2022, Ad Hoc/Rate Study Committee meeting. Director J. Franklin said that a draft report was received and discussed. The Rate study consultant Mr. Clumpner is updating his draft with directions received and his next draft will be discussed within the next couple of weeks. The timetable of the rate study process, including the adoption of new rates was reviewed by the Board.

C. Discussion of Raising Directors' Per Diem Compensation to \$185 [Non-Action Item]

President Novis said that this item is for discussion only. The Board discussed that the \$175 compensation for meetings has not been raised in many years. The Board directed M. Souza to obtain total board director compensation for surrounding sanitary and water districts and to report at the next board meeting.

D. Discussion of Increased Duties of Board President if One or Both Managers are Incapacitated [Non-Action Item]

President Novis reiterated his previous concern that the Board should be more involved because of the new staffing formation, which eliminated the general manager position. District Administrator M. Souza had to extend her trip due to several matters. President Novis thanked N. Aguilar Vega for doing a great job covering the absence. President Novis

said that he and Noe went through the District Administrator's absence without any disasters. President Novis proposed that the Board President could receive signatory status for signing payroll checks and be compensated for taking on additional staff tasks if staff is absent for a longer period or incapacitated. Some of the Board Directors expressed concern that there could be legal ramifications if an elected official takes on staff tasks. Legal Counsel J. McGinnis will investigate this proposal and will report back at the next board meeting.

X. FINANCIAL STATUS REPORT – DECEMBER 2021

The Board received Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

A motion was made by Director M. Tucker to accept the Financial Status Report of December 2021. The motion was seconded by Director J. Franklin and passed with the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VIII. OPERATIONS MANAGER REPORT

Operations Manager N. Aguilar Vega provided a written report and answered Board questions.

- N. Aguilar informed the board that he and staff created a catch basin and installed plumbing. When it rains the stormwater is redirected away from the plant with the help of a submersible pump. This catch basin will reduce the amount of unwanted stormwater that flows into the treatment plant's headworks.
- Last month Operations Manager N. Aguilar was called out for a lateral sewer spill at 2280 Varley Street. The property owner was required to hire a licensed plumber to clear the blockage and video inspect their private lateral. The hired plumber determined the cause of the blockage to be root intrusion. The video inspection was provided to district staff for review. No further action was required by the district after reviewing the inspection video. A formal letter was mailed to the property owner with the recommendation to have the lateral cleaned annually to remedy the lateral root intrusion.

XI. BOARD COMMUNICATIONS

- A. Board communications: None
- B. Items for future Board meetings
- C. The next Regular Board Meeting date is Thursday, February 10, 2022, at 3:00 p.m.

XII. ADJOURNMENT

A motion was made by Director J. Witmer to adjourn the Regular Board meeting at 4:32 p.m. and was seconded by Director J. Franklin and carried by five ayes.

Respectfully submitted:

Jim Witmer
Board Secretary

Date: February 10, 2022

Minutes prepared by M. Souza