



## **Regular Board of Directors Meeting**

Thursday, March 10, 2022, at 3:00 p.m.

2435 Wallace Avenue, Summerland CA 93067

### **NOTES**

This meeting will be held at the District's office at 2435 Wallace Avenue in Summerland. The public may listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568 or through the internet at <https://us02web.zoom.us/j/9832268568>. The public may attend the meeting, which follows social distancing protocols. Should you wish to participate by offering comments on either non-agenda or agenda-related items, please follow the instructions set forth in Item IV of the agenda.

Materials related to an item on this agenda, which are part of the agenda packet, are available for public inspection on the District's website at [www.summerlandsd.org](http://www.summerlandsd.org), or during normal business hours (8:00 a.m. - 4:00 p.m. weekdays) in the District's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (805) 969-4344. Notification 24-hours prior to the meeting will help the Clerk make reasonable arrangements to ensure accessibility to this meeting.

### **AGENDA**

I. **CALL TO ORDER/ROLL CALL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF THE AGENDA**

The Board President will ask the Board, public, staff, and legal counsel if there are any additions or modifications to the Agenda.

IV. **PUBLIC COMMENT** [Non-Agenda Items]

Those wishing to offer public comment must submit a speaker slip to the Clerk of the Board. Public comment is limited to three minutes per speaker.

If the public is participating remotely, please email comments to [info@summerlandsd.org](mailto:info@summerlandsd.org) at least 30 minutes before the meeting begins or give a telephone number to (805) 969-4344 for the Clerk of the Board to call during the meeting and provide an opportunity for comment.

V. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF FEBRUARY 10, 2022**  
[Action Item]

VI. **APPROVAL OF THE MONTHLY EXPENSES FOR FEBRUARY 2022, INCLUDING PAYROLL AND PETTY CASH** [Action Item]

**SUMMERLAND SANITARY DISTRICT  
Regular Board of Directors Meeting  
AGENDA**

**VII. COMMITTEE REPORTS UPDATES**

- A. Finance Committee Report
- B. Administration, Operations & Personnel (AOP) Committee Report
- C. Ad Hoc-Rate Study Committee Report
- D. Ad-Hoc- Grant/Financial Aid Committee Report

**VIII. CLOSED SESSION ITEM**

Conference with Legal Counsel – Existing Litigation – Government Code, § 54956.9(d)(1)  
*Lucinda Malott, etc. versus Summerland Sanitary District*, Santa Barbara Superior Court No. 18CV01923

**IX. OLD BUSINESS ITEMS**

- A. Emergency Repair Report for the Replacement of Treatment Plant's Blowers as Authorized by Resolution 2021-08 [Non-Action Item]**

Description: The Board will review the submitted staff report.

- B. Emergency Repair Report for the Maintenance on the District's Outfall Pipeline as Authorized by Resolution 2021-09 [Non-Action Item]**

Description: The Board will review the submitted staff report.

**X. NEW BUSINESS ITEMS**

- A. LAFCO Municipal Service Review (MSR) Survey and Questionnaire [Non-Action Item]**

Description: Staff will discuss the MSR Survey and Questionnaire with the Board.

- B. CSDA Finance Corporation loan quotes for the financing of the District's Ocean Outfall Pipeline Rehabilitation Project [Action Item]**

Description: The Board received four loan quotes for the (partial) financing of the Ocean Outfall Pipeline Rehabilitation Project. The Board will be requested to approve and agree to one of the provided loan quotes.

- C. Staff Report – Consolidation Study Montecito Water District and Montecito Sanitary District [Non-Action Item]**

Description: The Board will receive an oral report from the District Administrative Manager regarding the Consolidation Study between Montecito Water District and Montecito Sanitary District and the impact that the possible consolidation may have on Summerland Sanitary District.

**XI. FINANCIAL STATUS REPORT FEBRUARY 2022 [Action Item]**

The Board will receive Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217 and may request staff for explanations. The Board will be asked to accept the reports as presented.

**XII. OPERATIONS MANAGER REPORT**

The Operations Manager will provide a written report on operations, facility, and collection system maintenance and affairs and will provide explanations as requested.

**SUMMERLAND SANITARY DISTRICT**  
**Regular Board of Directors Meeting**  
**AGENDA**

**XIII. DISTRICT ADMINISTRATIVE MANAGER REPORT**

The District Administrative Manager will provide a written report on the District's administrative affairs and will provide explanations as requested.

**XIV. BOARD COMMUNICATIONS**

- A. Board Communications
- B. Items for future Board meetings
- C. Next Board meeting date

**XV. ADJOURNMENT**



V

## Minutes of the Regular Board of Directors Meeting

Thursday, February 10, 2022, at 3:00 p.m.

These are the minutes of the regular meeting of the Governing Board of the Summerland Sanitary District held outdoors at the District's Wastewater Treatment Plant at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also allowed to attend the meeting with social distancing protocols.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the United States Post Office at least 72-hours in advance of the meeting.

PRESIDENT D. NOVIS CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:01 p.m.

### I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT

JOLENE COLOMY

DAVID (DAVE) NOVIS

JOHN FRANKLIN

JAMES (JIM) WITMER

ABSENT

MARTIN TUCKER

ALSO, PRESENT

NOE AGUILAR VEGA

Operations Manager

MARJON (MAR) SOUZA

Administrative Manager

JANET MCGINNIS

District Legal Counsel

### II. PLEDGE OF ALLEGIANCE

### III. APPROVAL OF THE AGENDA

President D. Novis asked if there were any modifications and/or changes. Hearing no objections, the agenda was approved as submitted.

### IV. PUBLIC COMMENT [NON-AGENDA ITEMS]

No public comments were submitted, and no member of the public was present via telephone or Zoom.

### V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JANUARY 14, 2022 [Action Item]

A motion was made by Director J. Colomy to approve the minutes of the Regular Board Meeting of January 14, 2022. The motion was seconded by Director J. Witmer, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, D. Novis, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENSES FOR JANUARY 2022, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board's questions and clarified information about the payout of bills. A motion was made by Director J. Colomy to approve the monthly expenses, including payroll and petty cash totaling \$102,505 for Fund 5215 and \$13,310 for Fund 5217. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, D. Novis, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker,
ABSTAIN:	0	None

VII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee

The AOP Committee did not meet.

C. Ad hoc Committee -Rate Study

The Ad Hoc Committee, staff, legal counsel, and Rate Study Consultant Mr. G. Clumpner did meet on February 3, 2022, via Zoom. There was no report.

D. Ad hoc Committee- Grants & Financial Aid

The Ad Hoc Committee met with staff on February 3, 2022, and discussed the funding opportunities that were researched by Jane Gray and Claudia Flores of Dudek and Wendy Motto of Salud Carbajal's Office. President D. Novis said that the chance to find grant funding is slim to none. Staff is researching a low-interest loan to fund half of the project cost. Staff was requested to call Hillary Hauser of Heal the Ocean to discuss the project and to receive input.

VIII. OLD BUSINESS ITEMS

A. Emergency Repair Report for the Replacement of Treatment Plant's Blowers as Authorized by Resolution 2021-08 [Non-Action Item]

The Board reviewed the submitted staff report. Operations Manager N. Aguilar Vega said that the two blowers have been ordered and are expected to arrive in April or May. Installation of the Blowers will be shortly thereafter. Until the completion of the installation the emergency condition, as described in Resolution 2021-08, still exists.

B. Emergency Repair Report for the Maintenance on the District's Outfall Pipeline as Authorized by Resolution 2021-09 [Non-Action Item]

The Board reviewed the submitted staff report. Operations Manager N. Aguilar Vega said that the first phase of the Ocean Outfall Pipeline Maintenance is still scheduled on or around June 15, 2022 and that the emergency condition, as described in Resolution 2021-09, still exists.

Summerland Sanitary District  
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C. Discussion of Board Directors' Compensation [Non-Action Item]

The Board received a staff report regarding Board Directors Compensation from surrounding Special Districts and concluded that the current compensation is in line with other Districts.

IX. CLOSED SESSION

A. Conference with Legal Counsel – Existing Litigation – Government Code, § 54956.9(d)(1)  
*Lucinda Malott, etc. versus Summerland Sanitary District*, Santa Barbara Superior Court No. 18CV01923

At 3:15 p.m., Board President D. Novis announced the commencement of the closed session.

At 4:36 p.m., Board President D. Novis announced that the Board reconvened into open session and that no reportable action was taken during the closed session.

X. FINANCIAL STATUS REPORT – JANUARY 2022

The Board received Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

VIII. OPERATIONS MANAGER REPORT

Operations Manager N. Aguilar Vega provided a written report and answered Board questions.

- N. Aguilar informed the board that a traffic control plan and a permit are required by the County to repair the manhole in front of Field & Fort on Lillie Ave.

IX. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written report and answered Board questions.

- The District received a report from the Santa Barbara Grand Jury regarding Cybersecurity and a proposal for best practices. The District will review the report and implement best practices where needed.
- SDRMA's proposed rates for property liability and worker's compensation for the new fiscal year were discussed.

XI. BOARD COMMUNICATIONS

- A. Board communications: None
- B. Items for future Board meetings
- C. The next Regular Board Meeting date is Thursday, March 10, 2022, at 3:00 p.m.

XII. ADJOURNMENT

A motion was made by Director J. Witmer to adjourn the Regular Board meeting at 4:49 p.m. and was seconded by Director J. Franklin and carried by four ayes and one absent vote.

Respectfully submitted:

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Jim Witmer  
Board Secretary

Date: March 10, 2022

Minutes prepared by M. Souza



# Expenditure Transactions

Disbursement Report February 2022

From 2/1/2022 to 2/28/2022

Selection Criteria: Fund = 5215

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

## Fund 5215 -- SummerInd San Dist Running Exp

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
JE - 0230109	2/8/2022		6475	HRA Administrative Fee - JAN 2022	9.00		
CLM - 0670090	2/10/2022		7362	Materials for walkway to maps room	406.89	151096	CARPINTERIA VALLEY LUMBER CO
CLM - 0670092	2/10/2022		7731	Gasoline Company Truck/Van January 2021	190.46	522736	McCormix Corporation
CLM - 0670096	2/10/2022		7121	530 Gallons of Sodium Bisulfite	1,794.08	214614	UNIVAR SOLUTIONS USA INC
CLM - 0670098	2/10/2022		6600	Medical Benefits March 2022	6,308.75	002073	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
CLM - 0670099	2/10/2022		7516	Dig alert ticket cost January 2022	13.20	828128	UNDERGROUND SERVICE ALERT
CLM - 0670100	2/10/2022		7460	Gas detector annual calibration	40.00	002382	Priority Safety Services
CLM - 0670101	2/10/2022		7121	Work Gloves 30 boxes	568.92	069965	WINEMA INDUSTRIAL & SAFETY SUPPLY
CLM - 0670102	2/10/2022		7121	Work Gloves 3 cases- Outstanding Inv	643.27	069965	WINEMA INDUSTRIAL & SAFETY SUPPLY
CLM - 0670104	2/10/2022		7460	Backflow Device Inspection/Test	95.00	424150	JOY EQUIPMENT PROTECTION INC
CLM - 0670106	2/10/2022		7110	Comp. Agenda Setting Meeting 02/03/2022	175.00	026964	DAVID NOVIS
CLM - 0670107	2/10/2022		7110	Comp. Ad Hoc/ Rate Study Com. 02/03/2022	175.00	765907	John Franklin
CLM - 0670109	2/10/2022		7110	Comp. Ad Hoc/ Rate Study Com. 02/03/2022	175.00	009934	JOLENE M COLOMY
CLM - 0670110	2/11/2022		7110	Comp. Ad-Hoc Grants/Financial Aid Com. 02/03/2022	175.00	026964	DAVID NOVIS
CLM - 0670112	2/11/2022		7110	Comp. Ad-Hoc Grants/Financial Aid Com. 02/03/2022	175.00	009934	JOLENE M COLOMY
JE - 0230398	2/15/2022		6400	Retirement Contr. Payroll 02-15-2022	7,642.38		
JE - 0230398	2/15/2022		6475	Retirement Healthcare Contr. retirees 02-15-2022	241.67		
CLM - 0671443	2/22/2022		6600	Dental, Vision and Life Ins. March 2022	413.90	002073	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
CLM - 0671446	2/22/2022		7053	Phone Wireless February 2022	188.95	297454	VERIZON WIRELESS
CLM - 0671448	2/22/2022		7630	Electrical Wire Stripper	24.76	130600	CALIFORNIA ELECTRIC SUPPLY
CLM - 0671451	2/22/2022		7363	Blower Fuses & 6 inch plug	78.59	094089	GRAINGER
CLM - 0671452	2/22/2022		7363	Blower Fuses & 2 inch plug	55.38	094089	GRAINGER
CLM - 0671455	2/22/2022		7764	Trash Service January 2022	342.28	509950	MARBORG INDUSTRIES
CLM - 0671456	2/22/2022		7763	Water January 2022	135.22	556712	MONTECITO WATER DISTRICT
CLM - 0671463	2/22/2022		7110	Comp. Regular Board Meeting 02/10/2022	175.00	091927	JAMES WITMER
CLM - 0671464	2/22/2022		7110	Comp. Regular Board Meeting 02/10/2022	175.00	009934	JOLENE M COLOMY
CLM - 0671465	2/22/2022		7110	Comp. Regular Board Meeting 02/10/2022	175.00	765907	John Franklin
CLM - 0671467	2/22/2022		7110	Comp. Regular Board Meeting 02/10/2022	175.00	026964	DAVID NOVIS

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# Expenditure Transactions

From 2/1/2022 to 2/28/2022

Selection Criteria: Fund = 5215

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

## Fund 5215 -- SummerInd San Dist Running Exp

Document	Post On	Dept	LI Acct	Description	Amount	Vendor	Vendor Name
CLM - 0671590	2/22/2022		6600	Dental, Vision and Life Ins. Dec 2021- Outstanding	411.40	002073	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
CLM - 0671439	2/23/2022		6100	Regular Salaries Feb 1-15, 2022	16,598.25	790178	Summerland Sanitary District
CLM - 0671439	2/23/2022		6270	Standby Feb 1-15, 2022	442.52	790178	Summerland Sanitary District
CLM - 0671439	2/23/2022		6300	Overtime Feb 1-15, 2022	0.00	790178	Summerland Sanitary District
CLM - 0671439	2/23/2022		6500	Medicare and Fica Feb 1-15, 2022	1,376.60	790178	Summerland Sanitary District
CLM - 0671579	2/23/2022		7362	Catch Basin for Storm Drain System	431.53	790180	Summerland Sanitary District
CLM - 0671579	2/23/2022		7363	Flat Tire Replacement Company Truck- Perry Ford	275.95	790180	Summerland Sanitary District
CLM - 0671579	2/23/2022		7363	Home Depot: Wet/Dry Vac, Mop, Rate Traps	236.17	790180	Summerland Sanitary District
CLM - 0671579	2/23/2022		7430	Annual Collections SM Renewal Fee E.N.	96.00	790180	Summerland Sanitary District
CLM - 0671579	2/23/2022		7450	Household Supplies	78.82	790180	Summerland Sanitary District
CLM - 0671579	2/23/2022		7450	Rebate Credit 2021 Umpqua Bank	-178.12	790180	Summerland Sanitary District
CLM - 0671579	2/23/2022		7450	Monthly Subscription Zoom & MS Office	23.24	790180	Summerland Sanitary District
CLM - 0671579	2/23/2022		7730	Refund Cancelation CASA Conference	-495.00	790180	Summerland Sanitary District
CLM - 0671579	2/23/2022		7730	Refund Hotel Reservation for CASA Conference	-222.18	790180	Summerland Sanitary District
CLM - 0672179	2/24/2022		7761	Electric Bill Jan 4 through Feb 1	3,525.65	767200	SOUTHERN CALIFORNIA EDISON
CLM - 0672178	2/25/2022		7363	Belts for Gorman Rupp Pumps	225.55	569122	Multi W Systems
CLM - 0672180	2/25/2022		7053	Monthly Charge Plant/Office Phone 02/13- 03/12	201.07	075391	FRONTIER
CLM - 0672182	2/25/2022		7053	Monthly Charge LS Alarm Phones 02/13-03/12	176.02	075391	FRONTIER
CLM - 0672184	2/25/2022		7510	Call Center Service - January 2022	59.01	106048	CENTRAL COMMUNICATIONS
CLM - 0672307	2/25/2022		7404	FGL Lab testing 12/13- 01/21	1,204.00	270150	FGL ENVIRONMENTAL INC
CLM - 0672408	2/28/2022		6100	Regular Salaries February 16-28, 2022	15,693.97	790178	Summerland Sanitary District
CLM - 0672408	2/28/2022		6270	Standby February 16-28, 2022	289.34	790178	Summerland Sanitary District
CLM - 0672408	2/28/2022		6300	Overtime February 16-28, 2022	233.44	790178	Summerland Sanitary District
CLM - 0672408	2/28/2022		6500	Medicare and Fica February 16-28, 2022	1,310.75	790178	Summerland Sanitary District
JE - 0230649	2/28/2022		6400	Retirement Contr. Payroll 02-28-2022	7,162.15		
JE - 0230649	2/28/2022		6475	Retirement Healthcare Contr. retirees 02-28-2022	241.67		
Total SummerInd San Dist Running Exp					70,165.50		

credit  
card  
exp.



# Expenditure Transactions

From 2/1/2022 to 2/28/2022

Selection Criteria: Fund = 5216  
Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

## Fund 5216 -- Summerland San Cap Facilities

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
CLM - 0671444	2/22/2022		8200	2 Sectional liners Main Pipeline Wallace Ave	3,500.00	130573	ROBOTIC SEWER SOLUTIONS INC
Total Summerland San Cap Facilities					3,500.00		

# Expenditure Transactions

From 2/1/2022 to 2/28/2022

Selection Criteria: Fund = 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

## Fund 5217 -- SummerInd San Dist-Capital Rep

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
CLM - 0672177	2/25/2022		8400	Outfall Hydraulic Study for 6" & 8" Pipe	3,850.00	131815	MARINE PROJECT MANAGEMENT INC
Total SummerInd San Dist-Capital Rep					3,850.00		



IX  
A

**Board of Directors Meeting  
STAFF REPORT**

TO : Board of Directors

FROM : Operations Manager, Noe Aguilar Vega

DATE : March 10, 2022

RE : **EMERGENCY REPLACEMENT OF THE TREATMENT PLANTS BLOWERS**

**INFORMATION:** On November 10, 2021, the Board declared an emergency for the replacement of two of the district's faulty blowers, per my request.

On January 14, 2022, the Board was informed that Cushman Contracting was unable to provide the district with the same discount that was applied for two blower replacements for the third blower replacement. Cushman Contracting was authorized to replace only two blowers.

The order for the two new blowers has been placed. Cushman Contracting is expecting to receive the blowers by April 2022 and plans to start the blower replacement within April or May of 2022.

**RECOMMENDATION:** Keep emergency as described in Resolution 2021-08.



IX B

**Board of Directors Meeting  
STAFF REPORT**

TO : Board of Directors  
FROM : Operations Manager, Noe Aguilar Vega  
DATE : March 10, 2022  
RE : **EMERGENCY OUTFALL MAINTENANCE**

**INFORMATION:** On November 16, 2021, the Board declared an emergency requiring maintenance to be performed on the district's ocean outfall due to heavy internal corrosion that restricts the effluent from flowing through the pipeline.

On January 14, 2022, the Board was informed that the outfall maintenance was deferred from January 2022 to June 15, 2022. The maintenance was deferred per MPM's recommendation that winter and spring are not good seasons to perform marine work in the designated area that can negatively impact the outfall maintenance operation. This was recommended due to the following possible conditions: poor underwater visibility, sand erosion/diffuser burial, storms/sea state. The outfall maintenance will commence on or after June 15, 2022, when a better oceanic state has been observed to exist by MPM for a better project outcome.

**RECOMMENDATION:** Keep the emergency condition as described in Resolution 2021-09.



LA

# LOCAL AGENCY FORMATION COMMISSION OF SANTA BARBARA COUNTY

## Comprehensive Water/Wastewater/Recycled Water/Stormwater Service & Sphere Review (Survey Questions – Deadline is March 31, 2022)

**\*\*Please refer to page 7 for information on how to respond to this survey\*\***

Survey Questions	Agency Response
<b>A. Overview:</b>	
1) Administrative Office Address and Mailing Address (if different)	
2) Website Address	
3) Contact Information of LAFCO Liaison (for any follow-up questions)	
4) Number of Employees for entire agency. Please indicate whether employees are full-time, part-time, contract, etc.	EXAMPLES: GM (1), Plant Manager (1) Operators (4) all grade levels, Admin (3), Other Staff (5)
5) Number of Operators and their Grade Levels. Number of Emergency Operators available.	EXAMPLES: Supervisor (1) grade 4; or Operators (3) grade 1, etc
6) Staffing experience and tenure to the agency. Please indicate # years each employee has been in the industry and the number of years with the current agency.	EXAMPLES: Plant Manager 10 years in Industry w/ 3 years with the current agency.
7) Current Board/Council Members and Term Limits. Please indicate who is the current Board Chair/President.	
8) Board/Council Members background and years on the board. Background example indicate educator, finance, etc.	EXAMPLES: John/Jane Smith, Vice Chair – Nurse Jim/Sara Jones, President – Retail Sales
9) Current Plant/Operations Manager. Please list for both Water Treatment and Wastewater Treatment, if applicable. Please indicate the number of years serving as the current Manager.	
10) Regular Board meeting date and location.	
11) Would you be able to participate in an online short survey as well or further encourage citizen participation in an online survey?	

**B. Boundaries:**

- 1) Does your agency desire to change its existing jurisdictional boundary? If yes, please indicate the area(s) and reason(s).
- 2) Does your agency desire to change its existing sphere of influence boundary? If yes, please indicate the area(s) and reason(s).
- 3) Does your agency plan to or currently provide services outside its existing boundaries? If yes, please indicate the area(s) and reason(s).
- 4) Are there any overlaps or duplicate services being provided by another agency within your agency's boundaries?
- 5) Have consolidation or reorganization with others been considered in the past 5 years? Would this evaluation benefit your agency?

**C. Service Provisions**

Please indicate which services your agency provides related to the service review of Water/Wastewater/Recycled Water/Stormwater. Examples include

- 1) Collection
- 2) Treatment
- 3) Disposal
- 4) Recycled Water Use (list level of treatment)
- 5) Stormwater Management
- 6) Groundwater Sustainability Agency Member
- 7) Other

Please indicate whether your agency provides these services in-house or by-contract with another agency within your boundaries, and whether your agency provides a service outside your boundaries.

Please provide a current draft of your Groundwater Sustainability Plan (GSP).

<p><b>D. Connection Types</b></p> <p>1) Total number of water, wastewater connections for each following type.</p> <ul style="list-style-type: none"> <li>a) Single Family</li> <li>b) Multi-Family</li> <li>c) Commercial</li> <li>d) Industrial</li> <li>e) Agricultural</li> <li>f) Other?</li> </ul>	
<p><b>E. Population</b></p> <p>1) Please provide population estimates for the following years: 2020, 2025, 2030, 2035, and 2040. If a population forecast is unavailable, please provide the current population count.</p> <p>2) Do you believe future population or housing will affect your agency's service capacity?</p> <p>3) Is your agency aware of any disadvantage communities within or adjacent to your boundary?</p>	
<p><b>F. Capacity and System Demands</b></p> <p>1) Please indicate the permitted capacity and any estimated equivalent units. Provide any State Permitting Documents.</p> <p>2) Estimated annual demand in gallons and AF</p> <p>3) Estimate gallons per day for each resident or equivalent unit.</p> <p>4) Distribution/Collection and Storage description.</p> <p>5) Any other Information your agency tracks?</p>	<p>EXAMPLES:</p> <p>2020 Well A produced 22%, Well B produced 43%, etc. Or 1,800-2,000 gallons per minute, availability averaging 16,500 acre-feet per year</p> <p>estimated 129.3 gallons per day for each resident or 351.1 gallons per day for each occupied housing unit</p> <p>Maintains approximately 27.5 miles of various sized pipes. Two storage tanks that hold 1.8 million gallon of water.</p>

## G. Treatment Plants, Boosters, Lift Stations

Please provide information for the following:

- 1) Number of and type of treatment plants
- 2) Name and location of treatment plants
- 3) Built date of treatment plants
- 4) Current condition of treatment plants
- 5) Size, square footage/ acres of treatment plants
- 6) Number of Boosters and Lift Stations
- 7) Name/location of Boosters and Lift Stations
- 8) Current condition of Boosters and Lift Stations
- 9) Size, capacity of Boosters and Lift Stations
- 10) Disposal process

Are there any plans to upgrade current treatment plants or construct new treatment plants?

## H. Finances

Please provide information for the following:

- 1) Adopted Financial Statements (2018 to 2021)
- 2) Adopted/Proposed Budgets (2021 and 2022)
- 3) Capital Improvement Plans (if applicable)
- 4) Any Pension/OPEB Obligations and payments
- 5) Ending Fund Balance for 2021
- 6) Total Fund Balance/Annual Revenue for 2021
- 7) Revenue sources
- 8) COVID Fund/Refund Applications (ARPA, Cares Act, Grants, etc.)

EXAMPLES:

Describe treatment system and process.

If available, a brief description of each pump station.

800 gpm, or 30hp motor, provide a brief description.

Hauled off-site to landfill, percolation, etc.



<p><b>I. Water Supply Sources</b></p> <p>Please indicate which type of water supply and estimated acre-feet are available for your agency use: Examples include:</p> <ol style="list-style-type: none"> <li>1) Groundwater</li> <li>2) Surface Water</li> <li>3) State Water</li> <li>4) Recycled Water</li> <li>5) Desalination</li> <li>6) River Alluvium</li> <li>7) Other(s)?</li> </ol>	<p>(Acre-Feet Estimates for each)</p>
<p><b>J. Shared Services</b></p> <p>Please indicate whether your agency collaborates with other organizations through any of the following:</p> <ol style="list-style-type: none"> <li>1) Exchange Agreement</li> <li>2) Wheeling Arrangements</li> <li>3) Lease Agreement</li> <li>4) Memorandum of Understanding</li> <li>5) Joint Power Authorities/Agreements</li> <li>6) Other Contracts?</li> </ol> <p>Please name the organizations and purpose that your agency collaborates with and provide documents, if possible. LAFCO would like to highlight these partnerships and joint efforts.</p>	
<p><b>K. Distribution/Collection Maintenance</b></p> <p>Please indicate which Inspection, Repair, Replacement, Upgrade or Addition your agency addressed during FY 2016 to 2021. Also indicate how many miles of system lines were addressed for each FY from 2016-2021:</p> <ol style="list-style-type: none"> <li>1) Inspected</li> <li>2) Cleaned</li> <li>3) Replaced</li> <li>4) Added</li> <li>5) Video</li> <li>6) Booster Stations addressed</li> <li>7) Treatment Plant Upgrades, Repairs,</li> <li>8) Other(s)?</li> <li>9) Storm Drains</li> </ol>	<p>EXAMPLES:</p> <p>120 miles of lines inspected in 2020  10 miles cleaned in 2019  15 miles replaced in 2020 &amp; 25 miles in 2019  4 miles added in 2021, 6 miles in 2019, 7 miles in 2016  1 Booster replaced at (location) in 2018  Upgrades include (list components) in 2017, 2018, 2019</p> <p>30 drains cleaned each year</p>

## **L. Other Information**

Please provide the following:

- 1) Rate Structure. Connection Fees, User Fees per Month for various types (SFR, MFR, MHP, Commercial, Industrial, etc)
- 2) Provide most recent Rate Study Report.
- 3) Does your agency have an emergency and disaster mitigation plan? If so, please provide a copy/link to review the document.
- 4) Does your agency have an Urban Water Management Plan? If so please provide a copy/link to review the document.
- 5) Does your agency have a Sewer System Management Plan? If so please provide a copy/link to review the document.
- 6) Please provide a copy/link to review the following documents? Master Plans, Strategic Plans, Conservation Plans, Reclaimed Water Reports/ Studies.
- 7) Has climate change affected your agency? Do you have a Climate Action plan?
- 8) How is your agency preparing for future service needs/demands? What strategies are used to direct growth/service demands where infrastructure is or will be available?
- 9) Are there any new or pending laws that have affected your agency? If so, please provide information on such laws/bills.
- 10) List agencies to which your agency is required to report and for what. Do you prepare or receive annual reports or inspections?
- 11) Describe your agencies efforts regarding Public Outreach?

### **EXAMPLES:**

Please provide a sample billing residential of 10 units or equivalent for 1 unit = 100 cubic feet

<p><b>L. Other Information (continued)</b></p> <p>12)How are the operations of your agency routinely evaluated, and by whom? Any procedures, customer feedback, etc.?</p> <p>13)Are there any best practices or recent success stories you would like LAFCO to highlight in the upcoming service review?</p> <p>14)What opportunities/challenges does your agency face?</p> <p>15)What regional collaboration does your agency participate in?</p> <p>16)Are there any specific topics you would like LAFCO to analyze as part of the upcoming service review?</p>	
--	--

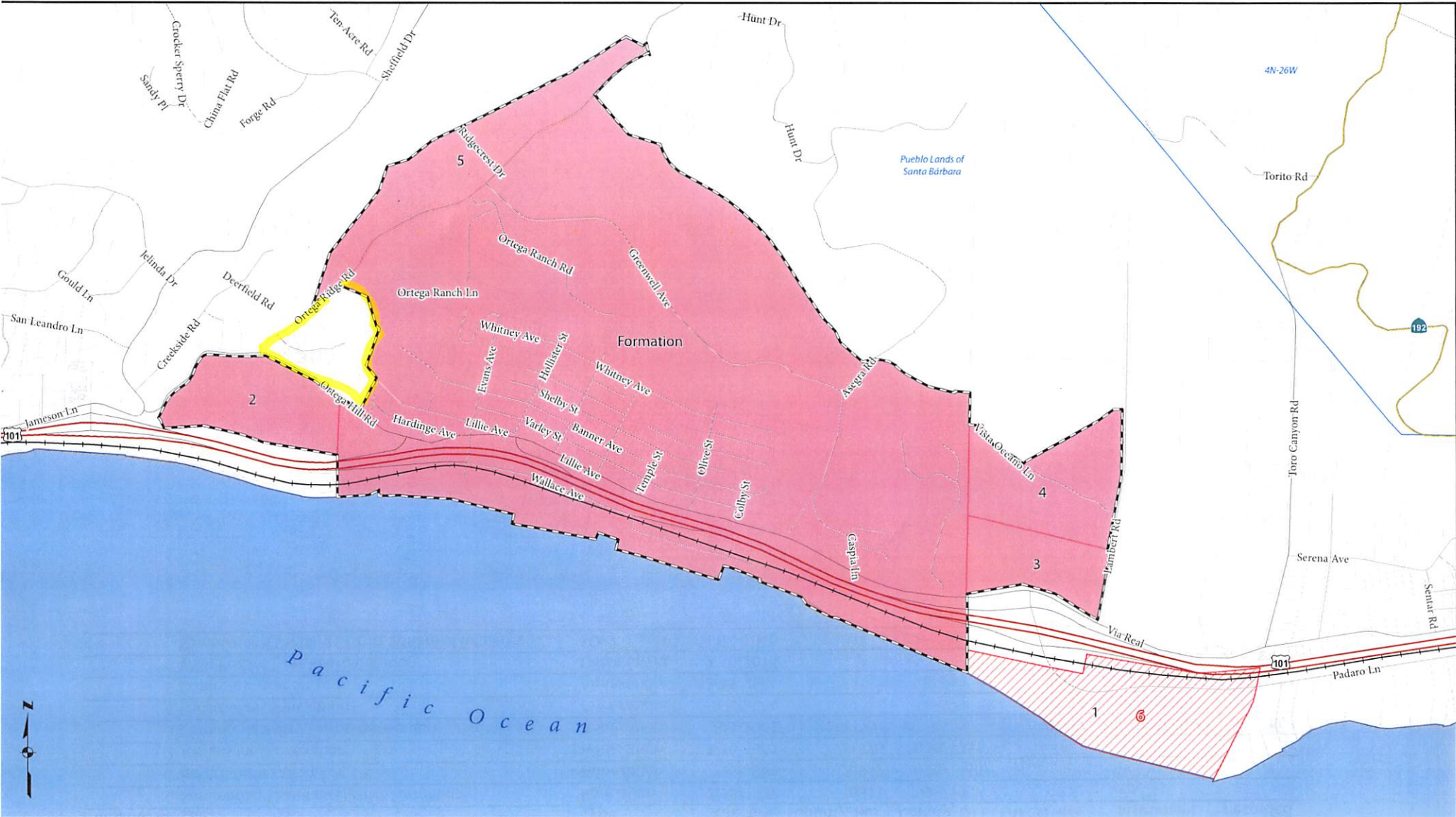
## LAFCO Staff Comments

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**Survey Reponses:** If the requested information is available on the agency's website or online, please provide the hyperlink and direct us to the proper location. We understand that your time is limited, and LAFCO staff can retrieve the information if pointed in the right direction.

Thank you for participating in LAFCO's survey. Please send your responses to LAFCO no later than Thursday, March 31, 2022. Responses can be sent by email at [lafco@sblafco.org](mailto:lafco@sblafco.org). Feel free to contact LAFCO staff if you have any questions. The LAFCO office number is 805-568-3391.



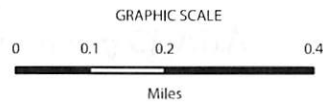


## Summerland Sanitary District

Compiled by the Office of the County Surveyor on 5/9/2014. Formed 2/25/1957 by Board of Supervisors Resolution 16511. Last Action: 6, West Padaro Lane Reorganization, LAFCO 13-10, 2/10/2014. Sphere: 11/4/2010, modified 2/10/2014.

See Boundary Activity Table at <http://www.countyofsb.org/pwd/pwsurveyor.aspx?id=23260>.

NOTICE OF DISCLAIMER: This data is for reference only. Although every effort has been made to ensure the accuracy of information, errors and conditions originating from physical sources used to develop the database may be reflected in this data. Santa Barbara County shall not be liable for any errors, omissions, or damages that result from inappropriate use of this document. No level of accuracy is claimed for the boundary lines shown herein and lines should not be used to obtain coordinate values, bearings or distances.



### Legend

- Freeways
- Highways
- Roads
- Railroads
- Parcels
- Sections
- Ranchos and Townships
- County Boundary
- Sphere of Influence
- Formation
- Annexation
- Detachment






# Summerland Sanitary District Boundary Activity

See map at <http://www.countyofsb.org/pwd/pwsurveyor.aspx?id=23260>



InternalNo	Title	Type	Effective	County_Res	County_DT	LAFCO_Res	Instrument	Recorded
0	Summerland Sanitary District Formation	Formation	2/25/1957	16511	2/25/1957			
1	Bailard Annexation 1-A, 1-B	Annexation	7/25/1960	20597	7/25/1960			
2	Jostens Inc. Annexation	Annexation	1/16/1961	21076	1/16/1961			
3	Carpinteria Valley Farms Annexation	Annexation	8/1/2003			02-17	2003-0105803	8/1/2003
4	Pacifica/Fell Annexation	Annexation	1/5/2004			03-14	2004-0003269	1/5/2004
5	Copus Annexation	Annexation	12/15/2004			04-04	2004-0132245	12/15/2004
6	West Padaro Lane Reorganization	Detachment	2/10/2014			13-10	2014-0006109	2/10/2014
	Summerland Sanitary District Sphere of Influence	SOI	11/4/2010					



X B



## CSDA Finance Corporation


1112 I Street, Suite 200  
 Sacramento, CA 95814  
 t: 916.442.7887 f: 916.442.7889  
[www.csdafinance.net](http://www.csdafinance.net)

PREPARED BY CSDA FINANCE CORPORATION

DATE: February 14, 2022

**PROPOSED INSTALLMENT PURCHASE FOR: Summerland Sanitary District**

**RE: Pipeline Project**

NOTE: TERMS ARE BASED UPON INSTALLMENT SALE BEING BANK QUALIFIED

Prepayment Option amount is exclusive of the installment payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and funding within 60 days.

		Financing Amount	Interest Rate	Term
Payments: Annually in arrears		<b>\$450,000</b>	<b>2.85%</b>	<b>5 Years</b>
PMT #	Due Date	Installment Payment	To Principal	To Interest
1		\$97,839.11	\$85,014.11	12,825.00
2		97,839.11	87,437.01	10,402.10
3		97,839.11	89,928.97	7,910.14
4		97,839.11	92,491.94	5,347.17
5		97,839.11	95,127.97	2,711.14
TOTALS:		<u>\$489,195.55</u>	<u>\$450,000.00</u>	<u>\$39,195.55</u>
				Prepayment Option
				187,619.91
				95,127.97
				0.00

**Approved and agreed to: Summerland Sanitary District**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_



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**RE: Pipeline Project**

NOTE: TERMS ARE BASED UPON INSTALLMENT SALE BEING BANK QUALIFIED

Prepayment Option amount is exclusive of the installment payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and funding within 60 days.

Payments: Annually in arrears      **Financing Amount**      **Interest Rate**      **Term**  
   **\$450,000**      **3.10%**      **10 Years**

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$53,023.30	\$39,073.30	13,950.00	
2		53,023.30	40,284.57	12,738.73	
3		53,023.30	41,533.39	11,489.91	
4		53,023.30	42,820.93	10,202.37	
5		53,023.30	44,148.38	8,874.92	242,139.43
6		53,023.30	45,516.98	7,506.32	196,622.45
7		53,023.30	46,928.00	6,095.30	149,694.45
8		53,023.30	48,382.77	4,640.53	101,311.68
9		53,023.30	49,882.64	3,140.66	51,429.04
10		53,023.30	51,429.04	1,594.26	0.00

TOTALS:      \$530,233.00      \$450,000.00      \$80,233.00

**Approved and agreed to: Summerland Sanitary District**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_



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PREPARED BY CSDA FINANCE CORPORATION

DATE: February 14, 2022

### PROPOSED INSTALLMENT PURCHASE FOR: Summerland Sanitary District

RE: **Pipeline Project**

NOTE: TERMS ARE BASED UPON INSTALLMENT SALE BEING BANK QUALIFIED

Prepayment Option amount is exclusive of the installment payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and funding within 60 days.

			Financing Amount	Interest Rate	Term
Payments: Annually in arrears			\$500,000	2.85%	5 Years
PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$108,710.12	\$94,460.12	14,250.00	
2		108,710.12	97,152.23	11,557.89	
3		108,710.12	99,921.07	8,789.05	208,466.58
4		108,710.12	102,768.82	5,941.30	105,697.76
5		108,710.12	105,697.76	3,012.36	0.00
TOTALS:		<u>\$543,550.60</u>	<u>\$500,000.00</u>	<u>\$43,550.60</u>	

Approved and agreed to: Summerland Sanitary District

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_





## CSDA Finance Corporation



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t: 916.442.7887 f: 916.442.7889  
www.csdafinance.net

PREPARED BY CSDA FINANCE CORPORATION

DATE: February 14, 2022

### PROPOSED INSTALLMENT PURCHASE FOR: Summerland Sanitary District

RE: Pipeline Project

NOTE: TERMS ARE BASED UPON INSTALLMENT SALE BEING BANK QUALIFIED

Prepayment Option amount is exclusive of the installment payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and funding within 60 days.

	Financing Amount	Interest Rate	Term
Payments: Annually in arrears	\$500,000	3.10%	10 Years

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$58,914.78	\$43,414.78	15,500.00	
2		58,914.78	44,760.64	14,154.14	
3		58,914.78	46,148.22	12,766.56	
4		58,914.78	47,578.81	11,335.97	
5		58,914.78	49,053.76	9,861.02	269,043.79
6		58,914.78	50,574.42	8,340.36	218,469.37
7		58,914.78	52,142.23	6,772.55	166,327.14
8		58,914.78	53,758.64	5,156.14	112,568.50
9		58,914.78	55,425.16	3,489.62	57,143.34
10		58,914.78	57,143.34	1,771.44	0.00

TOTALS:	<u>\$589,147.80</u>	<u>\$500,000.00</u>	<u>\$89,147.80</u>
---------	---------------------	---------------------	--------------------

Approved and agreed to: Summerland Sanitary District

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

# Financial Status

As of February 28, 2022

As of: 2/28/2022 (66% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3010 -- Property Tax-Current Secured	240,000.00	147,666.86	-92,333.14	61.53 %
3011 -- Property Tax-Unitary	0.00	1,856.88	1,856.88	--
3015 -- PT PY Corr/Escapes Secured	0.00	-22.07	-22.07	--
3020 -- Property Tax-Current Unsecd	9,500.00	9,069.62	-430.38	95.47 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	220.82	220.82	--
3040 -- Property Tax-Prior Secured	0.00	-76.79	-76.79	--
3050 -- Property Tax-Prior Unsecured	0.00	136.69	136.69	--
3054 -- Supplemental Pty Tax-Current	3,500.00	3,127.21	-372.79	89.35 %
3056 -- Supplemental Pty Tax-Prior	0.00	-104.23	-104.23	--
Taxes	253,000.00	161,874.99	-91,125.01	63.98 %
<b>Fines, Forfeitures, and Penalties</b>				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	2.73	2.73	--
Fines, Forfeitures, and Penalties	0.00	2.73	2.73	--
<b>Use of Money and Property</b>				
3380 -- Interest Income	7,500.00	894.04	-6,605.96	11.92 %
3381 -- Unrealized Gain/Loss Invstmnts	787.00	-4,448.52	-5,235.52	-565.25 %
Use of Money and Property	8,287.00	-3,554.48	-11,841.48	-42.89 %
<b>Intergovernmental Revenue-State</b>				
4220 -- Homeowners Property Tax Relief	1,000.00	543.18	-456.82	54.32 %
Intergovernmental Revenue-State	1,000.00	543.18	-456.82	54.32 %
<b>Charges for Services</b>				
5091 -- Planning & Engrng-Plan Ck Fes	2,800.00	0.00	-2,800.00	0.00 %
5430 -- Sanitation Services	1,047,721.00	572,366.69	-475,354.31	54.63 %
5433 -- Inspection Fees	4,800.00	123.00	-4,677.00	2.56 %

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# Financial Status

As of: 2/28/2022 (66% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
5746 -- Administrative Revenue	4,200.00	464.00	-3,736.00	11.05 %
Charges for Services	1,059,521.00	572,953.69	-486,567.31	54.08 %
Revenues	1,321,808.00	731,820.11	-589,987.89	55.37 %
<b>Expenditures</b>				
<b>Salaries and Employee Benefits</b>				
6100 -- Regular Salaries	423,718.00	274,832.65	148,885.35	64.86 %
6270 -- Stand-by Pay	12,500.00	6,773.96	5,726.04	54.19 %
6300 -- Overtime	4,200.00	2,625.28	1,574.72	62.51 %
6400 -- Retirement Contribution	161,254.00	110,013.11	51,240.89	68.22 %
6475 -- Retiree Medical OPEB	6,000.00	4,019.83	1,980.17	67.00 %
6500 -- FICA Contribution	33,371.00	22,036.34	11,334.66	66.03 %
6600 -- Health Insurance Contrib	80,095.00	57,397.59	22,697.41	71.66 %
6900 -- Workers Compensation	17,304.00	12,661.75	4,642.25	73.17 %
Salaries and Employee Benefits	738,442.00	490,360.51	248,081.49	66.40 %
<b>Services and Supplies</b>				
7030 -- Clothing and Personal	2,100.00	2,218.29	-118.29	105.63 %
7053 -- Telephone Service Local	8,440.00	6,464.15	1,975.85	76.59 %
7090 -- Insurance	42,554.00	42,481.46	72.54	99.83 %
7110 -- Directors Fees	15,000.00	13,650.00	1,350.00	91.00 %
7121 -- Operating Supplies	32,800.00	20,755.06	12,044.94	63.28 %
7324 -- Audit and Accounting Fees	24,000.00	20,978.25	3,021.75	87.41 %
7362 -- Building Maintenance	8,000.00	5,127.47	2,872.53	64.09 %
7363 -- Equipment Maintenance	30,000.00	13,290.14	16,709.86	44.30 %
7404 -- Public Health Lab Serv	24,200.00	13,773.16	10,426.84	56.91 %
7430 -- Memberships	8,530.00	6,261.00	2,269.00	73.40 %
7450 -- Office Expense	4,000.00	2,327.08	1,672.92	58.18 %



# Financial Status

As of: 2/28/2022 (66% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
7454 -- Books & Subscriptions	213.00	246.29	-33.29	115.63 %
7459 -- IT Professional Services	4,000.00	884.74	3,115.26	22.12 %
7460 -- Professional & Special Service	44,400.00	14,027.44	30,372.56	31.59 %
7508 -- Legal Fees	45,000.00	17,209.07	27,790.93	38.24 %
7510 -- Contractual Services	8,240.00	2,923.27	5,316.73	35.48 %
7516 -- Permitting Services	9,560.00	8,742.30	817.70	91.45 %
7530 -- Publications & Legal Notices	600.00	267.50	332.50	44.58 %
7546 -- Administrative Expense	3,600.00	0.00	3,600.00	0.00 %
7630 -- Small Tools & Instruments	500.00	242.17	257.83	48.43 %
7653 -- Training Fees & Supplies	6,300.00	1,506.02	4,793.98	23.91 %
7671 -- Special Projects	8,800.00	8,800.00	0.00	100.00 %
7730 -- Transportation and Travel	1,000.00	-328.30	1,328.30	-32.83 %
7731 -- Gasoline-Oil-Fuel	2,900.00	1,355.91	1,544.09	46.76 %
7761 -- Electricity	41,000.00	30,179.02	10,820.98	73.61 %
7763 -- Water	2,560.00	1,549.78	1,010.22	60.54 %
7764 -- Refuse	4,200.00	2,729.63	1,470.37	64.99 %
Services and Supplies	382,497.00	237,660.90	144,836.10	62.13 %
Expenditures	1,120,939.00	728,021.41	392,917.59	64.95 %
<b>Changes to Fund Balances</b>				
<b>Decrease to Restricted</b>				
9797 -- Unrealized Gains	213.00	212.33	-0.67	99.69 %
Decrease to Restricted	213.00	212.33	-0.67	99.69 %
Changes to Fund Balances	213.00	212.33	-0.67	99.69 %
SummerInd San Dist Running Exp	201,082.00	4,011.03	-197,070.97	1.99 %

# Financial Status

As of: 2/28/2022 (66% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5216 -- Summerland San Cap Facilities

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Use of Money and Property</b>				
3380 -- Interest Income	2,000.00	423.44	-1,576.56	21.17 %
3381 -- Unrealized Gain/Loss Invstmnts	-76.00	-1,191.01	-1,115.01	1,567.12 %
Use of Money and Property	1,924.00	-767.57	-2,691.57	-39.89 %
<b>Charges for Services</b>				
5432 -- Connection Fees	12,317.00	0.00	-12,317.00	0.00 %
Charges for Services	12,317.00	0.00	-12,317.00	0.00 %
Revenues	14,241.00	-767.57	-15,008.57	-5.39 %
<b>Expenditures</b>				
<b>Capital Assets</b>				
8200 -- Structures&Struct Improvements	10,000.00	3,500.00	6,500.00	35.00 %
8300 -- Equipment	20,000.00	19,029.60	970.40	95.15 %
Capital Assets	30,000.00	22,529.60	7,470.40	75.10 %
Expenditures	30,000.00	22,529.60	7,470.40	75.10 %
<b>Changes to Fund Balances</b>				
<b>Decrease to Restricted</b>				
9797 -- Unrealized Gains	76.00	74.67	-1.33	98.25 %
Decrease to Restricted	76.00	74.67	-1.33	98.25 %
Changes to Fund Balances	76.00	74.67	-1.33	98.25 %
Summerland San Cap Facilities	-15,683.00	-23,222.50	-7,539.50	148.07 %



# Financial Status

As of: 2/28/2022 (66% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5217 -- SummerInd San Dist-Capital Rep

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	2/28/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Use of Money and Property</b>				
3380 -- Interest Income	3,000.00	2,303.35	-696.65	76.78 %
3381 -- Unrealized Gain/Loss Invstmnts	-404.00	-6,584.07	-6,180.07	1,629.72 %
Use of Money and Property	2,596.00	-4,280.72	-6,876.72	-164.90 %
Revenues	2,596.00	-4,280.72	-6,876.72	-164.90 %
<b>Expenditures</b>				
<b>Capital Assets</b>				
8200 -- Structures&Struct Improvements	10,000.00	9,598.44	401.56	95.98 %
8300 -- Equipment	120,000.00	8,964.66	111,035.34	7.47 %
8400 -- Infrastructure	15,000.00	68,420.00	-53,420.00	456.13 %
Capital Assets	145,000.00	86,983.10	58,016.90	59.99 %
Expenditures	145,000.00	86,983.10	58,016.90	59.99 %
<b>Changes to Fund Balances</b>				
<b>Decrease to Restricted</b>				
9797 -- Unrealized Gains	404.00	403.00	-1.00	99.75 %
Decrease to Restricted	404.00	403.00	-1.00	99.75 %
Changes to Fund Balances	404.00	403.00	-1.00	99.75 %
SummerInd San Dist-Capital Rep	-142,000.00	-90,860.82	51,139.18	63.99 %
Net Financial Impact	43,399.00	-110,072.29	-153,471.29	-253.63 %

# Cash Balances

As of: 2/28/2022  
Accounting Period: CLOSED

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	2/1/2022 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	2/28/2022 Ending Balance
5215 -- SummerInd San Dist Running Exp	819,115.67	0.00	0.00	0.00	80,207.47	738,908.20
5216 -- Summerland San Cap Facilities	231,594.56	0.00	0.00	0.00	0.00	231,594.56
5217 -- SummerInd San Dist-Capital Rep	1,270,853.94	0.00	0.00	0.00	1,860.00	1,268,993.94
Total Report	2,321,564.17	0.00	0.00	0.00	82,067.47	2,239,496.70

**SUMMERLAND SANITARY DISTRICT**

Regular Board of Directors Meeting March 10, 2022

**Operations Manager Report****OPERATIONS AND FACILITY MAINTENANCE:**

- Daily water meter readings being performed by staff. Water usage was normal.
- On February 22, 2022, the monthly waste discharge and no-spill reports for January 2022 were submitted in CIWQS, an automated online program on a timely basis with no violations to report.
- On February 22, 2022, the annual volumetric report for 2021 was submitted in GeoTracker, an automated online program on a timely basis with no violations to report.
- On February 16, 2022, the annual backhoe runtime for 2021 was submitted in DOORS, an automated online program on a timely basis with no violations to report.
- Electrical Instrumentation Services technician installed a backup high water level float switch at lift station #3. This completes the Capital Facilities Project "Lift Station #2 & 3 Backup Alarm System" that was budgeted for this fiscal year.
- Gathered information for LAFCO's five-year update Spheres of Influence Review Questionnaire.
- Continued to gather treatment plant process data requested by State Water Resource Control Board, caseworker, Leah Limone, for the reissuance of the district's National Pollution Discharge Elimination System Permit.
- Staff member Alfonso Aguilar had an accident on the job. Mr. Alfonso Aguilar tripped after leaning on a wooden box that broke, causing him to lose his balance. A worker's compensation claim was filed by Marjon. Alfonso was diagnosed by a Kaiser Permanente physician to have hyperextended a nerve and was given medication and instructions to wrest for an entire week. Alfonso returned to work after one week.
- Staff continued to sand and paint traffic control stands.
- Staff repaired the shut-off valve located in the secondary catch basin.
- Staff installed new shaft on belt press polymer sludge mixer.
- Staff operated the belt press for 8 hours.
- Staff completed weekly grounds maintenance and landscape work which consists of mowing, weed whacking, blowing, edging, and raking. Grounds are watered weekly during dry months with reclaimed water.

**COLLECTION SYSTEM / LIFT STATIONS:**

- Staff continued monthly FOG (Fats, Oils, and Grease) inspections at restaurants in town. All restaurants were complying.
- Staff made periodic rounds of the collection system to check for any problems, primarily checking the hot spot manholes to ensure proper flow activity.
- Staff conducted daily rounds at all lift stations to check for proper operation including the checking of each lift station's emergency generator and filling generators with fuel if necessary and performed maintenance.

## SUMMERLAND SANITARY DISTRICT

### Regular Board of Directors Meeting March 10, 2022 District Administrative Manager Report

Out of the ordinary tasks completed:

- Completed the SDRMA Questionnaire and Administrative Survey.
- Researched Loan opportunities.
- Enrolled and participated in the EPA.Gov Grant Webinar.
- Assisted Rate Study Consultant with collection information regarding Sewer Service Fees of surrounding districts and by reviewing the technical memo.
- Installed ADA app at Summerland Sanitary District Website.
- Completed the CA State Government Compensation Report.
- Started collection and filling out together with the Operations Manager the LAFCO MSR questionnaire.

The final sign-off for sewer services for 2740 Montecito Ranch Place, lot 4 took place. Property is added to the customer database for annual sewer fees for two residential units (single-family dwelling, plus guesthouse).

Proposed scheduled days off:

Friday, March 18, 2022