



Regular Board of Directors Meeting

Thursday, July 14, 2022, at 3:00 p.m.

2435 Wallace Avenue, Summerland CA 93067

NOTES

This meeting will be held at the District's office at 2435 Wallace Avenue in Summerland. The public may listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568 or through the internet at <https://us02web.zoom.us/j/9832268568>. The public may also attend the meeting. Should you wish to participate by offering comments on either non-agenda or agenda-related items, please follow the instructions set forth in Item IV of the agenda.

Materials related to an item on this agenda, which are part of the agenda packet, are available for public inspection on the District's website at www.summerlandsd.org, or during normal business hours (8:00 a.m. - 4:00 p.m. weekdays) on the District's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (805) 969-4344. Notification 24 hours prior to the meeting will help the Clerk make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF THE AGENDA**
The Board President will ask the Board, public, staff, and legal counsel if there are any additions or modifications to the Agenda.
- IV. **PUBLIC COMMENT** [Non-Agenda Items]
Those wishing to offer public comment must submit a speaker slip to the Clerk of the Board. Public comment is limited to three minutes per speaker. If public participates remotely; please email comments to info@summerlandsd.org at least 30 minutes before the meeting begins or give a telephone number to (805) 969-4344 for the Clerk of the Board to call during the meeting and provide an opportunity for comment.
- V. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JUNE 9, 2022, AND THE SPECIAL BOARD MEETING OF JUNE 23, 2022** [Action Item]
- VI. **APPROVAL OF THE MONTHLY EXPENSES FOR JUNE 2022, INCLUDING PAYROLL AND PETTY CASH** [Action Item]
- VII. **PRESENTATION BY MR. PRATER, EXECUTIVE OFFICER OF LAFCO** [Non-Action Item]
The Board will receive a presentation from Mr. Mike Prater (LAFCO regarding the role of LAFCO if a Special District requests dissolution and subsequent annexation into a neighboring Sanitary District and will have an opportunity to ask questions.

**SUMMERLAND SANITARY DISTRICT
Regular Board of Directors Meeting
AGENDA**

VIII. COMMITTEE REPORTS UPDATES

- A. Finance Committee Report
- B. Administrative, Operations Personnel Committee Report
- C. Ad Hoc, Rate Study Committee Report

IX. CLOSED SESSION ITEM

Conference with Legal Counsel – Existing Litigation – Government Code, § 54956.9(d)(1) *Lucinda Malott, etc. versus Summerland Sanitary District*, Santa Barbara Superior Court No. 18CV01923

X. OLD BUSINESS ITEMS

- A. Emergency Repair Report for the Replacement of Treatment Plant's Blowers as Authorized by Resolution 2021-08 [Non-Action Item]**

Description: The Board will review the submitted staff report.

- B. Emergency Repair Report for the Maintenance on the District's Outfall Pipeline as Authorized by Resolution 2021-09 [Non-Action Item]**

Description: The Board will review the submitted staff report.

- C. Rate Study FY 2022-23 [Non-Action Item]**

Description: The Board discussed initiating a Rate Study during the fiscal year 2022-23 at the last board meeting and will revisit this topic.

XI. NEW BUSINESS ITEMS

- A. Board Discussion: District's Future [Non-Action Item]**

Description: The Board will hold a discussion on the District's future predicated on cost/revenues and climate change

- B. Resolution 2022-06: Resolution of the Board of Summerland Sanitary District Ordering the Filing with the County Auditor of a Report of Sewer Service Charges for the Fiscal Year 2022-23 to be Placed on and Collected by Means of the County Tax Roll [Action Item]**

Description: The Board will review and consider adopting Resolution No. 2022-06.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. 2022-06.

- C. Board Members Compensation [Action Item]**

Description: The Board will review the Compensation Schedule of Board members in surrounding Districts and the staff report and will consider increasing the Board member's compensation. If an increase in Director's Compensation is voted for, then the Board will instruct staff to prepare an Ordinance to be adopted at the next regular board meeting.

XII. FINANCIAL STATUS REPORT JUNE 2022 [Action Item]

The Board will receive Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217 and may request staff for explanations. The Board will be asked to accept the reports as presented.

**SUMMERLAND SANITARY DISTRICT
Regular Board of Directors Meeting
AGENDA**

XIII. OPERATIONS MANAGER REPORT

The Operations Manager will provide a written report on operations, facility, and collection system maintenance and affairs and will provide explanations as requested.

XIV. ADMINISTRATIVE MANAGER REPORT

The Administrative Manager will provide a written report on the District's administrative affairs and will provide explanations as requested.

XV. BOARD COMMUNICATIONS

- A. Board Communications
- B. Items for future Board meetings
- C. Next Board meeting date

XVI. ADJOURNMENT



V

Minutes of the Regular Board of Directors Meeting

Thursday, June 9, 2022, at 3:00 p.m.

These are the minutes of the regular meeting of the Governing Board of the Summerland Sanitary District held at the District's Office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also allowed to attend the meeting.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT D. NOVIS CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 p.m.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT

JOLENE COLOMY
DAVID NOVIS
JOHN FRANKLIN
JAMES WITMER
MARTIN TUCKER

ABSENT

-

OTHERS PRESENT

NOE AGUILAR VEGA	Operations Manager
MARJON (MAR) SOUZA	Administrative Manager
JANET MCGINNIS	Legal Counsel (Zoom)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President D. Novis made a motion proposed to move the closed session up before the committee reports updates. President Novis asked if there were any modifications and/or changes; there were none. The motion was seconded by J. Colomy and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

IV. PUBLIC COMMENT [NON-AGENDA ITEMS]

No public comments were submitted, and no member of the public was present via telephone or Zoom.

V. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF MAY 9, 2022, AND THE REGULAR BOARD MEETING OF MAY 12, 2022 [Action Item]

A motion was made by Director J. Franklin to approve the minutes of the Special Board Meeting of May 9, 2022, and the Regular Board Meeting of May 12, 2022. The motion was seconded by Director J. Colomy, and was carried by the following roll call vote:

Summerland Sanitary District
Minutes Regular Board Meeting 06/9/2022

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENSES FOR MAY 2022, INCLUDING PAYROLL AND PETTY CASH
[Action Item]

District Management answered the Board's questions and clarified information about the payout of bills. A motion was made by Director J. Colomy to approve the monthly expenses, including payroll and petty cash totaling \$81,692 for Fund 5215 and \$65,452 for Fund 5217. The motion was seconded by Director J. Witmer, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VIII. CLOSED SESSION ITEM

Conference with Legal Counsel – Existing Litigation – Government Code, § 54956.9(d)(1)
Lucinda Malott, etc. versus Summerland Sanitary District, Santa Barbara Superior Court No. 18CV01923

At 3:04 p.m., Board President D. Novis announced the commencement of the closed session.

At 3:08 p.m., Board President D. Novis announced that the Board had reconvened into open session and that the following reportable action was taken during the closed session: the Board authorized Board President D. Novis and Board Secretary J. Witmer to sign the settlement agreement.

VII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee did meet on May 26, 2022 and will give its committee report under item D New Business.

B. Administration, Operations & Personnel (AOP) Committee

The AOP- Committee did not meet.

IX. OLD BUSINESS ITEMS

A. Emergency Repair Report for the Replacement of Treatment Plant's Blowers as Authorized by Resolution 2021-08 [Non-Action Item]

The Board reviewed the submitted staff report. Operations Manager N. Aguilar Vega said the installation of the Blowers is scheduled to be completed by the end of August 2022. Until the completion of the installation, the emergency condition, as described in Resolution 2021-08, still exists.

B. Emergency Repair Report for the Maintenance on the District's Outfall Pipeline as Authorized by Resolution 2021-09 [Non-Action Item]

The Board reviewed the submitted staff report. Operations Manager N. Aguilar Vega said TAFT, MPM, and District Staff worked together to push the rodder wire through the Outfall Pipeline. The rodder wire will be used to guide the cleaning and inspection material. It was a task that took all day since sand obstructed the wire to go through. With lots of flushing, using pressure from the effluent water to push the sand out, and perseverance, the task was completed. Tomorrow, Friday, June 10th, the water storage tanks, and the crane will be delivered. The maintenance operation will kick off on Monday, June 14th. The emergency condition, as described in Resolution 2021-09, still exists.

X. NEW BUSINESS ITEMS

- A. Request for Approval for the Service Proposal received from Trinity Alternative Power Solutions, Inc. for the Replacement of the District's Automatic Transfer Switch with a new ASCO ATS 400/AMP 480 [Action Item]

The Board of the Summerland Sanitary District was requested to approve the received proposal total cost of \$6,500 to replace the District's Automatic Transfer Switch (ATS) with a new ASCO ATS 400/AMP 480. The Board was also requested to authorize the Operations Manager to sign for approval.

Operations Manager N. Aguilar Vega gave a recap of the submitted written report that was provided in the Board meeting packet and explained the justification for the replacement of the treatment plant's faulty automatic transfer switch (ATS). The ATS is a critical component of the treatment plant electrical system.

A motion was made by Director J. Colomy to approve the proposal received from Trinity Alternative Power Solutions with a total of \$6,500 and authorize the Operations Manager to sign the proposal. The motion was seconded by Director M. Tucker, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

- B. Rate Study FY2022-23 [Non-Action Item]

The Board of the Summerland Sanitary District discussed initiating a Rate Study during the fiscal year 2022-23. President D. Novis strongly recommended initiating a Rate Study to be completed before the end of the next fiscal year. The Board agreed with this. President D. Novis requested the Rate Study Committee to meet before the next board meeting and requested them to discuss the annual sewer rates with a discount for certain residential classifications, among other tasks.

The Rate Study Committee will schedule a meeting before the next board meeting. The committee and staff will discuss the process of requesting proposals from Rate Study consultant firms.

- C. Letter of Engagement for Audit of the Financial Statements ending June 2022 Bartlett, Pringle & Wolf, LLP [Action Item]

The Board of the Summerland Sanitary District received a letter of engagement from Bartlett Pringle & Wolf, LLP for audit services with a total cost of \$16,200. The Board was requested to approve the letter of engagement.

Summerland Sanitary District
Minutes Regular Board Meeting 06/9/2022

The increase in audit services for the upcoming fiscal year is a total of \$700, or 8%. Director J. Franklin proposed to send out a request for a bid for audit services for next year to make sure the service cost is competitive. The Board agreed with this, and the District Administrative Manager will start this process at the beginning of next year.

A motion was made by Director M. Tucker to approve the letter of engagement from Bartlett Pringle & Wolf, LLP for audit services with a total cost of \$16,200. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

D. Budget Review & Resolution No. 2022-03: Adopting of Operations Budget Fund 5215, Capital Facilities Budget Fund 5216, and Capital Replacement and Repair Budget Fund 5217 for FY2022/23 [Action Item]

The Board received a Proposed FY2022/23 Annual Budget and received input from the Finance Committee who discussed the proposed budget during the May 26th Finance Committee Meeting. The Board of Directors was asked to consider approving the proposed budget FY2022-23 by adopting Resolution 2022-03.

The Finance Committee reported that they met with staff on May 26th. The Committee reviewed the proposed COLA increase and determined it was appropriate to request the Board to adopt the 3.5% COLA after reviewing the schedule, district financial status, and the proposed COLA's of the surrounding district. The Board agreed with this. The Committee made a couple of changes to the proposed budget but mostly agreed with the presented budget proposal and the explanation.

Appreciation was expressed toward staff and the finance committee for having done a great job of presenting a clear and well-drafted budget proposal.

A motion was made by Director J. Witmer to adopt Resolution No. 2022-03: Adopting of Operations Budget Fund 5215, Capital Facilities Budget Fund 5216, and Capital Replacement and Repair Budget Fund 5217 for FY2022/23. The motion was seconded by Director J. Colomy, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Resolution No. 2022-03 was signed and sealed.

E. Resolution No. 2022-04 Setting the Date for a Hearing and Giving Notice Thereof of Election to Collect Sewer Serves Charges on the County Tax Roll [Action Item]

The Board reviewed and considered adopting Resolution No. 2022-04 for collecting sewer service charges on the County tax roll for the Fiscal year 2022-23.

A motion was made by Director J. Witmer to adopt Resolution No. 2022-04: Setting the Date for a Hearing and Giving Notice Thereof of Election to Collect Sewer Serves Charges on the County Tax Roll. The motion was seconded by Director J. Colomy, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Resolution No. 2022-04 was signed and sealed.

F. Resolution No. 2022-05 Agreeing that the Alternate Method of Distribution of Property Tax Levies & Assessments is Applicable to Tax Levies Made by the County of Santa Barbara, State of California [Action Item]

The Board reviewed and considered adopting Resolution No. 2022-05: Agreeing that the alternate method of distribution of property tax levies & assessments is applicable to tax levies made by the County of Santa Barbara.

A motion was made by Director J. Colomy to adopt Resolution No. 2022-05: Agreeing that the alternate method of distribution of property tax levies & assessments is applicable to tax levies made by the County of Santa Barbara. The motion was seconded by Director M. Tucker, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Resolution No. 2022-05 was signed and sealed.

X. FINANCIAL STATUS REPORT – MAY 2022 [Action Item]

The Board received Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

A motion was made by Director J. Colomy to accept the Financial Status Report of May 2022. The motion was seconded by Director J. Witmer, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VIII. OPERATIONS MANAGER REPORT

Operations Manager N. Aguilar Vega provided a written report and answered Board questions.

- Mr. Aguilar Vega met with a property owner on-site at Ridgecrest Drive. This property owner is interested in connecting to the District and is exploring the possibility of constructing the main sewer line from Ridgecrest Drive to Ortega Ranch Road. There might be more interested neighbors that expressed interest in connecting as well. The Operations Manager and District Manager have been exchanging information

Summerland Sanitary District
Minutes Regular Board Meeting 06/9/2022

- Mr. Aguilar Vega also met with another property owner on-site on Evans Ave regarding connecting to the District as well. This property owner has visited the District and has been sent connection information to connect to the District's mainline.
- Mr. Aguilar Vega received the NPDES draft permit. A new requirement will be Climate Adoption Program which will be broken down into three phases. A public comment period for the Draft NPDES permit of 30-days will start next week.

IX. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written report and answered Board questions. Directors J. Colomy and J. Witmer are up for reelection this year and are encouraged to register in July, or August for the new term.

XI. BOARD COMMUNICATIONS

A. Board communications: President D. Novis requested the topic of Board Compensation to be added to the agenda for July 14, 2022, Regular Board Meeting.

The luncheon will take place at the Summerland Beach Café on the private outdoor patio.

B. Items for future Board meetings: Rate Study 2022/23

Board members Compensation

C. The next regular board meeting is Thursday, July 14, 2022, at 3:00 p.m.

XII. ADJOURNMENT

A motion was made by Director J. Witmer to adjourn the Regular Board Meeting at 4:05 p.m. and was seconded by Director J. Franklin and carried by five ayes.

Respectfully submitted:

Jim Witmer
Board Secretary

Date: July 14, 2022

Minutes prepared by M. Souza



IV

Minutes of the Special Board of Directors Meeting

Thursday, June 23, 2022, at 3:00 p.m.

These are the minutes of the special board meeting of the Governing Board of the Summerland Sanitary District. The Governing Board of the Summerland Sanitary District held a special meeting at the District's office, located at 2435 Wallace Avenue, Summerland CA.

Public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) 983 226 8568 or through the internet at <https://us02web.zoom.us/j/9832268568>. Public was also permitted at the meeting.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website, bulletin board, and at the post office at least 24-hours in advance of the meeting.

PRESIDENT D. NOVIS CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

I. ROLL CALL

DIRECTORS PRESENT

JOLENE COLOMY
DAVID NOVIS
JOHN FRANKLIN
MARTIN TUCKER
JAMES WITMER

(via Zoom)

OTHERS PRESENT

NOE AGUILAR VEGA
MARJON (Mar) SOUZA
STEVE SIMPSON

Operations Manager
Administrative Manager
MPM, Inc.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President D. Novis asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. PUBLIC COMMENT

No public comments were submitted, and no public was present via telephone, Zoom, or at the meeting location.

V. ITEMS TO BE DISCUSSED

a. **Status Report on Emergency Repair Report for the Maintenance of the District's Outfall Pipeline as Authorized by Resolution 2021-09 [Non-Action item]**

The Board received a status report from project leader S. Simpson (MPM Inc.) on the maintenance repair efforts up to June 21, 2022, and the condition of the pipeline.

President Novis said that the original plan of inserting a liner is not feasible at this moment unless there is an increase in the water blasting system and water pressure. The Board needs to make a decision today if it wants to continue the operation and spend additional money on a test.

Mr. Simpson said that the good news was that the ocean outfall did not break, is not blocked, and is still in good working condition. The corrosion or metal loss is not that serious said, Mr. Simpson. A piece of the internal corrosion that was removed from the pipeline was shown by Mr. Simpson and handed around. The internal corrosion by-product is basically iron from the cast iron pipe and in some areas is more than 1-inch thick. The worst section of the pipe occurred in the first 2ft of pipe from the outfall end flange since this section is exposed to seawater and a formerly chain did burn two holes towards the end of the flange. Those holes were repaired with splash zone underwater epoxy. The ocean pipeline thickness was measured with an ultrasonic thickness meter and within the first 17ft of the outfall end, the worst spot was measured at 0.2 inches thick.

The 2020 break (and repair) in the pipeline started the process of trying to remove the internal corrosion, however with the 10,000 PSI water blasting system the corrosion did not pulverize. The bigger pieces of corrosion are unable to be flushed out of the pipe with the current water blasting system. If these pieces are not flushed out of the pipeline, then the risk of plugging the outfall exists. That's why MPM decided to curtail operations, installed the new diffuser, and demobilized the dive support vessel.

b. Discussion on possible demobilization, or additional Board authorization request for increasing water blast pressure and additional operational equipment to remove the corrosion by-product and approval of the additional cost [Action Item]

The Board received a presentation from project leader S. Simpson (MPM Inc.) regarding the risks and benefits of increasing the water blast pressure to remove the corrosion by-product and the additional needed equipment. The Board received a cost estimate and will be requested to either approve or disapprove the additional cost. In case of disapproval, demobilization will start.

President Novis said that the approval or disapproval of the additional cost needed to be made today since the equipment needs to be either hauled away asap or testing should continue, therefore a special board meeting was needed.

If the water blasting is increased to 35,000 PSI then there is a chance that the corrosion by-product will be pulverized. However, there is a possibility that the pipeline will be damaged by the high-pressure force. Mr. Aguilar Vega said that the plant does not produce enough flow to flush out the corrosion byproduct as often as needed, so additional water tanks and operational days will need to be included if the test determines that the water blaster is able to pulverize the corrosion. The test cost is estimated at \$115,000. MPN can't guarantee that the corrosion will be pulverized with the 35,000 PSI water blasting system.

Now that the corrosion will not be removed, the Board asked Mr. Simpson about the best path moving forward. Mr. Simpson said that the break in the pipeline in 2020 was a structural break that was repaired, and the pipe area was supported, this is no longer a problem area. Mr. Simpson said the loss of 0.3 inches happened over the course of 60 years, and the pipeline will be operational comfortably for another 5 years up to 30 years. Based on the inspection findings, repair, and diffuser replacement the outfall pipeline is in a serviceable condition as it sits today.

President Novis said that his recommendation is to abort the operation.

Director J. Witmer requested the opinion of Operations Manager N. Aguilar Vega. Mr. Aguilar Vega said that the cost is high for the test and the possible success rate is slim. However, if the test is successful, then the pipeline will be very vulnerable state, and a liner needs to be installed. The total operational cost including the liner will be in his opinion too high and the reserves will be completely depleted.

President Novis said that the District should build up an adequate reserve so that the District can replace the pipeline in about five years, or that the Board considers merging with Carpinteria Sanitary District. Mr. Simpson roughly estimates a full replacement cost of the ocean pipeline to be around 2.5 million but said that he is not an expert.

The total cost for this operation up to date is approximately \$400,000.

A motion was made by Director J. Witmer to instruct MPN, Inc to demobilize and abort the operation. The motion was seconded by Director M. Tucker and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, D. Novis, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VI. ADJOURNMENT

A motion was made by Director J. Witmer to adjourn the Special Board Meeting at 3:35 p.m. The motion was seconded by Director J. Franklin and passed with five ayes.

Respectfully submitted:

Jim Witmer
Board Secretary

July 14, 2022

Minutes prepared by M. Souza

Expenditure Transactions (Real-Time)

Disbursement Report June 2022

From 6/1/2022 to 6/30/2022

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

Fund 5215 -- SummerInd San Dist Running Exp

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
JE - 0235124	6/1/2022		7430	ProRata Share of LAFCO 20-21 Budget: Summerland SD	587.00		
CLM - 0685581	6/3/2022		7516	Dig alert ticket cost May 2022	9.90	828128	UNDERGROUND SERVICE ALERT
CLM - 0685583	6/3/2022		7731	Gasoline May 2022	267.46	522736	McCormix Corporation
CLM - 0685633	6/3/2022		7121	Hach total Chlorine Accuvac plus tax	160.21	835122	USA BLUEBOOK
CLM - 0685635	6/3/2022		7763	Drinking water May 2022	62.64	067307	CULLIGAN OF VENTURA COUNTY
CLM - 0685636	6/3/2022		7363	Sprocket for Primary Clarifier	809.88	437835	APPLIED INDUSTRIAL TECHNOLOGIES
CLM - 0685637	6/3/2022		7363	Wafer Valves for Blowers Replacement Project	2,363.49	151774	BPS SUPPLY GROUP
CLM - 0685951	6/7/2022		7508	Legal Serv. April through June 5th SSD adv Mallot	11,585.32	146937	LAW OFFICE OF JANET K MCGINNIS
JE - 0234990	6/7/2022		6475	HRA Administrative Fee - MAY 2022	9.00		
CLM - 0687107	6/13/2022		7430	Summerland Citizen's Ass. Membership 2022	140.00	790180	Summerland Sanitary District
CLM - 0687107	6/13/2022		7450	Food Bowls Kitchen, HDMI cables (2)	48.76	790180	Summerland Sanitary District
CLM - 0687107	6/13/2022		7450	Household supplies, Postage, Donuts for Mediation	125.99	790180	Summerland Sanitary District
CLM - 0687107	6/13/2022		7450	Office Printer Drum Kit Black/Color Repl. Kit	215.45	790180	Summerland Sanitary District
CLM - 0687107	6/13/2022		7450	Pop Up Canopy Tent 10X10	231.96	790180	Summerland Sanitary District
CLM - 0687107	6/13/2022		7450	Monthly Subscription Zoom & MS Office	23.24	790180	Summerland Sanitary District
CLM - 0687107	6/13/2022		7730	Lunch for staff working on Rodding Project	84.53	790180	Summerland Sanitary District
CLM - 0687109	6/13/2022		7362	Ex.Permit Fee County of SB Wallace Ave Repair	95.00	790180	Summerland Sanitary District
CLM - 0687109	6/13/2022		7510	Monthly Payroll Program Fee April 2022	65.00	790180	Summerland Sanitary District
CLM - 0687109	6/13/2022		7763	Water Usage Lines Cleaning 3rd Q. 21/22	78.55	790180	Summerland Sanitary District
CLM - 0687109	6/13/2022		7730	Mileage Reimb. Sama Meeting May 11th N.A.	18.37	790180	Summerland Sanitary District
CLM - 0687109	6/13/2022		7653	Grade II Exam Fee R.P.	295.00	790180	Summerland Sanitary District
CLM - 0687109	6/13/2022		7653	Grade II Exam Fee E.N.	295.00	790180	Summerland Sanitary District
CLM - 0687109	6/13/2022		7510	Monthly Payroll Program May 2022	65.00	790180	Summerland Sanitary District
CLM - 0687282	6/15/2022		6100	Regular Salaries June 1-15, 2022	16,284.56	790178	Summerland Sanitary District
CLM - 0687282	6/15/2022		6270	Standby June 1-15, 2022	802.41	790178	Summerland Sanitary District
CLM - 0687282	6/15/2022		6500	Medicare and Fica June 1-15, 2022	1,379.84	790178	Summerland Sanitary District
CLM - 0687290	6/15/2022		7053	Phone Wireless June 2022	199.32	297454	VERIZON WIRELESS
CLM - 0687293	6/15/2022		7121	Polymer: Clarifloc WE-432 twelve 55 LB bags	1,671.20	001716	POLYDYNE INC
JE - 0235252	6/15/2022		6400	Retirement Contr. Payroll 06-15-2022	7,504.62		

Petty
Cash &
Credit
Card
Charges

11

Expenditure Transactions (Real-Time)

From 6/1/2022 to 6/30/2022

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

Fund 5215 -- SummerInd San Dist Running Exp

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
JE - 0235252	6/15/2022		6475	Retirement Healthcare Contr. retirees 06-15-2022	241.67		
CLM - 0688140	6/16/2022		7363	3 gallons of carwash detergent	40.19	178358	COAST AUTO PARTS
CLM - 0688142	6/16/2022		7731	Gasoline June 2022	147.03	522736	McCormix Corporation
CLM - 0688145	6/17/2022		7121	555 Gallons of Sodium Bisulfite	2,055.27	214614	UNIVAR SOLUTIONS USA INC
CLM - 0688147	6/17/2022		7460	Electr. Tech Maintenance Magnetic Starters Blowers	550.00	226497	ELECTRICAL INSTRUMENTATION SERVICES
JE - 0235017	6/17/2022		7901	Transfer out Fund 5215	214,213.00		
CLM - 0689270	6/23/2022		7110	Compensation Special Board Meeting 06/23/2022	175.00	009758	MARTIN TUCKER
CLM - 0689240	6/24/2022		7630	Special Drill Bit	70.82	151096	CARPINTERIA VALLEY LUMBER CO
CLM - 0689245	6/24/2022		7053	Monthly Charge Plant & Office Phones 6/13-7/12	203.10	075391	FRONTIER
CLM - 0689247	6/24/2022		7053	Monthly Charge LS Alarm Phones 06/13-7/12	185.95	075391	FRONTIER
CLM - 0689248	6/24/2022		7510	Call Center Service - May 2022	58.32	106048	CENTRAL COMMUNICATIONS
CLM - 0689250	6/24/2022		7761	Electric Bill 05/04-06/02	4,009.13	767200	SOUTHERN CALIFORNIA EDISON
CLM - 0689257	6/24/2022		7110	Compensation Regular Board Meeting 6/9/2022	175.00	009934	JOLENE M COLOMY
CLM - 0689263	6/24/2022		7110	Compensation Regular Board Meeting 6/9/2022	175.00	026964	DAVID NOVIS
CLM - 0689264	6/24/2022		7110	Compensation Regular Board Meeting 6/9/2022	175.00	765907	John Franklin
CLM - 0689265	6/24/2022		7110	Compensation Regular Board Meeting 6/9/2022	175.00	091927	JAMES WITMER
CLM - 0689266	6/24/2022		7110	Compensation Regular Board Meeting 6/9/2022	175.00	009758	MARTIN TUCKER
CLM - 0689268	6/24/2022		7110	Compensation Special Board Meeting 06/23/2022	175.00	009934	JOLENE M COLOMY
CLM - 0689269	6/24/2022		7110	Compensation Special Board Meeting 06/23/2022	175.00	026964	DAVID NOVIS
CLM - 0689271	6/24/2022		7110	Compensation Special Board Meeting 06/23/2022	175.00	091927	JAMES WITMER
CLM - 0689272	6/24/2022		7110	Compensation Special Board Meeting 06/23/2022	175.00	765907	John Franklin
CLM - 0689364	6/24/2022		7121	752 Gallons of Sodium Hypochlorite	2,253.40	214614	UNIVAR SOLUTIONS USA INC
CLM - 0689365	6/24/2022		7404	FGL Lab testing 03/14-05/18	1,716.00	270150	FGL ENVIRONMENTAL INC
CLM - 0689367	6/24/2022		7404	FGL Lab testing 03/09- 4/11	656.00	270150	FGL ENVIRONMENTAL INC
CLM - 0689244	6/30/2022		7763	Water May 2022	146.10	556712	MONTECITO WATER DISTRICT
CLM - 0689361	6/30/2022		6100	Regular Salaries June 16-30, 2022	17,055.31	790178	Summerland Sanitary District
CLM - 0689361	6/30/2022		6270	Standby June 16-30, 2022	770.80	790178	Summerland Sanitary District
CLM - 0689361	6/30/2022		6500	Medicare and Fica June 16-30, 2022	1,440.44	790178	Summerland Sanitary District
JE - 0235846	6/30/2022		6400	Retirement Contr. Payroll 06-30-2022	7,847.10		
JE - 0235846	6/30/2022		6475	Retirement Healthcare Contr. retirees 06-30-2022	241.67		

Expenditure Transactions (Real-Time)

From 6/1/2022 to 6/30/2022

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

Fund 5215 -- SummerInd San Dist Running Exp

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
JE - 0235858	6/30/2022		6100	Relocate EE Contr. SBCERS 4thQFY to 6100 Payroll	5,811.65		
JE - 0235858	6/30/2022		6400	Relocate EE Contr. SBCERS 4thQFY to 6100 Payroll	-5,811.65		
Total SummerInd San Dist Running Exp					301,130.00		

Expenditure Transactions (Real-Time)

From 6/1/2022 to 6/30/2022

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

Fund 5217 -- SummerInd San Dist-Capital Rep

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
CLM - 0688301	6/16/2022		7809	Settlement Lucinda Malott, etc vs. Summerland S.D.	202,080.00	158390	CAROL NANTKER FAMILY TRUST
CLM - 0689238	6/24/2022		8300	Automatic Transfer Switch 480 V 3P 300 Series L&M	6,500.00	157275	TRINITY POWER SOLUTIONS INC
Total SummerInd San Dist-Capital Rep					208,580.00		



X A

Board of Directors Meeting STAFF REPORT

TO : Board of Directors

FROM : Operations Manager, Noe Aguilar Vega

DATE : July 14, 2022

RE : **EMERGENCY REPLACEMENT OF THE TREATMENT PLANTS BLOWERS**

INFORMATION: On November 10, 2021, the Board declared an emergency for the replacement of two of the district's faulty blowers, per my request.

On January 14, 2022, the Board was informed that Cushman Contracting was unable to provide the district with the same discount that was applied for two blower replacements for the third blower replacement. Cushman Contracting was authorized to replace only two blowers.

The order for the two new blowers has been placed. Originally Cushman Contracting was expecting to receive the blowers in April of 2022. Due to a delay in parts production, Cushman Contracting is now expecting to receive the blowers by July 2022 and plans to start the blower replacement within that month or the following month of August 2022.

RECOMMENDATION: Keep emergency as described in Resolution 2021-08.



X
B

Board of Directors Meeting STAFF REPORT

TO : Board of Directors
FROM : Operations Manager, Noe Aguilar Vega
DATE : July 14, 2022
RE : **EMERGENCY OUTFALL MAINTENANCE**

INFORMATION: On November 16, 2021, the Board declared an emergency requiring maintenance to be performed on the district's ocean outfall due to heavy internal corrosion that restricts the effluent from flowing through the pipeline.

On January 14, 2022, the Board was informed that the outfall maintenance was deferred from January 2022 to June 15, 2022. The maintenance was deferred per Marine Project Management's (MPM) recommendation that winter and spring are not good seasons to perform marine work in the designated area due to oceanic conditions that can negatively impact the outfall maintenance operation. This was recommended due to the following possible conditions: poor underwater visibility, sand erosion/diffuser burial, and storms/sea state. The outfall maintenance would commence on or around June 15, 2022, when a better oceanic state had been observed to exist by MPM for a better project outcome.

On Tuesday, May 24, 2022, Summerland Sanitary District staff (SSD), Marine Project Management (MPM) engineer, and Taft Electric electricians met at the treatment plant for the beginning of phase 2 of the outfall maintenance operation. The operation consisted of pushing a fiberglass rodder from the outfall inlet to the outfall outlet. The operation lasted the full work shift due to the obstacle of sand inside the outfall pipe that prevented the rodder from going in. The rodder had to be pushed in and pulled out several times along with flushing the outfall with effluent. Overall, the rodder made it to the end of the outfall based on the footage of the rodder that went into the pipe.

On Wednesday, June 1, 2022, SSD staff met at the treatment plant with Steve Simpson from MPM along with representatives from Rain for Rent and OST Truck & Cranes to plan the layout of the placement of two water storage tanks and a crane. The tanks were originally scheduled to be delivered at the treatment plant on Thursday, June 9, 2022, and the crane to be delivered on Wednesday, June 8, 2022. The storage tanks and the crane were not delivered until Friday, June 10, 2022.

The outfall offshore maintenance operation was initially scheduled to commence on Tuesday, June 6, 2022, and was expected to be complete by Friday, June 17, 2022. The onshore demobilization was expected to be complete by the following week of Monday, June 20, 2022. The maintenance operation exceeded the estimated completion date and was curtailed by a board decision on Thursday, June 28, 2022. The following is a timeline of the maintenance operation up to the date of the operation curtail.

On Monday, June 13, 2022, both water storage tanks at the treatment plant parking lot were filled with effluent water by the onshore crew. The offshore crew mobilized equipment onto the Danny C in preparation to begin the offshore maintenance operation the following day.

On Tuesday, June 14, 2022, the offshore crew cleaned the marine growth around the outfall diffuser and removed the diffuser. When the diffuser was removed, the rodder that was initially pushed through the outfall on Tuesday, May 24, 2022, sprang out. The offshore crew attached a 1/8" messenger wire to the rodder. The onshore crew then manually pulled back the rodder with the attached messenger wire. Once the messenger wire made it from the end of the outfall to the onshore outfall manhole, the rodder was detached from the messenger wire and the messenger wire remained inside the outfall pipe with 60 feet of coiled wire left on the seafloor offshore end.

On Wednesday, June 15, 2022, the offshore crew attached a 3/8" messenger wire to the 1/8" messenger wire on the offshore end. The offshore crew along with the onshore crew worked together to feed and pull the 3/8" and 1/8" wire towards the outfall manhole with the objective of retrieving the 3/8" wire at the outfall manhole. The messenger wire was now being pulled via a mechanical winch. The pulling of the wire began to cut through the conduit that was used to guide the wire, to the point of making the wire too hard to pull, hence the pulling was stopped. The onshore crew then removed the conduit and began to install a steel jam skid for the same purpose. The jam skid did not fit as planned; therefore, a special base was ordered for fabrication to be ready for the next day. Meanwhile, the offshore crew was gathering information about the condition of the outfall pipe. Due to the project not going according to schedule, for the purpose of being cost-efficient, the offshore crew was told to demobilize and continue the operation on Monday, June 20, 2022.

On Thursday, June 16, 2022, the onshore crew resumed installing the jam skid inside the outfall manhole with the fabricated base in preparation to resume the project on Monday, June 20, 2022.

On Monday, June 20, 2022, the onshore and offshore crew resumed feeding and pulling the messenger wires. The messenger wire would constantly get stuck and was becoming too hard to pull. It was then determined to detach the 3/8" wire from the 1/8" wire, completely pull out the 1/8" wire on the onshore end and push the rodder back inside the outfall until it reached the end of the pipe. The 3/8" wire was then directly attached to the rodder. Once rodder was

attached to the 3/8" wire, the rodder was then pulled towards the onshore end until the 3/8" wire came out of the outfall manhole.

On Tuesday, June 21, 2022, the cleaning head that would be used to remove the internal corrosion was attached to the 3/8" wire by the offshore crew. Thereafter, the cleaning began. The result of the cleaning was large pieces of internal corrosion breaking off. The water that was stored in the storage tanks onshore was used for the purpose of flushing out the pieces of corrosion. The flushing was not sufficient to flush out the pieces of corrosion. It was then determined by Steve Simpson that a cleaning head with a higher pressure would be necessary to break up the corrosion into smaller pieces, hopefully pulverizing the corrosion, to be able to flush the pieces out. Steve said using a higher-pressure nozzle would not guarantee that it would break down the corrosion into smaller pieces and that it would be a matter of testing the nozzle and observing its results. Therefore, it was decided to have a meeting with the board president to discuss the option of either testing the higher-pressure nozzle or ending the operation.

On Wednesday, June 22, 2022, the Board President ordered to have a special board meeting on June 23, 2022, to discuss and decide if the outfall maintenance operation should continue or demobilize.

On Thursday, June 28, 2022, the board held a special meeting to discuss the findings of the outfall maintenance operation and to decide on continuing or demobilizing the project based on the findings. Steve Simpson from Marine Project Management was present at the meeting to give a recommendation and a presentation on the status of the project. After discussing the findings and status of the project, the board decided to demobilize the operation based on the following:

Steve's recommendation of demobilizing the operation due to not having enough water flow to flush out the removed pieces of corrosion that were removed by jetting the outfall pipe, which could potentially block the outfall if the cleaning continued further up the pipe. The alternative would be to try and pulverize the corrosion pieces by using a higher-pressure nozzle with no guarantee.

Steve also said that based on the pipe wall thickness loss from the date the outfall pipe was installed to present time, how much wall thickness remains, and how much pressure the effluent puts on the outfall pipe compared to the pressure rating of the pipe, he estimates the pipe to stay structurally intact for another 30 years.

The project cost would substantially exceed the budget cost which would deplete the district's reserves substantially.

Therefore, the emergency condition is declared terminated as required per the Public Contract Code, Chapter 2.5 Emergency Contracting Procedures, Section 22050.

RECOMMENDATION: To terminate the emergency condition as described in Resolution 2021-09 as required per the Public Contract Code, Chapter 2.5 Emergency Contracting Procedures, Section 22050.

XI
A

**SPECIAL DISTRICT'S
DISSOLUTION PROCESS**
Draft Frequently Asked Questions

The Interested Agencies Board is advised to answer the following questions regarding the service it provides to its ratepayers:

- What are the current financial issues facing the District?
- What is the current level of service issues facing the District?
- What agency will provide collection, treatment, and disposal of wastewater services if the District is dissolved?
- What level of service will the community receive if the District is dissolved?
- If the District is dissolved, will the rates increase?

LAFCO Process Questions

- **How does the district dissolution process get started?**

The process to dissolve a special district can be initiated by a resolution of application by the Summerland Sanitary District. **(Government Code 56654)**. The annexation to a neighboring Sanitary District would require consent by that Board of Directors body.

- **Can LAFCO deny a proposal to dissolve a special district?**

The Commission can approve or disapprove with or without amendment, wholly, partially, or conditionally, proposals for changes of organization (such as special district dissolutions) **(GC 56375(a))**

- **Can LAFCO approve the dissolution of a special district without an election of the registered voters?**

If the Commission approves the dissolution, it is required to approve it without an election unless; written protests are filed at the conducting authority hearing **(GC 57176)**. (See below)

- **What is a Conducting Authority hearing?**

The purpose of the conducting authority hearing is to allow registered voters and/or landowners within the district to formally "protest" Commission's decision. Protest must be in writing and be submitted before the end of the conducting authority hearing **(57077)**.

- **What would cause an election of the registered voters to be held on the dissolution?**

An election on the question of dissolution would be held if at least 25%, but less than 50%, of the registered voters, protest the dissolution **(57077 (a) (2) (A))**.

- **Can district dissolution proceedings be terminated at the conducting authority protest hearing?**

If more than 50% of the registered voters within the district file written protests the dissolution shall be abandoned **(57078 (b))**.

SPECIAL DISTRICT'S DISSOLUTION PROCESS

Draft Frequently Asked Questions

When can written protests be filed?

The signatures cannot be collected until after the Commission adopts its resolution approving the dissolution and must be submitted prior to the end of the conducting authority protest hearing **(57051)**.

- **When is the conducting authority hearing held?**

The Conducting Authority hearing is held 30 to 90 days after the Commission adopts its resolution making determinations **(57002 (a))**.

- **What noticing is LAFCO required to complete for the Conducting Authority Hearing?**

A Notice must be published in the newspaper of general distribution 21 days prior to the hearing **(56154)**.

Mailed notice is required to be given to Landowners and Registered voters within the affected territory 21 days prior to the hearing **(56157)**.

If the mailed notices would be more than 1,000, notice may instead be provided in a display advertisement placed in the newspaper of general distribution **56157 (g) & 65091(a) (3)**.

- **If an election is to be held on the dissolution, who sets the election date?**

The County of Santa Barbara Board of Supervisors sets the date for the election **57000 (d) (e) (f)**.

- **If dissolution occurs, what happens to the services provided by the District?**

Government Code Section **57451 (d)** indicates that any terms and conditions provide that the single existing district is the successor agency.

- **How long does the LAFCO Process take?**

The District will be encouraged to evaluate the service and financial needs first. Then, consultation with neighboring Sanitary Districts to determine if a suitable provider is able and willing to annex the Summerland Sanitary District territory with there's. Once these factors have been determined, the District would adopt a Resolution of Application initiating the dissolution process, which shall include a Plan for Service. LAFCO will evaluate the application and determine if the proposal is acceptable and hold a public hearing. The dissolution and annexation process generally takes about 10-14 months. A 21-day notice will be provided before any hearings are held. If approved, the Conducting Authority protest hearing noted above will commence 30-90 days afterwards.

RESOLUTION NO. 2022-06

**RESOLUTION OF THE GOVERNING BOARD OF SUMMERLAND SANITARY DISTRICT
ORDERING THE FILING WITH THE COUNTY AUDITOR OF A REPORT OF
SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2022-23 TO BE PLACED
ON AND COLLECTED BY MEANS OF THE COUNTY TAX ROLL**

WHEREAS, the Governing Board by its Ordinance No.8 dated June 21, 1979, elected to collect certain of its sanitary sewer service charges by means of the County tax roll for each fiscal year;

and

WHEREAS, pursuant to Section 5473 of the Health and Safety Code, a written report was filed with the District, which report contains a description of each parcel of real property receiving sewer services and the charge for each parcel of said fiscal year; and

WHEREAS, pursuant to Section 5473.1 of the Health and Safety Code a hearing on said report was set for 3:00 p.m. on the 14th day of July 2022 at 2435 Wallace Avenue, Summerland, California; and

WHEREAS notice of said hearing was given by publication and mailing as required by Section 5473.1 and Proof of Publication and Affidavit are on file with the District; and

WHEREAS, at said time and place said hearing was held; and

WHEREAS, at said hearing the Governing Board of Summerland Sanitary District heard and considered all objections or protests to said report;

NOW, THEREFORE, BE IT RESOLVED:

1. That all of the recitals contained in the preamble to this Resolution are true;
2. That said written report shall be and it hereby is adopted and determined that each charge as set forth in said report is proper;
3. That the Clerk of this Governing Board and of this District shall, on or before the 29th day of July 2022, file or cause to be filed with the Auditor of the County of Santa Barbara a copy of said report, together with the statement endorsed thereon that said written report has been adopted by the Governing Board of Summerland Sanitary District;

4. That pursuant to Section 5473.4 of the Health and Safety Code, the Auditor of the County of Santa Barbara, State of California, shall enter the amounts of the charges against the respective lots or parcels of land as they appear on the current assessment roll;

5. That the amount of the charges shall constitute a lien against the lot or parcel of land against which the charge has been imposed as of noon on the first day of March 2022;

6. That the hearing is hereby concluded.

PASSED AND ADOPTED by the Governing Board of Summerland Sanitary District on the 14th day of July 2022 by the following vote, to wit:

AYES : _____

NAYS : _____

ABSENT : _____

ABSTENTIONS : _____

(SEAL)

DAVID NOVIS, President
Board of Directors

ATTEST:

JAMES WITMER, Secretary
Board of Directors

Board Member Compensation and Benefits Survey of Surrounding Sanitary Districts, June 2022

Agency	Stipend/Max. Compensable Mtgs	Dental Insurance	Computers /iPads
Carpinteria Sanitary District	\$100 per meeting Conference/Seminar/Other \$100/day	Not to exceed \$2,500/Annual	iPads for District business
Goleta Sanitary District	\$225 per meeting (Day/Max) Max 6 meetings per month	No	No
Goleta West Sanitary	\$235 per meeting (Day/Max) Max 6 meetings per month	No	No
Montecito Sanitary District	\$200 per meeting (Day/Max) max 6/month Conference/Seminar/Other \$125/day - max 8 days/year	No	No
Ojai Valley Sanitary District	\$175 per meeting Max 6 meetings per month	No	iPads for District business
Summerland Sanitary District	\$175 per Meeting (Day/Max) Conference/Seminar/Other Max 6 meetings per month	No	No



Financial Status (Real-Time)

As of June 30, 2022

As of: 6/30/2022 (100% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	6/30/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	240,000.00	263,518.07	23,518.07	109.80 %
3011 -- Property Tax-Unitary	0.00	3,676.14	3,676.14	--
3015 -- PT PY Corr/Escapes Secured	0.00	-14.98	-14.98	--
3020 -- Property Tax-Current Unsecd	9,500.00	9,052.03	-447.97	95.28 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	384.70	384.70	--
3040 -- Property Tax-Prior Secured	0.00	-31.79	-31.79	--
3050 -- Property Tax-Prior Unsecured	0.00	285.31	285.31	--
3054 -- Supplemental Pty Tax-Current	3,500.00	9,316.14	5,816.14	266.18 %
3056 -- Supplemental Pty Tax-Prior	0.00	-72.95	-72.95	--
Taxes	253,000.00	286,112.67	33,112.67	113.09 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOs/CIC Pen	0.00	8.80	8.80	--
Fines, Forfeitures, and Penalties	0.00	8.80	8.80	--
Use of Money and Property				
3380 -- Interest Income	7,500.00	2,150.74	-5,349.26	28.68 %
3381 -- Unrealized Gain/Loss Invstmnts	787.00	-17,965.27	-18,752.27	-2,282.75 %
Use of Money and Property	8,287.00	-15,814.53	-24,101.53	-190.84 %
Intergovernmental Revenue-State				
4220 -- Homeowners Property Tax Relief	1,000.00	1,086.36	86.36	108.64 %
Intergovernmental Revenue-State	1,000.00	1,086.36	86.36	108.64 %
Charges for Services				
5091 -- Planning & Engrng-Plan Ck Fes	2,800.00	942.00	-1,858.00	33.64 %
5430 -- Sanitation Services	1,047,721.00	1,031,361.69	-16,359.31	98.44 %
5433 -- Inspection Fees	4,800.00	1,683.00	-3,117.00	35.06 %



Financial Status (Real-Time)

As of: 6/30/2022 (100% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	6/30/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
5746 -- Administrative Revenue	4,200.00	2,552.00	-1,648.00	60.76 %
Charges for Services	1,059,521.00	1,036,538.69	-22,982.31	97.83 %
Revenues	1,321,808.00	1,307,931.99	-13,876.01	98.95 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	423,718.00	420,388.01	3,329.99	99.21 %
6270 -- Stand-by Pay	12,500.00	13,070.71	-570.71	104.57 %
6300 -- Overtime	4,200.00	3,062.96	1,137.04	72.93 %
6400 -- Retirement Contribution	161,254.00	159,944.42	1,309.58	99.19 %
6475 -- Retiree Medical OPEB	6,000.00	5,989.19	10.81	99.82 %
6500 -- FICA Contribution	33,371.00	33,371.61	-0.61	100.00 %
6600 -- Health Insurance Contrib	80,095.00	77,322.10	2,772.90	96.54 %
6900 -- Workers Compensation	17,304.00	12,661.75	4,642.25	73.17 %
Salaries and Employee Benefits	738,442.00	725,810.75	12,631.25	98.29 %
Services and Supplies				
7030 -- Clothing and Personal	2,100.00	2,218.29	-118.29	105.63 %
7053 -- Telephone Service Local	8,440.00	8,794.12	-354.12	104.20 %
7090 -- Insurance	42,554.00	42,481.46	72.54	99.83 %
7110 -- Directors Fees	15,000.00	20,300.00	-5,300.00	135.33 %
7121 -- Operating Supplies	32,800.00	34,820.64	-2,020.64	106.16 %
7324 -- Audit and Accounting Fees	24,000.00	22,627.75	1,372.25	94.28 %
7362 -- Building Maintenance	8,000.00	7,872.66	127.34	98.41 %
7363 -- Equipment Maintenance	30,000.00	25,272.52	4,727.48	84.24 %
7404 -- Public Health Lab Serv	24,200.00	23,026.16	1,173.84	95.15 %
7430 -- Memberships	8,530.00	8,369.00	161.00	98.11 %
7450 -- Office Expense	4,000.00	4,224.31	-224.31	105.61 %

Financial Status (Real-Time)

As of: 6/30/2022 (100% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	6/30/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
7454 -- Books & Subscriptions	213.00	246.29	-33.29	115.63 %
7459 -- IT Professional Services	4,000.00	1,425.39	2,574.61	35.63 %
7460 -- Professional & Special Service	44,400.00	27,507.44	16,892.56	61.95 %
7508 -- Legal Fees	45,000.00	36,092.33	8,907.67	80.21 %
7510 -- Contractual Services	8,240.00	6,552.55	1,687.45	79.52 %
7516 -- Permitting Services	9,560.00	10,115.86	-555.86	105.81 %
7530 -- Publications & Legal Notices	600.00	267.50	332.50	44.58 %
7546 -- Administrative Expense	3,600.00	3,421.26	178.74	95.04 %
7630 -- Small Tools & Instruments	500.00	521.99	-21.99	104.40 %
7653 -- Training Fees & Supplies	6,300.00	1,968.88	4,331.12	31.25 %
7671 -- Special Projects	8,800.00	8,800.00	0.00	100.00 %
7730 -- Transportation and Travel	1,000.00	550.49	449.51	55.05 %
7731 -- Gasoline-Oil-Fuel	2,900.00	3,642.17	-742.17	125.59 %
7761 -- Electricity	41,000.00	45,355.09	-4,355.09	110.62 %
7763 -- Water	2,560.00	2,421.83	138.17	94.60 %
7764 -- Refuse	4,200.00	3,756.47	443.53	89.44 %
Services and Supplies	382,497.00	352,652.45	29,844.55	92.20 %
Expenditures	1,120,939.00	1,078,463.20	42,475.80	96.21 %
Other Financing Sources & Uses				
Other Financing Uses				
7901 -- Oper Trf (Out)	0.00	214,213.00	-214,213.00	--
Other Financing Uses	0.00	214,213.00	-214,213.00	--
Other Financing Sources & Uses	0.00	-214,213.00	-214,213.00	--
Changes to Fund Balances				
Decrease to Restricted				
9797 -- Unrealized Gains	213.00	212.33	-0.67	99.69 %

Financial Status (Real-Time)

As of: 6/30/2022 (100% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	6/30/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
Decrease to Restricted	213.00	212.33	-0.67	99.69 %
Changes to Fund Balances	213.00	212.33	-0.67	99.69 %
SummerInd San Dist Running Exp	201,082.00	15,468.12	-185,613.88	7.69 %

Financial Status (Real-Time)

As of: 6/30/2022 (100% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5216 -- Summerland San Cap Facilities

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	6/30/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	2,000.00	669.79	-1,330.21	33.49 %
3381 -- Unrealized Gain/Loss Invstmnts	-76.00	-6,273.58	-6,197.58	8,254.71 %
Use of Money and Property	1,924.00	-5,603.79	-7,527.79	-291.26 %
Charges for Services				
5432 -- Connection Fees	12,317.00	0.00	-12,317.00	0.00 %
Charges for Services	12,317.00	0.00	-12,317.00	0.00 %
Revenues	14,241.00	-5,603.79	-19,844.79	-39.35 %
Expenditures				
Capital Assets				
8200 -- Structures&Struct Improvements	10,000.00	3,500.00	6,500.00	35.00 %
8300 -- Equipment	20,000.00	20,274.60	-274.60	101.37 %
Capital Assets	30,000.00	23,774.60	6,225.40	79.25 %
Expenditures	30,000.00	23,774.60	6,225.40	79.25 %
Changes to Fund Balances				
Decrease to Restricted				
9797 -- Unrealized Gains	76.00	74.67	-1.33	98.25 %
Decrease to Restricted	76.00	74.67	-1.33	98.25 %
Changes to Fund Balances	76.00	74.67	-1.33	98.25 %
Summerland San Cap Facilities	-15,683.00	-29,303.72	-13,620.72	186.85 %

Financial Status (Real-Time)

As of: 6/30/2022 (100% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5217 -- SummerInd San Dist-Capital Rep

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	6/30/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	3,000.00	3,663.21	663.21	122.11 %
3381 -- Unrealized Gain/Loss Invstmnts	-404.00	-34,974.43	-34,570.43	8,657.04 %
Use of Money and Property	2,596.00	-31,311.22	-33,907.22	-1,206.13 %
Revenues	2,596.00	-31,311.22	-33,907.22	-1,206.13 %
Expenditures				
Other Charges				
7809 -- Grant/Audit/Other Settlements	0.00	202,080.00	-202,080.00	--
Other Charges	0.00	202,080.00	-202,080.00	--
Capital Assets				
8200 -- Structures&Struct Improvements	10,000.00	9,598.44	401.56	95.98 %
8300 -- Equipment	120,000.00	96,231.38	23,768.62	80.19 %
8400 -- Infrastructure	15,000.00	133,871.73	-118,871.73	892.48 %
Capital Assets	145,000.00	239,701.55	-94,701.55	165.31 %
Expenditures	145,000.00	441,781.55	-296,781.55	304.68 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	0.00	214,213.00	214,213.00	--
5921 -- Long Term Debt Proc-Bond/Notes	0.00	500,000.00	500,000.00	--
Other Financing Sources	0.00	714,213.00	714,213.00	--
Other Financing Sources & Uses	0.00	714,213.00	714,213.00	--
Changes to Fund Balances				
Decrease to Restricted				
9797 -- Unrealized Gains	404.00	403.00	-1.00	99.75 %

Financial Status (Real-Time)

As of: 6/30/2022 (100% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5217 -- SummerInd San Dist-Capital Rep

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	6/30/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget
Decrease to Restricted	404.00	403.00	-1.00	99.75 %
Changes to Fund Balances	404.00	403.00	-1.00	99.75 %
SummerInd San Dist-Capital Rep	-142,000.00	241,523.23	383,523.23	-170.09 %
Net Financial Impact	43,399.00	227,687.63	184,288.63	524.64 %

Cash Balances

As of June 30, 2022

As of: 6/30/2022
Accounting Period: OPEN

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund

Fund	6/1/2022 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	6/30/2022 Ending Balance
5215 -- SummerInd San Dist Running Exp	1,014,869.01	901.00	26,360.68	0.00	302,706.15	739,424.54
5216 -- Summerland San Cap Facilities	227,095.91	0.00	0.00	0.00	0.00	227,095.91
5217 -- SummerInd San Dist-Capital Rep	1,620,285.35	0.00	214,213.00	0.00	208,580.00	1,625,918.35
Total Report	2,862,250.27	901.00	240,573.68	0.00	511,286.15	2,592,438.80

SUMMERLAND SANITARY DISTRICT

Regular Board of Directors Meeting July 14, 2022

Operations Manager Report**OPERATIONS AND FACILITY MAINTENANCE:**

- Daily water meter readings being performed by staff.
- On June 20, 2022, the monthly waste discharge and no-spill reports for May 2022 were submitted in CIWQS, an automated online program on a timely basis with no violations.
- On June 13, 2022, Trinity Alternative Power Solutions electrician, replaced the district's automatic transfer switch (ATS) with a new ASCO 400 AMP, 480 V, 3P 300 Series transfer switch. The original ATS was replaced due to it exceeding its 20-year lifespan and being faulty.
- Taft Electric was hired to replace the treatment plant's main electrical fuses. It was a total of three 400 AMP fuses that had never been replaced since the installation of the main electrical switchboard.
- Staff replaced the engine oil and filter on the district's company truck.
- Staff fabricated a new foam vacuum to replace the existing non-operational foam vacuum.
- Staff discovered a water leak within the treatment plant's private potable water plumbing. The leak was discovered by noticing a substantial amount of water usage that is recorded daily. Staff located and repaired the leak and then discovered that it wasn't the only leak. The Montecito Water District (MWD) was contacted since staff believed the water meter to be faulty. After MWD staff came to the plant and performed a flow test on the meter, it was determined that the meter was not faulty and that there was indeed a leak within the plant's plumbing. Staff could not visibly detect where the leak was, therefore, a leak detection company was hired and scheduled to come on Monday, July 11, 2022, to locate the leak. Meanwhile, half of the plant's water distribution has been shut off.
- Staff operated the belt press for 8 hours.
- Staff completed weekly grounds maintenance and landscape work which consists of mowing, weed whacking, blowing, edging, and raking. Grounds are watered weekly during dry months with reclaimed water.

COLLECTION SYSTEM / LIFT STATIONS:

- Staff cleaned 6,234 feet of sewer mainline.
- Staff continued monthly FOG (Fats, Oils and Grease) inspections at restaurants in town. All restaurants were in compliance.
- Staff made periodic rounds of the collection system to check for any problems, primarily checking the hot spot manholes to ensure proper flow activity.
- Staff conducted daily rounds at all lift stations to check for proper operation including the checking of each lift station's emergency generator and filling generators with fuel if necessary and performed maintenance.

SUMMERLAND SANITARY DISTRICT**Regular Board of Directors Meeting July 14, 2022
District Administrative Manager Report****Tasks Completed Out of the Ordinary :**

- Transferred \$214,213 from Operational Fund 5215 to Fund 5217 Emergency Replacement and Repair Fund in the Financial System as instructed by Resolution 2022-03.
- Posted Notice of Hearing for Adoption of New Annual Sewer Rates and published the Notice in the SB News press. Proof of Publication and Affidavit has been received and are on file with the District.
- Completed the District Election Package and Forms and returned them to the Election Office. The registration period for the Board incumbents (J. Colomy and J. Witmer) is open from July 6th until August 15th. Information to the incumbents regarding registration has been sent out.
- Prepared year-end reports and schedules for Bartlett, Pringle & Wolf accountants to close out the fiscal year and posted the Journal Entries.
- Created and posted a Budget Journal Entry in the Financial System to upload the new fiscal year's adopted budgets.