



Regular Board of Directors Meeting

Thursday, March 9, 2023, at 3:00 p.m.

2435 Wallace Avenue, Summerland CA 93067

NOTES

This meeting will be held at the District's office at 2435 Wallace Avenue in Summerland. The public may listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568 or through the internet at <https://us02web.zoom.us/j/9832268568>. The public may also attend the meeting. Should you wish to participate by offering comments on either non-agenda or agenda-related items, please follow the instructions set forth in Item IV of the agenda.

Materials related to an item on this agenda, which are part of the agenda packet, are available for public inspection on the District's website at www.summerlandsd.org, or during normal business hours (8:00 a.m. - 4:00 p.m. weekdays) in the District's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (805) 969-4344. Notification 24 hours prior to the meeting will help the Clerk make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. **CALL TO ORDER/ROLL CALL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF THE AGENDA** [Action-item]

The Board President will ask the Board, public, staff, and legal counsel if there are any additions or modifications to the Agenda.

IV. **PUBLIC COMMENT** [Non-Agenda Items]

Those wishing to offer public comment must submit a speaker slip to the Clerk of the Board. Public comment is limited to three minutes per speaker. For remote public participation, please email comments to info@summerlandsd.org at least 30 minutes before the meeting begins or call (805) 969-4344 to give a telephone number for the Clerk of the Board to call during the meeting to provide an opportunity for comment.

V. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF FEBRUARY 9, 2023**
2022 [Action Item]

VI. **APPROVAL OF THE MONTHLY EXPENSES FOR FEBRUARY 2023, INCLUDING PAYROLL**
AND PETTY CASH [Action Item]

VII. **CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS, Government Code Section 54957.6

Unrepresented employee: DISTRICT ADMINISTRATIVE MANAGER

SUMMERLAND SANITARY DISTRICT
Regular Board of Directors Meeting
AGENDA

VIII. COMMITTEE REPORTS UPDATES

- A. Finance Committee Report
- B. Administrative, Operations & Personnel Committee Report

IX. NEW BUSINESS ITEMS

A. Draft Rate Study Report [Action Item]

Description: The Board received a Draft Rate Study Report dated March 3, 2023, from Lechowicz + Tseng Municipal Consultants for review and acceptance. Ms. Alison Lechowicz will present the Draft Rate Study and answer any questions. The potential actions of the Board are to accept the draft report and to announce a Town Hall Meeting on April 3, 2023, at 5:30 p.m. at the Church Meeting Hall in Summerland to present the Rate Study Report to the ratepayers.

B. Dissolution and Annexation Discussion [Action-item]

Description: The Board will continue its discussion of the potential dissolution of this district and annexation to a neighboring sanitary district and will consider creating a Dissolution and Annexation Ad-Hoc Committee.

X. FINANCIAL STATUS REPORT FEBRUARY 2023 [Action Item]

The Board will receive Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217 and may ask staff for explanations. The Board will be asked to accept the reports as presented.

XI. OPERATIONS MANAGER REPORT

The Operations Manager will provide a written report on operations, facility, and collection system maintenance and affairs and will provide explanations as requested.

XII. ADMINISTRATIVE MANAGER REPORT

The Administrative Manager will provide a written report on the District's administrative affairs and will provide explanations as requested.

XIII. BOARD COMMUNICATIONS

- A. Board Communications
- B. Items for future Board meetings
- C. Next Board meeting date

XIV. ADJOURNMENT



Minutes of the Regular Board of Directors Meeting

Thursday, February 9, 2023, at 3:00 p.m.

These are the minutes of the regular meeting of the Governing Board of the Summerland Sanitary District held at the District's Office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also allowed to attend the meeting.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT COLOMY CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:01 p.m.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT

JOLENE COLOMY
JOHN FRANKLIN
GARY ROBINSON
MARTIN TUCKER
JAMES WITMER

ABSENT

-

OTHERS PRESENT

DAVID LEWIS	Operations Manager
JANET MCGINNIS	Legal Counsel
MARJON (MAR) SOUZA	Administrative Manager

II. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

President J. Colomy asked if there were any modifications and/or changes. Hearing no objections, the agenda was approved as submitted.

V. PUBLIC COMMENT [NON-AGENDA ITEMS]

No public comments were submitted, and no member of the public was present via telephone or Zoom.

VI. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JANUARY 12, 2022 [Action Item]

A motion was made by Director M. Tucker to approve the minutes of the Regular Board Meeting of January 12, 2023. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Summerland Sanitary District
Minutes Regular Board Meeting 02/09/2023

VII. APPROVAL OF THE MONTHLY EXPENSES FOR JANUARY, INCLUDING PAYROLL AND PETTY CASH
[Action Item]

District Management answered the Board's questions and clarified information about the payout of bills. A motion was made by Director J. Franklin to approve the monthly expenses, including payroll and petty cash totaling \$70,018 for Fund 5215 and \$6,500 for Fund 5217. The motion was seconded by Director J. Witmer, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS, Government Code Section 54957.6

Unrepresented employee: DISTRICT ADMINISTRATIVE MANAGER

At 3:08 p.m., Board President J. Colomy announced the commencement of the closed session.

At 3:27 p.m., Board President J. Colomy announced that the Board reconvened in open session and reported that the Board had directed the AOP Committee to review the request and to provide a recommendation to Board at the regular Board meeting on March 9, 2023.

VIII. COMMITTEE REPORTS

A. Finance Committee Report

The Finance Committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee

The AOP Committee did not meet.

VIII. NEW BUSINESS ITEMS

A. Revised Financial Statements FY2021-22 [Action Item]

The Board received a revised Financial Statements Report FY2021-22. The revised draft financial statement includes the accrual of the Marine Project Management Inc. invoice of \$343,541, which was paid on July 30, 2022, for a project completed before the close of the fiscal year. The Board was requested to accept the Financial Statements as presented.

A motion was made by Director J. Franklin to accept the revised Financial Statements FY2021-22 as presented and explained. The motion was seconded by Director G. Robinson, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

B. Financial Plan/Rate Study Phase 2 Proposal [Action Item]

The District has received the "Financial Plan/Rate Study Phase 2" Proposal from Lechowicz + Tseng Municipal Consultants for approval.

The proposal and staff memo were discussed. Director G. Robinson said that he would like to keep moving forward to explore "merging" options with other districts. The Board agreed

Summerland Sanitary District
Minutes Regular Board Meeting 02/09/2023

with this. Board President J. Colomy requested the Clerk of the Board to add the creation of a Dissolution and Annexation Ad-Hoc Committee as an agenda item to the next regular Board meeting.

The Board of Directors also agreed that their fiduciary responsibility is to increase rates to meet the operational cost of running the District and to be prepared for critical capital rehabilitation and repair projects, like the replacement of the outfall pipeline. Therefore, setting rates that keep the District financially healthy is important.

A motion was made by Director J. Franklin to approve the Financial Plan/Rate Study Phase 2 Proposal as presented. The motion was seconded by Director M. Tucker, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None
ABSTAIN:	0	None

X. FINANCIAL STATUS REPORT – JANUARY 2023 [Action Item]

The Board received Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

A motion was made by Director J. Franklin to accept the Financial Status Report of December 2022. The motion was seconded by Director J. Witmer, and was approved by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

IX. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written report and answered Board questions.

In addition to the report, Mr. Lewis reported that the outfall buoy is expected to be installed in the next month by Salty Dog Dive Service. A new mooring clump chain will need to be purchased, but the buoy and its chain were retrieved.

The storm drain that runs through the Summerland Sanitary has been clogged up for quite a while. The storm drain's beginning point is on Finney Street, and it runs all the way to the end of the ocean cliff, discharging on the beach. With the heavy storm, flooding on Finney Street occurred again and a vehicle hydroplaned onto the berm of the onramp to the freeway; staff took a couple of pictures of this accident. The incident was reported to the County of Santa Barbara and FEMA monies became available to rehabilitate the storm drain. Maintenance of this storm drain is the responsibility of Caltrans, the County of Santa Barbara, and the District. It's good news that the clearance will be financed by FEMA funding. Work is expected to start next week.

X. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written report and answered Board questions. In addition to the report, Ms. Souza reported that she spoke by phone to Nick Turner, Montecito Water District's General Manager about the Recycled Water Project. Mr. Turner requested to meet with SSD Staff and a Board delegation in the next month to find out if Summerland Sanitary District is willing to participate in this project if grant funding is approved. Whether grant funding is approved will be known in April 2023. Board President J. Colomy and Director G. Robinson will represent the District and will be contacted by Ms. Souza to set up a meeting.

XI. BOARD COMMUNICATIONS

- A. Board communications: None
- B. Items for future Board meetings: Creation of the Dissolution and Annexation Ad-Hoc Committee.
- C. The next regular board meeting is Thursday, March 9, 2023.

XII. ADJOURNMENT

A motion was made by Director J. Witmer to adjourn the Regular Board Meeting at 4:20 p.m. and was seconded by Director J. Franklin and carried by five ayes.

Respectfully submitted:

Gary Robinson
Board Secretary

Date: March 9, 2023

Minutes prepared by M. Souza

Expenditure Transactions

From February 1 through February 28, 2023

From 2/1/2023 to 2/28/2023

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

Fund 5215 -- SummerInd San Dist Running Exp

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
CLM - 0719113	2/3/2023		7110	Comp. Agenda Setting Meeting 02/02/2023	175.00	009934	JOLENE M COLOMY
CLM - 0719115	2/3/2023		7730	Reimb. miles driven D.L. Sama Meeting Goleta 1/11	20.96	790180	Summerland Sanitary District
CLM - 0719115	2/3/2023		7030	Reimburse Purchase 5 Workpants C.B.	145.40	790180	Summerland Sanitary District
CLM - 0719115	2/3/2023		7510	Monthly Payroll Program (5 EE)	70.00	790180	Summerland Sanitary District
CLM - 0719118	2/3/2023		7516	Dig alert ticket cost January 2023	12.25	828128	UNDERGROUND SERVICE ALERT
CLM - 0719122	2/3/2023		7362	3 new doorknobs plus keys (extra)	114.98	151096	CARPINTERIA VALLEY LUMBER CO
CLM - 0719127	2/3/2023		7653	Bi-Annual Fire Safety Training Staff	200.00	424150	JOY EQUIPMENT PROTECTION INC
CLM - 0719127	2/3/2023		7510	Annual Fire Extinguishers insp. + 3 new covers	289.45	424150	JOY EQUIPMENT PROTECTION INC
CLM - 0719131	2/3/2023		7460	Financial Plan Phase 1 Final Inv. Close-out	1,365.00	169424	LECHOWICZ & TSENG MUNICIPAL CONSULTANTS
CLM - 0719138	2/3/2023		7460	Annual Backflow testing and rebuild relief valve	455.00	424150	JOY EQUIPMENT PROTECTION INC
MIC - 0175944	2/3/2023		7121	30 boxes of gloves XL	603.92	069965	WINEMA INDUSTRIAL & SAFETY SUPPLY
MIC - 0175944	2/3/2023		7121	10 boxes of gloves XXL	214.64	069965	WINEMA INDUSTRIAL & SAFETY SUPPLY
MIC - 0175947	2/3/2023		7763	water delivery 01/13/2023	16.11	067307	CULLIGAN OF VENTURA COUNTY
MIC - 0175947	2/3/2023		7763	water delivery 01/27/2023	23.81	067307	CULLIGAN OF VENTURA COUNTY
JE - 0245110	2/9/2023		6475	HRA Administrative Fee - JAN 2023	13.50		
CLM - 0720181	2/10/2023		6600	Medical Benefits March 2023	4,187.97	002073	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
CLM - 0720184	2/10/2023		7121	Rain Gauge (2)	45.40	835122	USA BLUEBOOK
CLM - 0720185	2/10/2023		7516	APCD Permit to operate Generators WWTP & LS III	996.24	010698	AIR POLLUTION CONTROL DISTRICT
CLM - 0720188	2/10/2023		7053	Phone Wireless January 2023	180.15	297454	VERIZON WIRELESS
CLM - 0720187	2/16/2023		7053	Internet January 2023	110.00	776537	COX COMMUNICATIONS - BUSINESS
CLM - 0721034	2/16/2023		7450	Office supplies minus credit	157.70	790180	Summerland Sanitary District
CLM - 0721034	2/16/2023		7363	Household supplies	94.74	790180	Summerland Sanitary District
CLM - 0721034	2/16/2023		7363	Monthly Subscription Zoom and Office 365	23.24	790180	Summerland Sanitary District
CLM - 0721034	2/16/2023		7450	Webcamera D.L., Hard-drive, Comp Tech (1hr)	196.19	790180	Summerland Sanitary District
CLM - 0721043	2/16/2023		7508	Legal Serv. Dec 20, 2022 through Jan 30, 2023	1,539.50	146937	LAW OFFICE OF JANET K MCGINNIS
CLM - 0721047	2/16/2023		7363	Reel Swivel -for Harben Jetter	141.57	027043	ALL AMERICAN SEWER TOOLS HARBEN CALIFORNIA

Petty Cash Exp.

credit card exp.

TH

Expenditure Transactions

From 2/1/2023 to 2/28/2023

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

Fund 5215 -- Summerlnd San Dist Running Exp

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
CLM - 0721051	2/16/2023		7110	Comp. Regular Board Meeting 02/09/2023	175.00	091927	JAMES WITMER
CLM - 0721053	2/16/2023		7110	Comp. Regular Board Meeting 02/09/2023	175.00	765907	John Franklin
CLM - 0721054	2/16/2023		7110	Comp. Regular Board Meeting 02/09/2023	175.00	009934	JOLENE M COLOMY
CLM - 0721055	2/16/2023		7110	Comp. Regular Board Meeting 02/09/2023	175.00	009758	MARTIN TUCKER
CLM - 0721057	2/16/2023		6100	Regular Salaries Feb 1-15, 2023	15,637.20	790178	Summerland Sanitary District
CLM - 0721057	2/16/2023		6270	Standby Feb 1-15, 2023	810.48	790178	Summerland Sanitary District
CLM - 0721057	2/16/2023		6300	Overtime Feb 1-15, 2023	284.51	790178	Summerland Sanitary District
CLM - 0721057	2/16/2023		6500	Medicare and Fica Feb 1-15, 2023	1,339.51	790178	Summerland Sanitary District
CLM - 0721059	2/16/2023		7404	FGL Lab testing 12/05 -01/13	2,533.00	270150	FGL ENVIRONMENTAL INC
CLM - 0721061	2/16/2023		7763	Water usage January 2023	105.48	556712	MONTECITO WATER DISTRICT
CLM - 0721063	2/16/2023		7764	Trash Service January 2022	348.09	509950	MARBORG INDUSTRIES
CLM - 0721126	2/16/2023		7110	Comp. Regular Board Meeting 02/09/2023	175.00	167410	GARY W ROBINSON
CLM - 0721136	2/16/2023		7324	June 30, 2022 Audit billing	265.00	067460	BARTLETT PRINGLE & WOLF
CLM - 0721137	2/16/2023		7731	Gasoline Feb 1-15, 2023	135.82	522736	McCormix Corporation
CLM - 0721861	2/18/2023		7761	Electric Bill Jan 4 through Feb 1, 2023	4,925.50	767200	SOUTHERN CALIFORNIA EDISON
CLM - 0721850	2/24/2023		7110	Comp. AOP-Committee Meeting 02/17/2023	175.00	167410	GARY W ROBINSON
CLM - 0721853	2/24/2023		7110	Comp. AOP-Committee Meeting 02/17/2023	175.00	091927	JAMES WITMER
CLM - 0721889	2/24/2023		7121	860 Gallons of Sodium Hypochlorite	3,195.43	214614	UNIVAR SOLUTIONS USA INC
CLM - 0722384	2/28/2023		6100	Regular Salaries Feb 16-28, 2023	13,062.02	790178	Summerland Sanitary District
CLM - 0722384	2/28/2023		6270	Standby Feb 16-28, 2023	726.69	790178	Summerland Sanitary District
CLM - 0722384	2/28/2023		6300	Overtime Feb 16-28, 2023	413.28	790178	Summerland Sanitary District
CLM - 0722384	2/28/2023		6500	Medicare and Fica Feb 16-28, 2023	1,133.27	790178	Summerland Sanitary District
JE - 0245621	2/28/2023		6400	Retirement Contr. Payroll 02-28-2023	4,764.41		
JE - 0245621	2/28/2023		6475	Retirement Healthcare Contr. retirees 02-28-2023	241.67		
Total Summerlnd San Dist Running Exp					62,539.08		

DATE: March 2, 2023
TO: Summerland Sanitary District
FROM: Lechowicz & Tseng Municipal Consultants
SUBJECT: Rate Study (Phase 2) and Proposed Sewer Rates

DRAFT
TECHNICAL MEMORANDUM

Introduction

This technical memorandum presents Lechowicz & Tseng Municipal Consultants' analysis of Summerland Sanitary District's cost of service and recommends sewer service rates for the next five fiscal years, starting July 1, 2023. The Summerland Sanitary District (SSD or District) provides wastewater conveyance, treatment, and disposal services to about 480 parcels within the Town of Summerland. Parcels (i.e. customers) taking service include the following land use types: single family residential, duplex, apartments, mobile homes, offices, retail, restaurants, schools, and other non-residential enterprises. In recent years, the District has experienced growth in the number of accessory dwelling units in its service area. SSD's sewer service charges are billed annually on the property tax roll and the District last conducted a comprehensive rate study in 2017.

Lechowicz & Tseng Municipal Consultants (L&T) was engaged by SSD to assess existing rates, determine the amount of revenues required to meet future operational and capital needs, and develop fair and equitable rates. This Technical Memorandum was developed with the goal of detailing the proposed rates and how they were calculated.

Proposition 218 Legal Requirements

The implementation of public agency utility rates in California is governed by Proposition 218 ("The Right to Vote on Taxes Act"; Articles XIII C and XIII D of the California Constitution). The requirements of Proposition 218 state that rates must be based on the reasonable cost of providing service and rates must be proportional to how customers take service. Proposition 218 prohibits unreasonable fees such as excessive fees charged to one customer group to subsidize another customer group. Furthermore, the District can only charge rates equivalent to the cost of providing services.

Proposition 218 also outlines several procedural requirements for adopting new utility rates. The District must mail a notice of any proposed rate increases to all affected property owners or ratepayers specifying the proposed rates, the basis on which they are calculated, and the date/time/location of a public rate hearing at which they will be considered and adopted. The public hearing must be held not less than 45 days after the notices are mailed. At the public hearing, the proposed rate increases are

subject to majority protest. If more than 50% of affected property owners or ratepayers submit written protests, the rate increases cannot be adopted.

Cost of Service Analysis

The District's cost of service was analyzed using the current fiscal year's (FY) 2022/23 preliminary operating results, escalating costs as appropriate to account for inflation, and determining funding sources for capital improvements. Rate adjustments are primarily needed to accumulate funds for the upcoming ocean outfall replacement capital project. As of July 1, 2022, the District had about \$2.2 million in cash balance compromised of unrestricted and restricted funds.

The District's main financial challenge is to fund the nearly \$3.2 million ocean outfall project. It is assumed that the District will receive grant funding of 50% of the project cost and the District will reallocate \$500,000 of existing reserves to the ocean outfall replacement reserve. This study recommends the District set aside about \$220,000 annually plus inflation over the next five years to fund the remainder of the project. To accumulate these funds, meet operating costs, pay debt service, and fund miscellaneous smaller capital repairs and improvements, it is recommended that the District increase its total rate revenue by 5% in FY2023/24 and in FY2024/25. For fiscal years 2025/26 to 2027/28, it is recommended that the District increase its total rate revenues by 4% annually to keep up with inflation. Not every customer will receive a rate increase equal to these percentages in the first year of the proposed rate increase (FY23/24) due to rate structure changes described below. However, these increases reflect the total rate revenue requirements needed to meet the District's financial goals.

	Current	Proposed				
		FY2023/24	FY2024/25	FY2025/26	FY2026/27	FY2027/28
Total Rate Revenue	\$1,065,800	\$1,119,000	\$1,175,000	\$1,222,000	\$1,271,000	\$1,322,000
% Increase		5.0%	5.0%	4.0%	4.0%	4.0%

Current Rate Design Methodology

The District currently collects its sewer service charges on each customer's property tax bill based on the assignment of equivalent dwelling units (EDUs). One EDU is defined as the wastewater discharge and pollutant loading of the average single family dwelling unit in the District's service area. Non-residential customers are assigned an EDU count based on their estimated flows and loads relative to the average single family customer. As an example, restaurants typically have high flows and high strength pollutants and are therefore assigned higher EDU counts than offices, which typically have low flows and lower strength pollutants. The District currently charges all residential dwelling unit types (accessory dwelling units, apartments, duplexes, and mobile homes) one EDU per dwelling unit. The revenue requirement for the District is divided by the total number of EDUs to determine the base rate which is expressed as \$/EDU/year. It is proposed that the District continue to charge sewer service fees based on EDUs but the number of EDUs for each customer class is proposed to be updated.

Proposed Rate Design Methodology

The proposed rate structure included in this memorandum reflects an adjustment to the EDU count to better reflect the District's fixed and variable costs. A large percentage of the District's expenses (about 90%), such as staffing and infrastructure costs, are fixed and do not change based on the amount of sewer discharge. Residential customers are assigned 1.0 fixed EDUs per dwelling for the recovery of fixed expenses. It is proposed that the "apartment" rate category be divided into two categories: 1) parcels with 20 or fewer dwellings and 2) parcels with more than 20 dwellings. Parcels with more than 20 dwellings are proposed to be included in the non-residential rate class and are assigned 0.7 fixed EDUs per dwelling.

Variable expenses which are impacted by the amount of sewer flows include costs such as chemicals, some budgeted repair and maintenance line items, and sludge hauling. The number of variable residential EDUs is proposed to be assigned according to updated flow and pollutant loading estimates relative to those of a single family residential customer. Non-residential EDUs for both the fixed and variable components are proposed to be assigned according to updated flow and pollutant loading estimates of each customer class relative to single family customers. Additionally, the QAD office complex has experienced a reduction in the number of occupants and is thus proposed to receive a reduction of 15 office spaces.

Sewer flow estimates were independently developed from metered water usage data provided by the Montecito Water District. The class average of the lowest monthly water use of each customer from January through March in years 2018 through 2022 was used to approximate sewer flows for each of the District's customer classes. Pollutant loads were estimated based on industry standards.

Recommendations

It is recommended that the District increase rates each year over the next five years to set aside funds for the ocean outfall replacement project and to keep up with inflationary operating cost increases. It is recommended that the District assign its sewer service charges to customers based on the District's fixed and variable costs. The number of EDUs for fixed and variable cost recovery can be determined using calculations based on recent trends in winter water use as a proxy for sewer flows.

Tables

The following is a listing and description of the tables used to calculate the proposed rates:

COST OF SERVICE

Table 1: FY2022/23 Sewer Rates and Projected Revenues

This table lists the number of customers by category, the current sewer service charges, and the total rate revenues projected for fiscal year (FY) 2022/23.

Table 2: Ocean Outfall Replacement Project Costs and Funding Sources

This table shows the estimated cost of the ocean outfall replacement project, estimated grant funding, existing reserves, and recommended funding to be accumulated annually from rates over the next five years. The CSDA loan proceeds of \$500,000 are assumed to be spent this year on capital improvements and will not be available for future funding of the ocean outfall replacement project. \$500,000 of existing reserves are proposed to be allocated to the ocean outfall replacement reserve.

Table 3: Reserve Recommendations

This table summarizes current and recommended reserve targets for operations, capital, and ocean outfall replacement reserves. The recommended targets are incorporated into the District's cash flow.

Table 4: Cash Flow Projection

The cash flow is based on FY2022/23 estimated operating results and projected inflationary cost increases. The proposed rate revenue increases allow the District to cover operating costs, pay down the existing debt, accumulate funding for the ocean outfall replacement project, and rebuild operating and capital reserves over the next five years.

RATE DESIGN

Table 5: Cost Allocation

This table allocates the District's FY2023/24 cost of service between fixed and variable categories. The fixed category includes expenses such as staffing and infrastructure costs that do not change based on the amount of sewer discharge. The variable category includes costs such as chemicals and sludge hauling that are impacted by the amount of sewer flows. The District's expenses are primarily fixed with only about 10% of total net expenses estimated to be variable.

Table 6: Residential and Large Apartment Variable EDUs Based on Winter Water Usage Data

This table summarizes average monthly winter water use of single and multi-family residences as a proxy for sewer flows. Winter water use is calculated based on the lowest monthly use of each customer from January to March (i.e. the winter period) in years 2018 to 2022. The average monthly winter water use for each customer class is then compared to the winter water use of single family customers and multiplied by the number of dwelling units to estimate the number of variable equivalent dwelling units (EDUs).

Table 7: Residential and Non-residential Large Apartment Fixed EDUs

This table calculates the number of fixed EDUs for the residential and large apartment customer classes. All residential dwelling unit types except large apartments are proposed to be assigned one EDU per dwelling. Large apartment parcels with more than 20 dwellings are proposed to be included in the non-residential rate class and are assigned 0.7 fixed EDUs per dwelling.

Table 8: Allocation to Flow, BOD, and TSS

This table allocates the book value of the District's assets to flow, BOD (biochemical oxygen demand), and TSS (total suspended solids). BOD and TSS are wastewater pollutants that are costly for the District to treat and dispose of. Proposition 218 requires the rates and service charges be assigned to customers proportionally to how they take service from and/or benefit from the wastewater utility. Collection and transmission of sewer flows and treatment and disposal of pollutants are the two ways that customers benefit from SSD's services. Customers with higher flows and pollutant loading result in a higher cost of service for the District. Thus, flow, BOD, and TSS are appropriate factors through which the District can determine rates. The allocations shown in Table 8 are similar to the allocations shown in the 2017 rate report.

Table 9: Non-residential EDU Counts

The allocation to flow, BOD, and TSS developed in Table 8 is used to calculate the number of non-residential EDUs. Like the residential class, non-residential flows were estimated based on five years of winter water usage data. BOD and TSS pollutant loading estimates (expressed as milligrams per liter - mg/l) for various customer categories were based on industry standard estimates. The flow and loading estimates for each customer class are compared to those of a single family customer (1 EDU) and weighted according to the allocation from Table 8 to determine the number of EDUs per billable unit for each customer class (see equation below). The change in EDUs compared to the District's existing EDU assignments is also shown. The table reflects the loss of 15 office spaces from the QAD parcel.

$$EDU = \frac{Flow}{SF\ Flow} \times (67.92\% + [17.44\% \times \frac{BOD}{SF\ BOD}] + [14.64\% \times \frac{TSS}{SF\ TSS}])$$

SF – Single Family

Table 10: Total Fixed and Variable EDUs

This table summarizes the total fixed and variable EDU counts for residential and non-residential customers. The total weighted EDU count (based on about 90% of the service charge collected from the fixed EDU count and about 10% being collected from the variable EDU count) is about 819 EDUs. This is less than the current EDU count of about 874 (reflecting 30 apartments billed as 15 EDUs).

Table 11: Unit Cost Calculation

This table splits the FY2023/24 revenue requirement (i.e. the desired rate revenue from the cash flow in Table 4) into the fixed and variable categories based on the percentage allocation from Table 5. The fixed and variable revenue requirements are divided by the total number of fixed and variable EDUs from Table 10 to calculate unit costs.

Table 12: Residential and Non-residential Large Apartment Variable Charge Calculation

The proposed volume component of the bill for each type of residential unit and large apartments is calculated by multiplying the variable unit cost calculated in Table 11 by the number of variable EDUs for each unit type which were calculated in Table 6.

Table 13: Total Residential and Large Apartment Service Charge Calculation

The sum of the volume charges from Table 12 plus the fixed charge from Table 11 equal the total proposed FY2023/24 annual service charge for residential and large apartment customers.

Table 14: Proposed Residential FY2023/24 Rates

This table compares the current and proposed residential rates and annual rate revenues. Multi-family rates are proposed to increase to a lesser extent than the single family rate due to the difference in the variable portion of the charge. Overall, there is a proposed 10.5% residential class revenue increase. This table includes residential dwelling units located on mixed use parcels.

Table 15: Proposed Non-Residential FY2023/24 Rates

This tables compares the current and proposed non-residential rates and annual rate revenues. The proposed rates are calculated as the proposed rate for one EDU (\$1,367) multiplied by the EDU assignment for each non-residential customer class shown in Table 9. There is about a 14% decrease to commercial class revenue including the loss of 15 QAD office spaces. This table does not include residential dwelling units located on mixed use parcels.

Table 16: Proposed Non-Residential and Mixed Use Residential FY2023/24 Rates

This table provides the EDU, rate, and annual revenue changes for the commercial and mixed use residential parcels which are calculated in the same manner as the rates shown in Table 15.

Table 17: Proposed 5-Year Residential Rates & Table 18: Proposed 5-Year Non-residential Rates

These tables provide the proposed rates over the next five years. The FY2023/24 rates reflect the rate design re-structuring regarding fixed and variable cost recovery. The rates for FY2024/25 through FY2027/28 reflect the % increases shown in the first row of the table and the cash flow projection (Table 4). The % increases in FY2024/25 through FY2027/28 are applied equally to all rate categories.

Table 19: Multi-family Rate Survey

This table provides a survey of the typical multi-family bills charged by other local agencies. The Cities of Santa Barbara, Santa Paula, and Ventura have a volumetric component to their wastewater bills, while the remaining cities surveyed have fixed rates only.

Figure 1: Annual Sewer Bill Surveys

This figure compares the District’s current and proposed single family and mobile home bills with the bills charged by other local agencies.

Table 1: FY2022/23 Sewer Rates and Projected Revenues
Summerland Sanitary District
Financial Plan

Classification	Total	Equiv. Units	Sewer Service Rate FY2022/23	# of Units	FY2022/23 Sewer Rates	% of Total
RESIDENTIAL						
Properties with 1 SFD	332	1	\$1,219	332	\$404,708	38.0%
Properties with 2 SFD's	5	2	\$1,219	10	\$12,190	1.1%
Properties with a Duplex	20	2	\$1,219	40	\$48,760	4.6%
Properties with a Duplex + 1ADU	1	3	\$1,219	3	\$3,657	0.3%
Properties with 1 SFD + 1 ADU	55	2	\$1,219	110	\$134,090	12.6%
Properties with 1 SFD + 2 ADU	4	3	\$1,219	12	\$14,628	1.4%
Properties with 1 SFD + 3 ADU	1	4	\$1,219	4	\$4,876	0.5%
Properties with 3 Apartments	3	3	\$1,219	9	\$10,971	1.0%
Properties with 4 Apartments	6	4	\$1,219	24	\$29,256	2.7%
Properties with 6 Apartments	2	6	\$1,219	12	\$14,628	1.4%
Properties with 8 Apartments	4	8	\$1,219	32	\$39,008	3.7%
Properties with 10 Apartments	2	10	\$1,219	20	\$24,380	2.3%
Properties with 1 SFD + 4 Apartments	1	5	\$1,219	5	\$6,095	0.6%
<u>Mobile home park 40 Unit [1]</u>	<u>1</u>	<u>40</u>	<u>\$1,219</u>	<u>40</u>	<u>\$48,760</u>	<u>4.6%</u>
Subtotal Residential	437			653	\$796,007	74.7%
NON-RESIDENTIAL						
Apartment Complex 30-unit	1	30	\$1,219	30 [2]	\$18,285 [2]	1.7%
Barber & Beauty shop	1	1.85	\$2,255	1.85	\$2,255	0.2%
Bed and Breakfast- per 10 rooms	3	3	\$3,657	9	\$10,971	1.0%
Firestation	1	2	\$2,438	2	\$2,438	0.2%
Food Market <5,000 sq.ft.	2	2.32	\$2,828	4.64	\$5,656	0.5%
Food Market - with food grinder	1	7.1	\$8,655	7.1	\$8,655	0.8%
Health club	3	2	\$2,438	6	\$7,314	0.7%
Meeting Hall-Church w.o. kitchen	1	1.6	\$1,950	1.6	\$1,950	0.2%
Offices- per 10 employees	16	1	\$1,219	16	\$19,504	1.8%
Offices- per 10 employees QAD	36	1	\$1,219	36	\$43,884	4.1%
Offices- Medical/Dental	1	2.33	\$2,840	2.33	\$2,840	0.3%
Restaurant- per 1,000 sq.ft.	6	6.9	\$8,411	41.4	\$50,466	4.7%
Retail - per 1,000 sq.ft.	30	1	\$1,219	30	\$36,570	3.4%
Small Retail < 400 sq.ft.	2	0.7	\$853	1.4	\$1,706	0.2%
School- per 40 students	4	1	\$1,219	4	\$4,876	0.5%
Pacifica	14	1	\$1,219	14	\$17,066	1.6%
Park w/Restrooms	1	2	\$2,438	2	\$2,438	0.2%
Coffee Shop	1	1	\$1,219	1	\$1,219	0.1%
# ADU's at Commercial Buildings	23	1	\$1,219	23	\$28,037	2.6%
<u># SFD's at Commercial Buildings</u>	<u>3</u>	<u>1</u>	<u>\$1,219</u>	<u>3</u>	<u>\$3,657</u>	<u>0.3%</u>
Subtotal Non-Residential	150			236	\$269,787	25.3%
TOTAL				894	\$1,065,794	100.0%

FY = fiscal year (July 1 to June 30)

SFD = single family dwelling unit

ADU = accessory dwelling unit

1 – 38 mobile home dwelling unit plus two single family residential dwelling units

2 – Billed at 50%

**Table 2: Ocean Outfall Replacement Project Costs and Funding Sources
Summerland Sanitary District
Financial Plan**

Projected Total Project Cost (Current Year \$)	\$3,195,000
Less Expected Grant Funding (50%)	(\$1,597,500)
Less Allocation of Existing Reserve	<u>(\$500,000)</u>
Needed Funding	\$1,097,500
 Needed Funding	 \$1,097,500
	÷
Years to Accumulate Funds	<u>5</u>
Recommended Annual Set-Aside from Rate Revenues	\$219,500

**Table 3: Reserve Recommendations
Summerland Sanitary District
Financial Plan**

Reserve	Adopted Policy (2017)	Recommendation
Operating Reserve	6 months of operating expenses	6 months of operating expenses plus annual debt service cost
Capital Reserve	Minimum equal to the annual depreciation cost of the system (\$162,000 in FY2021); emergency reserve target of \$2 million	Minimum of \$500,000 reflecting the potential cost of a repair such as a mainline break; emergency reserve target of \$2 million
Ocean Outfall Replacement Reserve	NA	50% of project funding + inflation accumulated over 5 years

**Table 4: Cash Flow Projection
Summerland Sanitary District
Financial Plan**

	Budget FY2022/23	Years 1 -5: Proposition 218				
		FY2023/24	FY2024/25	FY2025/26	FY2026/27	FY2027/28
1 Rate Revenue Increase [1]		5.0%	5.0%	4.0%	4.0%	4.0%
2						
3 BEGINNING FUND BALANCE [2]	\$2,246,200	\$1,838,000	\$1,848,200	\$1,872,700	\$1,901,200	\$1,943,500
4						
5 REVENUES						
6 <u>Rate Revenues</u>						
7 Sewer Service Charges	1,065,800	1,119,000	1,175,000	1,222,000	1,271,000	1,322,000
8						
9 <u>Non-Rate Revenue</u>						
10 Property Taxes	307,000	310,000	310,000	310,000	319,000	329,000
11 Interest and Admin Fees	10,300	10,600	10,900	11,200	11,500	11,800
12 Connection Fees & Interest (5216)	13,900	15,000	15,000	15,000	15,000	15,000
13 Interest Income (5217)	10,000	10,000	10,000	10,000	10,000	10,000
14 Sale of asset	20,000	0	0	0	0	0
15 Subtotal Non-Rate Revenues	361,200	345,600	345,900	346,200	355,500	365,800
16						
17 Total Revenue	1,427,000	1,464,600	1,520,900	1,568,200	1,626,500	1,687,800
18						
19 EXPENSES						
20 <u>Operating Expenses [3]</u>			3%	3%	3%	3%
21 Salaries & Employee Benefits [4]	720,000	700,000	721,000	743,000	765,000	788,000
22 Services and Supplies	371,000	396,000	408,000	420,000	433,000	446,000
23 Subtotal O&M	1,091,000	1,096,000	1,129,000	1,163,000	1,198,000	1,234,000
24						
25 Net Operating Revenue	336,000	368,600	391,900	405,200	428,500	453,800
26						
27 Existing Debt Service	58,900	58,900	58,900	58,900	58,900	58,900
28						
29 <u>Capital Expenses</u>						
30 Fund 5216 Expenses	25,000					
31 Fund 5217 Expenses	160,300		3%	3%	3%	3%
32 Misc Capital Repairs	0	80,000	82,400	84,900	87,400	90,000
33 Outfall Reserve Funding	500,000	219,500	226,100	232,900	239,900	247,100
34 Subtotal Capital Expenses	685,300	299,500	308,500	317,800	327,300	337,100
35						
36 Total Expenses	1,835,200	1,454,400	1,496,400	1,539,700	1,584,200	1,630,000
37						
38 Total Net Revenues	(408,200)	10,200	24,500	28,500	42,300	57,800
39						
40 ENDING FUND BALANCE	\$1,838,000	\$1,848,200	\$1,872,700	\$1,901,200	\$1,943,500	\$2,001,300
41						

		Budget	Years 1 -5: Proposition 218				
		FY2022/23	FY2023/24	FY2024/25	FY2025/26	FY2026/27	FY2027/28
42	<i>Reserve Fund Targets [5]</i>						
43	Operating Reserves	604,000	607,000	623,000	640,000	658,000	676,000
44	Capital Reserves	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
45	Total Reserve Target	1,104,000	1,107,000	1,123,000	1,140,000	1,158,000	1,176,000
46	<i>Operating Reserve Target Met?</i>	yes	yes	yes	yes	yes	yes
47							
48	Total Outfall Replacement Funding Reserve	500,000	719,500	945,600	1,178,500	1,418,400	1,665,500
49							
50	Debt Service Coverage Target - 1.20x [6]	5.70	6.26	6.65	6.88	7.28	7.70
51	<i>Target Met?</i>	yes	yes	yes	yes	yes	yes

1 - Average rate revenue increase across all District customers; not every customer will receive a rate increase exactly equal to the percentage shown here due to rate structure adjustments

2 - Total cash (Funds 5215, 5216, and 5217) as of July 1; does not include Outfall Funding Reserve

3 - Estimated inflationary cost increase for operating expenses

4 - Salaries and Benefits Expense for FY2022/2023 is based on mid-year cost estimates

5 - Recommended targets: Operating Reserve target is 6 months O&M expenses plus annual debt service cost and Capital Reserve target is \$500,000.

6 - Net Operating Revenue divided by total debt service

**Table 5: Cost Allocation
Summerland Sanitary District
Financial Plan**

Budgeted Expenses	Category	FY2023/24 Projected	Fixed	Variable
<i>Operating Expenses</i>				
Salaries and Employee Benefits	Fixed	700,000	100%	0%
Uniforms/Boots	Fixed	2,680	100%	0%
Telephone /Internet	Fixed	8,840	100%	0%
Liability Insurance	Fixed	56,700	100%	0%
Directors Fees	Fixed	15,750	100%	0%
Operation Supplies				
Sodium Bisulfite	Variable	15,860	0%	100%
Sodium Hypochlorite	Variable	17,540	0%	100%
Polymer	Variable	2,000	0%	100%
Lab Supplies/Gloves	Fixed	3,780	100%	0%
Audit & Acct's	Fixed	26,460	100%	0%
Maint. Build. & Grounds	Fixed	8,400	100%	0%
Maint. Equipment				
Plant Equipment	Variable	9,450	0%	100%
All Other Maint. Equipment	Fixed	11,050	100%	0%
Lab Services	Fixed	25,590	100%	0%
Memberships	Fixed	9,110	100%	0%
Office Expense	Fixed	3,990	100%	0%
Books & Subscrip.	Fixed	560	100%	0%
IT Professional Serv.	Fixed	4,200	100%	0%
Prof & Special Serv.				
Electrical				
Troubleshoot/Repair	Variable	5,250	0%	100%
All other Prof & Special Serv	Fixed	40,960	100%	0%
Legal Fees	Fixed	36,750	100%	0%
Contract Services				
Sludge Hauling	Variable	7,980	0%	100%
All Other Contract Services	Fixed	1,960	100%	0%
Permitting Services	Fixed	10,230	100%	0%
Public. & Legal Notices	Fixed	630	100%	0%
Administration Expense	Fixed	3,780	100%	0%
Small Tools & Instr.	Fixed	530	100%	0%
Training Fees & Supplies	Fixed	8,090	100%	0%
Special Projects	Fixed	420	100%	0%
Transportation & Travel	Fixed	1,050	100%	0%
Gas-Oil-Fuel				
Gasoline	Variable	2,630	0%	100%
Diesel (for generator)	Fixed	1,050	100%	0%
Electricity	Variable	45,150	0%	100%

Budgeted Expenses	Category	FY2023/24 Projected	Fixed	Variable
Water				
Montecito Water District	Variable	1,890	0%	100%
Water Usage Line Cleaning	Variable	340	0%	100%
Bottled Water	Fixed	530	100%	0%
Trash Services	Fixed	4,460	100%	0%
Subtotal Operations		\$1,095,640	\$987,550	\$108,090
Debt Service Expenses	Fixed	58,900	100%	0%
Subtotal Debt Service		\$58,900	\$58,900	\$0
Capital Expenses	Fixed	299,500	100%	0%
Subtotal Capital Expenses		\$299,500	\$299,500	\$0
Non-rate Revenues	Fixed	(\$345,600)	100%	0%
Subtotal Non-rate Rev.		(\$345,600)	(\$345,600)	\$0
TOTAL NET EXPENSES		\$1,108,440	\$1,000,350	\$108,090
PROPOSED ALLOCATION %			90.2%	9.8%

Total net expenses of about \$1,108,000 plus contribution to reserves of \$10,200 equals the proposed service charge revenue of \$1,119,000 (rounded)

Table 6: Residential and Large Apartment Variable EDUs Based on Winter Water Usage Data
Summerland Sanitary District
Financial Plan

Column	A Average Monthly Winter Water Use (hcf) [1]	B Variable EDUs per Dwelling Unit [2]	C # of Dwelling Units	D # of Variable EDUs [3]
Customer Class				
<i>Residential</i>				
Single Family Dwelling	5.51	1.00	346	346.00
Multi-Family Dwellings (SFD + ADU, Duplexes)	4.77	0.87	175	151.50
Multi-Unit (Apartments) - 20 units and under	3.16	0.57	120	68.82
Mobile Homes	2.82	0.51	38	19.45
Subtotal			679	585.77
<i>Non-residential/Commercial</i>				
Multi-Unit (Apartments) - 21 units and over	2.20	0.40	30	11.98

EDU = equivalent dwelling unit

hcf = one hundred cubic feet (equal to 748 gallons)

SFD = single family dwelling

ADU = accessory dwelling unit

1 - Winter water use is a proxy for sewer flow. Water use shown here is the class average taken as the lowest monthly use of each customer from January to March (i.e. winter period) in years 2018 to 2022

2 - Relative to single family winter water use; each half of a duplex is represented as 0.435 EDUs

3 - Column B multiplied by Column C

Table 7: Residential and Non-residential Large Apartment Fixed EDUs
Summerland Sanitary District
Financial Plan

Customer Class	Fixed EDUs per Dwelling Unit	# of Dwelling Units	# of Fixed EDUs
<i>Residential</i>			
Single Family Dwelling	1.0	346	346
Multi-Family Dwellings (SFD + ADU, Duplexes)	1.0	175	175
Multi-Unit (Apartments) - 20 units and under	1.0	120	120
Mobile Homes	1.0	<u>38</u>	<u>38</u>
Subtotal		679	679
<i>Non-residential/Commercial</i>			
Multi-Unit (Apartments) - 21 units and over	0.7	30	21

Table 8: Allocation to Flow, BOD, and TSS
Summerland Sanitary District
Financial Plan

Asset Category	Book Value of Assets [1]	Flow	BOD	TSS
Treatment & Land	\$2,019,750	50.00%	25.00%	25.00%
Subsurface Lines	\$2,687,515	100.00%	0.00%	0.00%
Ocean Outfall Lines	\$93,203	100.00%	0.00%	0.00%
Equipment	<u>\$780,845</u>	<u>0.00%</u>	<u>60.00%</u>	<u>40.00%</u>
	\$5,581,313	\$3,790,593	\$973,445	\$817,276
% Allocation		67.92%	17.44%	14.64%

BOD - biochemical oxygen demand; TSS – total suspended solids

1 - As reported in the June 30, 2022 and 2021 Financial Statements

Table 9: Non-residential EDU Counts
Summerland Sanitary District
Financial Plan

Classification	Billable Units	Count	Flow 67.92% gallons per day	BOD 17.44% mg/L	TSS 14.64% mg/L	EDUs per Billable Unit	# of EDUs	EDU Change
1 EDU			135.5	175	175	1.00		
Barber & Beauty Shop	per 3 operators	1	158.4	300	300	1.44	1.44	(0.41)
Bed & Breakfast	per 10 rooms	3	464.3	175	175	3.43	10.29	1.29
Coffee Shop	See retail	1	See retail			0.72	0.72	(0.28)
Fire Station	Each	1	No data available			2.00	2.00	0.00
Food Market	less than 5,000 sq ft	2	173.1	130	80	1.12	2.24	(2.40)
Food Market	w/grinder	1	454.5	600	600	5.97	5.97	(1.13)
Health Club	Each	3	165.5	175	175	1.22	3.66	(2.34)
Meeting Hall (Church)	Each	1	39.3	175	175	0.29	0.29	(1.31)
Office	per 10 employees	30	104.8	130	80	0.68	20.40	(9.60)
Office - Medical	per 10 employees	1	104.8	175	100	0.72	0.72	(1.61)
Office - QAD		21	104.8	130	80	0.68	14.28	(21.72)
Park w/Restrooms	Each	1	Assigned 2 EDUs			2.00	2.00	0.00
Restaurant	per 1,000 sq ft	6	515.2	600	600	6.76	40.56	(0.84)
Retail	per 1,000 sq ft	30	111.4	130	80	0.72	21.60	(8.40)
Retail - small	400 sq ft or less	2	Set as 40% of retail			0.29	0.58	(0.82)
School	per 40 students	4	104.5	175	175	0.77	<u>3.08</u>	<u>(0.92)</u>
							129.83	(50.49)

**Table 10: Total Fixed and Variable EDUs
Summerland Sanitary District
Financial Plan**

Customer Class	Fixed EDUs	Variable EDUs
Residential	679.00	585.77
Multi-Unit (Apartments) - 21 units and over	21.00	11.98
Commercial	<u>129.83</u>	<u>129.83</u>
Total	829.83	727.57

**Table 11: Unit Cost Calculation
Summerland Sanitary District
Financial Plan**

	Total	Fixed Expenses	Variable Expenses
2023/24 Revenue Requirement	\$1,119,000	\$1,009,880	\$109,120
Cost Allocation % (Table 5)		90.2%	9.8%
2023/24 Units of Service		829.83	727.57
		# of Fixed Units	# of Variable Units
2023/24 Unit Cost		\$1,216.97	\$149.98
		\$/Fixed EDU	\$/Variable EDU

**Table 12: Residential and Non-residential Large Apartment Variable Charge Calculation
Summerland Sanitary District
Financial Plan**

Customer Class	Variable EDUs		\$/Variable EDU		Volume Charge
<i>Residential</i>					
Single Family Dwelling	1.00	X	\$149.98	=	\$149.98
Multi-Family Dwellings (SFD + ADU, Duplexes) (2 dwellings)	1.73	X	\$149.98	=	\$259.67
Each Additional ADU	0.87	X	\$149.98	=	\$129.84
Multi-Unit (Apartments) - 20 units and under	0.57	X	\$149.98	=	\$86.01
Mobile Homes	0.51	X	\$149.98	=	\$76.76
<i>Non-residential/Commercial</i>					
Multi-Unit (Apartments) - 21 units and over	0.40	X	\$149.98	=	\$59.88

Note: figures in table are unrounded.

Table 13: Total Residential and Large Apartment Service Charge Calculation
Summerland Sanitary District
Financial Plan

Customer Class	Volume Charge	Fixed Charge	Total (Rounded to nearest \$)	Comparison to SFD
<i>Residential</i>				
Single Family Dwelling (SFD)	\$149.98	\$1,216.97	\$1,367.00	1.000
Multi-Family Dwellings (SFD + ADU, Duplexes) (2 dwellings)	\$259.67	\$2,433.94	\$2,694.00	1.971
Each Additional ADU	\$129.84	\$1,216.97	\$1,347.00	0.985
Multi-Unit (Apartments) - 20 units and under	\$86.01	\$1,216.97	\$1,303.00	0.953
Mobile Homes	\$76.76	\$1,216.97	\$1,294.00	0.947
<i>Non-residential/Commercial</i>				
Multi-Unit (Apartments) - 21 units and over [1]	\$59.88	\$851.88	\$912.00	0.667

Note: volume and fixed charges are unrounded. The total annual charge is the sum of the volume and fixed charges rounded to the nearest dollar.

1 - Reflects fixed EDU assignment of 0.7 EDUs per apartment

Table 14: Proposed Residential FY2023/24 Rates
Summerland Sanitary District
Financial Plan

Classification	# of Accounts	Current Rate	Proposed FY2023/24 Rate	% Change
Properties with 1 SFD	333	\$1,219	\$1,367	12.1%
Properties with 2 SFD's	6	\$2,438	\$2,734	12.1%
Properties with a Duplex	20	\$2,438	\$2,694	10.5%
Properties with 1 Duplex + 1 ADU	1	\$3,657	\$4,041	10.5%
Properties with 1 SFD + 1 ADU	56	\$2,438	\$2,694	10.5%
Properties with 1 SFD + 2 ADU	4	\$3,657	\$4,041	10.5%
Properties with 1 SFD + 3 ADU	2	\$4,876	\$5,388	10.5%
Mixed Use Apartments	19	\$1,219	\$1,303	6.9%
Properties with 3 Apartments	3	\$3,657	\$3,909	6.9%
Properties with 4 Apartments	6	\$4,876	\$5,212	6.9%
Properties with 6 Apartments	2	\$7,314	\$7,818	6.9%
Properties with 8 Apartments	4	\$9,752	\$10,424	6.9%
Properties with 10 Apartments	2	\$12,190	\$13,030	6.9%
Properties with 1 SFD + 4 Apartments	1	\$6,095	\$6,579	7.9%
Mobile home park (38 spaces)	1	<u>\$46,322</u>	<u>\$49,172</u>	<u>6.2%</u>
Total Residential Rate Revenue [1]		\$827,701	\$914,239	10.5%

SFD = single family dwelling

ADU = accessory dwelling unit

1 - # of accounts multiplied by the rate

Table 15: Proposed Non-Residential FY2023/24 Rates
Summerland Sanitary District
Financial Plan

Classification	Billable Units	Count	Current Rate	Proposed Rate	% Change
Apartments – 21+ Units	per dwelling	30	\$1,219[1]	\$912	49.6%
Barber & Beauty Shop	per 3 operators	1	\$2,255	\$1,968	-12.7%
Bed & Breakfast	per 10 rooms	3	\$3,657	\$4,689	28.2%
Coffee Shop	Each	1	\$1,219	\$984	-19.3%
Fire Station	Each	1	\$2,438	\$2,734	12.1%
Food Market	less than 5,000 sq ft	2	\$2,828	\$1,531	-45.9%
Food Market	w/grinder	1	\$8,655	\$8,161	-5.7%
Health Club	Each	3	\$2,438	\$1,668	-31.6%
Meeting Hall (Church)	Each	1	\$1,950	\$396	-79.7%
Office	per 10 employees	30	\$1,219	\$930	-23.7%
Office – Medical	per 10 employees	1	\$2,840	\$984	-65.4%
Office – QAD	Each	21	\$1,219	\$930	-23.7%
Park w/Restrooms	Each	1	\$2,438	\$2,734	12.1%
Restaurant	per 1,000 sq ft	6	\$8,411	\$9,241	9.9%
Retail	per 1,000 sq ft	30	\$1,219	\$984	-19.3%
Retail – small	400 sqft or less	2	\$853	\$396	-53.6%
School	per 40 students	4	<u>\$1,219</u>	<u>\$1,053</u>	<u>-13.6%</u>
Subtotal Non-residential			\$219,808	\$204,854	-6.8%
Office – QAD: Reduced Occupancy		15	<u>\$18,285</u>	<u>\$0</u>	[2]
Total Non-residential			\$238,093	\$204,854	-14.0%
Total All Customers			\$1,065,794	\$1,119,093	5.0%

1 – Currently billed at 50%; the revenue totals shown in the table reflect the charge of \$18,285

2 – Net of the loss of 15 office spaces from the QAD parcel, the commercial class revenues are proposed to decrease by 14%

Table 16: Proposed Non-Residential and Mixed Use Residential FY2023/24 Rates
Summerland Sanitary District
Financial Plan

Assessors Parcel #	Classification	Current EDUs	Proposed EDUs	Current Rate	Proposed FY2023/24	% Increase
005-133-075	Apartment Complex 30-unit [1]	15.00[1]	20.01	\$18,285	\$27,360	[2]
005-110-033	Offices	36.00	14.29	\$43,884	\$19,530	-55.5%
005-210-054	Offices	14.00	9.52	\$17,066	\$13,020	-23.7%
005-175-014	2 Offices, 2 Apartments	4.00	3.27	\$4,876	\$4,466	-8.4%
005-204-051	Food market w/grinder and offices	9.10	7.33	\$11,093	\$10,021	-9.7%
005-740-002	Offices- per 10 employees- no kitchen	2.00	1.36	\$2,438	\$1,860	-23.7%
005-121-005	Office (Storage Units with Office)	1.00	0.68	\$1,219	\$930	-23.7%
005-121-006	Office, medical office, health club	5.33	2.62	\$6,497	\$3,582	-44.9%
005-172-011	Offices- per 10 employees- no kitchen	1.00	0.68	\$1,219	\$930	-23.7%
005-175-010	Retail, office	2.00	1.40	\$2,438	\$1,914	-21.5%
005-182-008	1 Office, 1 Retail, 2 Apartments	4.00	3.31	\$4,876	\$4,520	-7.3%
005-192-010	Beauty Parlor, 1 Office, 1 Apartment	3.85	3.07	\$4,693	\$4,201	-10.5%
005-194-001	Offices	1.00	0.68	\$1,219	\$930	-23.7%
005-194-003	1 Office, 1 SFD	2.00	1.68	\$2,438	\$2,297	-5.8%
005-194-007	Retail	1.00	0.72	\$1,219	\$984	-19.3%
005-204-012	1 Office, 1 Retail, 2 Apartments	4.00	3.31	\$4,876	\$4,520	-7.3%
005-210-056	1 SFD, 3 ADU, 1 Office	5.00	4.62	\$6,095	\$6,318	3.7%
005-121-011	Bed & Breakfast	3.00	3.43	\$3,657	\$4,689	28.2%
005-122-051	2,000 sq ft Retail, 4 Apartments	6.00	5.25	\$7,314	\$7,180	-1.8%
005-171-004	School	1.00	0.77	\$1,219	\$1,053	-13.6%
005-171-005	Retail - per 1,000 sq.ft.	1.00	0.72	\$1,219	\$984	-19.3%
005-173-001	3,000 sq ft Retail, 3 Apartments	6.00	5.02	\$7,314	\$6,861	-6.2%
005-175-004	2,000 sq ft Retail, 1 Apartment	3.00	2.39	\$3,657	\$3,271	-10.6%
005-175-008	Restaurant - per 1,000 sq.ft.	13.80	13.52	\$16,822	\$18,482	9.9%
005-175-013	Health club + Apartment	3.00	2.17	\$3,657	\$2,971	-18.8%
005-176-001	Food Market, 2 Apartments	4.32	3.03	\$5,266	\$4,137	-21.4%
005-177-003	Restaurant, Retail, Coffee shop	9.90	8.92	\$12,068	\$12,193	1.0%
005-177-005	Gas Station and Market Store	2.32	1.12	\$2,828	\$1,531	-45.9%
005-182-006	Retail - per 1,000 sq.ft.	2.00	1.44	\$2,438	\$1,968	-19.3%
005-182-007	Restaurant	13.80	13.52	\$16,822	\$18,482	9.9%
005-183-008	Restaurant and small retail	7.60	7.05	\$9,264	\$9,637	4.0%
005-183-009	Retail - per 1,000 sq.ft.	1.00	0.72	\$1,219	\$984	-19.3%
005-183-010	Retail - per 1,000 sq.ft.	2.00	1.44	\$2,438	\$1,968	-19.3%
005-184-002	Schools- per 40 students	3.00	2.31	\$3,657	\$3,159	-13.6%
005-185-001	Retail - per 1,000 sq.ft. & small retail	3.70	2.45	\$4,510	\$3,348	-25.8%
005-185-007	Retail, 1 SFD, 1 ADU	4.00	3.41	\$4,876	\$4,662	-4.4%
005-186-005	Fire Station	2.00	2.00	\$2,438	\$2,734	12.1%
005-192-001	Meeting hall/ church - w.o. kitchen	1.60	0.29	\$1,950	\$396	-79.7%
005-192-004	Retail - per 1,000 sq.ft.	1.00	0.72	\$1,219	\$984	-19.3%
005-192-006	Health club + apartment	3.00	2.17	\$3,657	\$2,971	-18.8%
005-204-023	Retail - per 1,000 sq.ft.	2.00	1.44	\$2,438	\$1,968	-19.3%
005-204-036	Retail - per 1,000 sq.ft.	2.00	1.44	\$2,438	\$1,968	-19.3%
005-204-054	Bed & Breakfast	6.00	6.86	\$7,314	\$9,378	28.2%
005-220-003	Park, dog wash	<u>3.00</u>	<u>2.72</u>	<u>\$3,657</u>	<u>\$3,718</u>	<u>1.7%</u>
	Total Non-residential	221.32	174.88	\$269,787	\$239,060	-11.4%

1 – 30 dwelling units are currently billed at 50%

2 – Current adopted rate is \$36,570; compared to the adopted rate, the proposed FY2023/24 rate is a 25% decrease

Table 17: Proposed 5-Year Residential Rates
Summerland Sanitary District
Financial Plan

Classification	# of Accounts	Current Rate	PROPOSED					
			FY2023/24		FY2024/25	FY2025/26	FY2026/27	FY2027/28
Annual Rate Change				% increase	5.0%	4.0%	4.0%	4.0%
Properties with 1 SFD	333	\$1,219	\$1,367	12.1%	\$1,435	\$1,492	\$1,552	\$1,614
Properties with 2 SFD's	6	\$2,438	\$2,734	12.1%	\$2,871	\$2,986	\$3,105	\$3,229
Properties with a Duplex	20	\$2,438	\$2,694	10.5%	\$2,829	\$2,942	\$3,060	\$3,182
Properties with 1 Duplex + 1 ADU	1	\$3,657	\$4,041	10.5%	\$4,243	\$4,413	\$4,590	\$4,774
Properties with 1 SFD + 1 ADU	56	\$2,438	\$2,694	10.5%	\$2,829	\$2,942	\$3,060	\$3,182
Properties with 1 SFD + 2 ADU	4	\$3,657	\$4,041	10.5%	\$4,243	\$4,413	\$4,590	\$4,774
Properties with 1 SFD + 3 ADU	2	\$4,876	\$5,388	10.5%	\$5,657	\$5,883	\$6,118	\$6,363
Mixed Use Apartments	19	\$1,219	\$1,303	6.9%	\$1,368	\$1,423	\$1,480	\$1,539
Properties with 3 Apartments	3	\$3,657	\$3,909	6.9%	\$4,104	\$4,268	\$4,439	\$4,617
Properties with 4 Apartments	6	\$4,876	\$5,212	6.9%	\$5,473	\$5,692	\$5,920	\$6,157
Properties with 6 Apartments	2	\$7,314	\$7,818	6.9%	\$8,209	\$8,537	\$8,878	\$9,233
Properties with 8 Apartments	4	\$9,752	\$10,424	6.9%	\$10,945	\$11,383	\$11,838	\$12,312
Properties with 10 Apartments	2	\$12,190	\$13,030	6.9%	\$13,682	\$14,229	\$14,798	\$15,390
Properties with 1 SFD + 4 Apart.	1	\$6,095	\$6,579	7.9%	\$6,908	\$7,184	\$7,471	\$7,770
Mobile home park 38 spaces	1	<u>\$46,322</u>	<u>\$49,172</u>	<u>6.2%</u>	<u>\$51,631</u>	<u>\$53,696</u>	<u>\$55,844</u>	<u>\$58,078</u>
Total Residential Rate Revenue [1]		\$827,701	\$914,239	10.5%	\$959,857	\$998,112	\$1,038,168	\$1,079,640

1 - # of accounts multiplied by the rate

Table 18: Proposed 5-Year Non-residential Rates
Summerland Sanitary District
Financial Plan

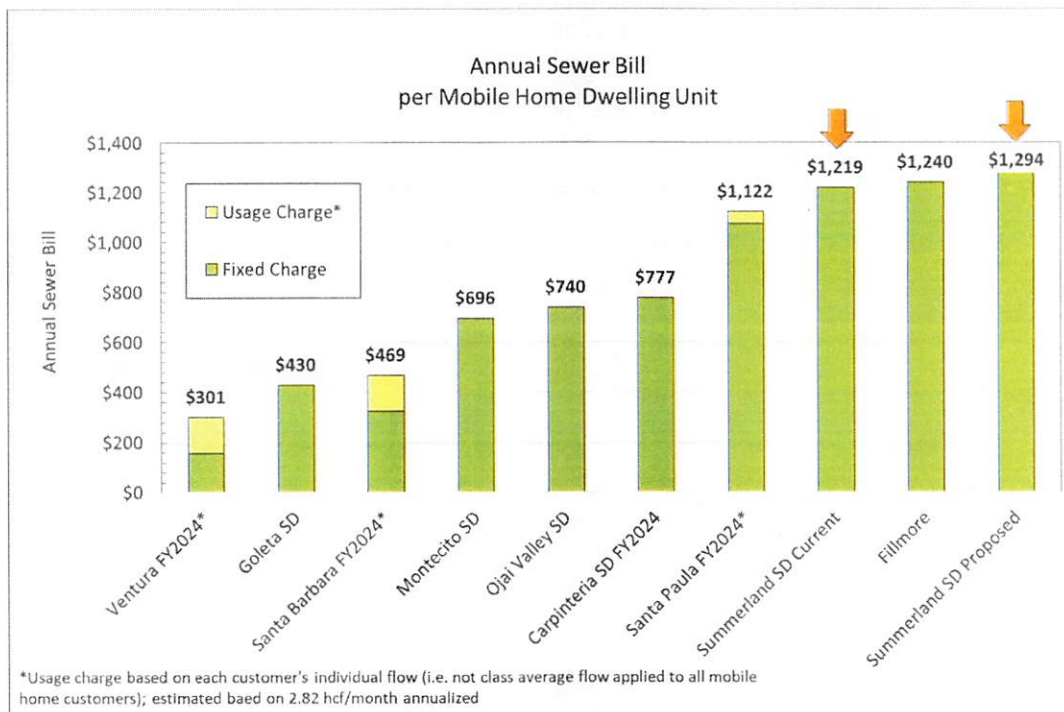
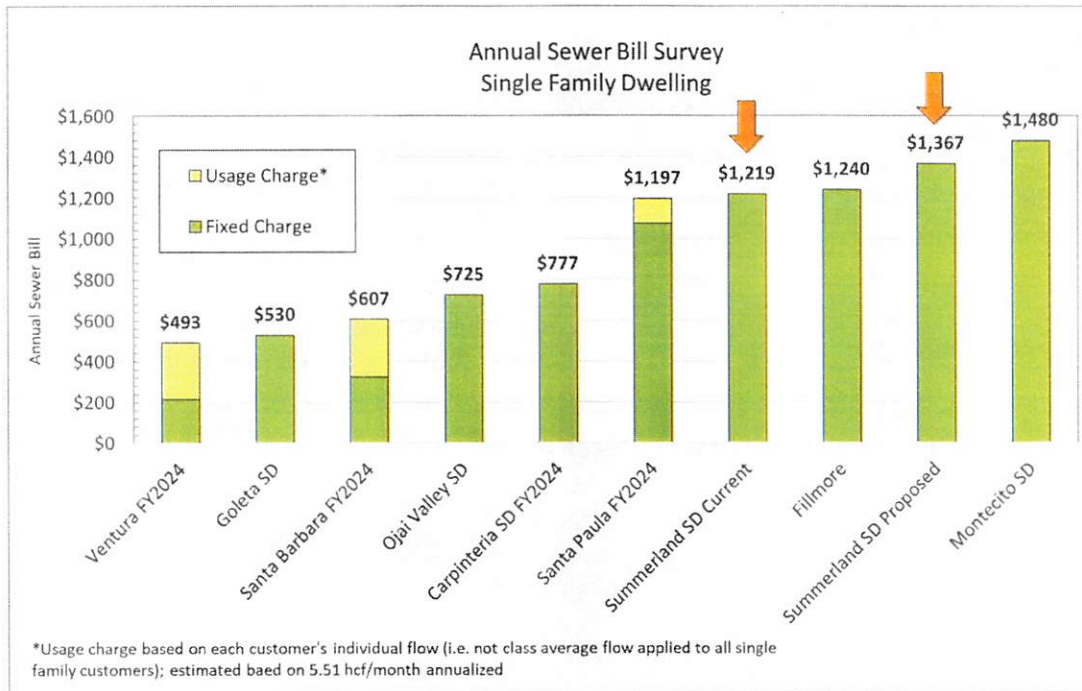
Classification	Billing Units	Current Rate	PROPOSED					
			FY2023/24		FY2024/25	FY2025/26	FY2026/27	FY2027/28
Annual Rate Change			% Increase		5.0%	4.0%	4.0%	4.0%
Apartment Complex	30	\$610	\$912	49.6%	\$958	\$996	\$1,036	\$1,077
Barber & Beauty Shop	1	\$2,255	\$1,968	-12.7%	\$2,066	\$2,149	\$2,235	\$2,324
Bed & Breakfast	3	\$3,657	\$4,689	28.2%	\$4,923	\$5,120	\$5,325	\$5,538
Coffee Shop	1	\$1,219	\$984	-19.3%	\$1,033	\$1,074	\$1,117	\$1,162
Firestation	1	\$2,438	\$2,734	12.1%	\$2,871	\$2,986	\$3,105	\$3,229
Food Market	2	\$2,828	\$1,531	-45.9%	\$1,608	\$1,672	\$1,739	\$1,809
Food Market	1	\$8,655	\$8,161	-5.7%	\$8,569	\$8,912	\$9,268	\$9,639
Health Club	3	\$2,438	\$1,668	-31.6%	\$1,751	\$1,821	\$1,894	\$1,970
Meeting Hall (Church)	1	\$1,950	\$396	-79.7%	\$416	\$433	\$450	\$468
Office	30	\$1,219	\$930	-23.7%	\$977	\$1,016	\$1,057	\$1,099
Office - Medical	1	\$2,840	\$984	-65.4%	\$1,033	\$1,074	\$1,117	\$1,162
Office - QAD	21	\$1,219	\$930	-23.7%	\$977	\$1,016	\$1,057	\$1,099
Park w/Restrooms	1	\$2,438	\$2,734	12.1%	\$2,871	\$2,986	\$3,105	\$3,229
Restaurant	6	\$8,411	\$9,241	9.9%	\$9,703	\$10,091	\$10,495	\$10,915
Retail	30	\$1,219	\$984	-19.3%	\$1,033	\$1,074	\$1,117	\$1,162
Retail - small	2	\$853	\$396	-53.6%	\$416	\$433	\$450	\$468
School	4	<u>\$1,219</u>	<u>\$1,053</u>	<u>-13.6%</u>	<u>\$1,106</u>	<u>\$1,150</u>	<u>\$1,196</u>	<u>\$1,244</u>
Subtotal Non-residential		\$219,808	\$204,854	-6.8%	\$215,128	\$223,709	\$232,683	\$241,976
Office - QAD: Reduced Occupancy 15		<u>\$18,285</u>						
Total Non-residential		\$238,093	\$204,854	-14%				
Total All Customers		\$1,065,794	\$1,119,093	5.0%	\$1,174,985	\$1,221,821	\$1,270,851	\$1,321,616

**Table 19: Multi-family Rate Survey
Summerland Sanitary District
Financial Plan**

Agency		Multi-family Rate	Rate Basis
City of Ventura (FY2024) [1]	Yes	\$300.51	Flow-based fee up to a cap; multi-family cap is 10 hcf/month (single family cap is 12 hcf/month); multi-family base rate is 74% of the single family rate
Goleta SD (no change from FY2022)	Yes	\$429.71	multi-family fee is 81% of the single family fee (duplexes, triplexes, apartments, condominiums, townhouses, mobile homes)
City of Santa Barbara (FY2024) [1]	No	\$468.84	Same base and volume rate for single family and multi-family
Montecito SD (FY2019)	Yes	\$696.00	multi-family fee is 47% of the single family fee (Condo or 2nd Dwelling)
Ojai Valley SD (no change from FY2022)	No	\$739.56	-
Carpinteria SD (FY2024)	No	\$777.37	-
City of Santa Paula (FY2024) [1]	Yes	\$1,121.62	multi-family and mobile home volume rates are less than single family; base fee is the same
Summerland Sanitary District (FY2023 - Current)	No	\$1,219.00	-
City of Filmore (2017; no increase in next fiscal year)	No	\$1,240.32	-

1 - Bills are based on sewer volume; 2.82 hcf/month used to estimate bills

Figure 1: Annual Sewer Bill Surveys



Financial Status (Real-Time)

As of February 28, 2023

As of: 2/28/2023 (66% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	2/28/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	260,000.00	162,339.63	-97,660.37	62.44 %
3011 -- Property Tax-Unitary	0.00	2,164.26	2,164.26	--
3015 -- PT PY Corr/Escapes Secured	0.00	690.26	690.26	--
3020 -- Property Tax-Current Unsecd	10,000.00	10,076.54	76.54	100.77 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	107.66	107.66	--
3040 -- Property Tax-Prior Secured	0.00	56.46	56.46	--
3050 -- Property Tax-Prior Unsecured	0.00	182.13	182.13	--
3054 -- Supplemental Pty Tax-Current	3,500.00	3,751.65	251.65	107.19 %
3056 -- Supplemental Pty Tax-Prior	0.00	107.54	107.54	--
Taxes	273,500.00	179,476.13	-94,023.87	65.62 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	7.91	7.91	--
Fines, Forfeitures, and Penalties	0.00	7.91	7.91	--
Use of Money and Property				
3380 -- Interest Income	2,000.00	2,616.17	616.17	130.81 %
Use of Money and Property	2,000.00	2,616.17	616.17	130.81 %
Intergovernmental Revenue-State				
4220 -- Homeowners Property Tax Relief	1,000.00	549.00	-451.00	54.90 %
Intergovernmental Revenue-State	1,000.00	549.00	-451.00	54.90 %
Charges for Services				
5091 -- Planning & Engrng-Plan Ck Fes	1,960.00	1,570.00	-390.00	80.10 %
5430 -- Sanitation Services	1,065,078.00	620,572.50	-444,505.50	58.27 %
5433 -- Inspection Fees	3,360.00	1,971.00	-1,389.00	58.66 %
5746 -- Administrative Revenue	2,940.00	2,784.00	-156.00	94.69 %

Financial Status (Real-Time)

As of: 2/28/2023 (66% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	2/28/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Charges for Services	1,073,338.00	626,897.50	-446,440.50	58.41 %
Revenues	1,349,838.00	809,546.71	-540,291.29	59.97 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	441,950.00	285,542.57	156,407.43	64.61 %
6270 -- Stand-by Pay	19,000.00	12,452.75	6,547.25	65.54 %
6300 -- Overtime	4,500.00	3,162.05	1,337.95	70.27 %
6400 -- Retirement Contribution	160,358.00	96,791.70	63,566.30	60.36 %
6475 -- Retiree Medical OPEB	6,000.00	4,054.35	1,945.65	67.57 %
6500 -- FICA Contribution	35,263.00	23,264.14	11,998.86	65.97 %
6600 -- Health Insurance Contrib	82,563.00	50,196.14	32,366.86	60.80 %
6900 -- Workers Compensation	16,264.00	11,472.82	4,791.18	70.54 %
Salaries and Employee Benefits	765,898.00	486,936.52	278,961.48	63.58 %
Services and Supplies				
7030 -- Clothing and Personal	2,550.00	2,592.20	-42.20	101.65 %
7053 -- Telephone Service Local	8,420.00	5,645.06	2,774.94	67.04 %
7090 -- Insurance	54,000.00	53,168.41	831.59	98.46 %
7110 -- Directors Fees	15,000.00	9,975.00	5,025.00	66.50 %
7121 -- Operating Supplies	35,400.00	25,669.75	9,730.25	72.51 %
7324 -- Audit and Accounting Fees	25,200.00	21,703.75	3,496.25	86.13 %
7362 -- Building Maintenance	8,000.00	4,435.49	3,564.51	55.44 %
7363 -- Equipment Maintenance	15,500.00	14,717.81	782.19	94.95 %
7404 -- Public Health Lab Serv	24,370.00	19,427.00	4,943.00	79.72 %
7430 -- Memberships	8,675.00	6,253.00	2,422.00	72.08 %
7450 -- Office Expense	3,800.00	3,534.46	265.54	93.01 %
7454 -- Books & Subscriptions	530.00	139.44	390.56	26.31 %
7459 -- IT Professional Services	4,000.00	1,324.41	2,675.59	33.11 %

Financial Status (Real-Time)

As of: 2/28/2023 (66% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	2/28/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
7460 -- Professional & Special Service	44,005.00	16,730.64	27,274.36	38.02 %
7508 -- Legal Fees	35,000.00	5,083.70	29,916.30	14.52 %
7510 -- Contractual Services	9,475.00	4,297.70	5,177.30	45.36 %
7516 -- Permitting Services	9,740.00	10,050.24	-310.24	103.19 %
7530 -- Publications & Legal Notices	600.00	250.00	350.00	41.67 %
7546 -- Administrative Expense	3,600.00	0.00	3,600.00	0.00 %
7630 -- Small Tools & Instruments	500.00	273.65	226.35	54.73 %
7653 -- Training Fees & Supplies	7,700.00	5,846.70	1,853.30	75.93 %
7671 -- Special Projects	400.00	400.00	0.00	100.00 %
7730 -- Transportation and Travel	1,000.00	282.28	717.72	28.23 %
7731 -- Gasoline-Oil-Fuel	3,500.00	1,390.93	2,109.07	39.74 %
7761 -- Electricity	43,000.00	38,356.37	4,643.63	89.20 %
7763 -- Water	2,620.00	1,703.46	916.54	65.02 %
7764 -- Refuse	4,250.00	3,121.19	1,128.81	73.44 %
Services and Supplies	370,835.00	256,372.64	114,462.36	69.13 %
Expenditures	1,136,733.00	743,309.16	393,423.84	65.39 %
SummerInd San Dist Running Exp	213,105.00	66,237.55	-146,867.45	31.08 %

Financial Status (Real-Time)

As of: 2/28/2023 (66% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount, Page Break At = Fund

Fund 5216 -- Summerland San Cap Facilities

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	2/28/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	1,500.00	1,244.11	-255.89	82.94 %
Use of Money and Property	1,500.00	1,244.11	-255.89	82.94 %
Charges for Services				
5432 -- Connection Fees	12,385.00	12,083.00	-302.00	97.56 %
Charges for Services	12,385.00	12,083.00	-302.00	97.56 %
Revenues	13,885.00	13,327.11	-557.89	95.98 %
Expenditures				
Capital Assets				
8300 -- Equipment	25,000.00	22,196.94	2,803.06	88.79 %
Capital Assets	25,000.00	22,196.94	2,803.06	88.79 %
Expenditures	25,000.00	22,196.94	2,803.06	88.79 %
Summerland San Cap Facilities	-11,115.00	-8,869.83	2,245.17	79.80 %

Financial Status (Real-Time)

As of: 2/28/2023 (66% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5217 -- SummerInd San Dist-Capital Rep

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	2/28/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	3,000.00	6,801.36	3,801.36	226.71 %
Use of Money and Property	3,000.00	6,801.36	3,801.36	226.71 %
Revenues	3,000.00	6,801.36	3,801.36	226.71 %
Expenditures				
Capital Assets				
8300 -- Equipment	128,300.00	137,299.00	-8,999.00	107.01 %
8400 -- Infrastructure	800,000.00	352,668.49	447,331.51	44.08 %
Capital Assets	928,300.00	489,967.49	438,332.51	52.78 %
Expenditures	928,300.00	489,967.49	438,332.51	52.78 %
Other Financing Sources & Uses				
Other Financing Sources				
5920 -- Gain/Loss Sale Capital Assets	0.00	20,000.00	20,000.00	--
Other Financing Sources	0.00	20,000.00	20,000.00	--
Other Financing Sources & Uses	0.00	20,000.00	20,000.00	--
SummerInd San Dist-Capital Rep	-925,300.00	-463,166.13	462,133.87	50.06 %
Net Financial Impact	-723,310.00	-405,798.41	317,511.59	56.10 %

SUMMERLAND SANITARY DISTRICT

Regular Board of Directors Meeting March 9, 2023

Operations Manager Report

OPERATIONS AND FACILITY MAINTENANCE:

- Daily water meter readings being performed by staff.
- On February 16, 2023, the monthly Self-Monitoring Report (SMR) for January 2023 was submitted to the California Regional Water Quality Control Board (RWQCB) in CIWQS, an automated online program, with no violations. The monthly "No Spill Certification" was also generated and submitted to CIWQS.
- Staff operated the belt press, for rainstorm preparation, as well as for routine biosolids production.
- Staff completed weekly grounds maintenance and landscape work including mowing, weed whacking, blowing, edging, and raking. Grounds are watered weekly during dry months with reclaimed water.
- Staff attended and participated in safety training on the topic of Infection Control/COVID-19 prevention.
- The County of Santa Barbara contracted with Patriot Industrial to clean the storm drain that runs under the west side of the treatment plant property. Cleaning crews were on site from 2/21 through 2/23. The intent of the project was to reduce flooding on Wallace Ave. at the Highway 101 freeway onramp during rain events. Additional cleaning of the storm drain is still needed.
- Attended Sanitary Agency Managers Association (SAMA). Presentation on a Santa Barbara County-sponsored study of wastewater reuse opportunities for the future.
- The State Regional Water Quality Control Board has requested participation in a regional survey on "Climate Change Readiness Assessment for Coastal Facilities". This survey is part of the Climate Adaptation Program as required by our NPDES. This is a work in progress.

COLLECTION SYSTEM / LIFT STATIONS:

- Staff continued monthly FOG (Fats, Oils, and Grease) inspections at restaurants in town. All restaurants inspected were in compliance.
- Staff made periodic rounds of the collection system to check for any problems, primarily checking the hot spot manholes to ensure proper flow activity.
- Scheduled line jetting was performed on potential hot spots. In-house training on the hydro-jetting equipment also took place at the same time.
- Staff conducted daily rounds at all lift stations to check for proper operation including checking each lift station's emergency generator, filling generators with fuel if necessary, and performing maintenance. On March 2, 2023, SCE had a scheduled power outage that affected Lift Station #3. The ATS switched power to the backup generator, which powered the station for the duration of the outage.
- Staff performed maintenance/repairs to the trailer-mounted hydro-jetting equipment. Service was also performed on the portable air compressor, including a battery replacement.

SUMMERLAND SANITARY DISTRICT

Regular Board of Directors Meeting March 9, 2023 District Administrative Manager Report

New Sewer Permit and Will Serve Letters applications:

2631 Freesia Drive: Addition and Remodel

2393 Whitney: Addition and Remodel

Administration Tasks Completed (Out of the Ordinary)

- Processed reimbursement request for ADU application for 173 Evans Avenue with a total of \$4,690 for the Capital Recovery refund and \$534 for the Inspection Fee refund. The County of Santa Barbara denied the building application for a separate ADU on the property.
- Worked with the Rate Study Consultant on the study report information throughout the month.
- An email request to complete the Form-700 online filling 2022 was sent out to most directors.
- Requested the County of Santa Barbara for a copy of the 2022 Property Tax Roll Addresses and updated the SSD Customer Database.
- Attended the Santa Barbara CSDA (local chapter) meeting via Zoom.

Scheduled days off:

Friday, March 31, 2023