



IV

Minutes of the Regular Board of Directors Meeting

Thursday, April 13, 2023, at 3:00 p.m.

These are the minutes of the regular meeting of the Summerland Sanitary District Governing Board held at the District's Office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also invited to attend the meeting in person.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT COLOMY CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT

JOLENE COLOMY
JOHN FRANKLIN
GARY ROBINSON
MARTIN TUCKER
JAMES WITMER

ABSENT

-

OTHERS PRESENT

DAVID LEWIS	Operations Manager
JANET MCGINNIS	Legal Counsel
MARJON (MAR) SOUZA	Administrative Manager
ALISON LECHOWICZ	Rate Study Consultant via Zoom

II. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

President J. Colomy asked if there were any modifications and/or changes. Hearing no objections, the agenda was approved as submitted.

V. PUBLIC COMMENT [NON-AGENDA ITEMS]

No public comments were submitted in advance, and members of the public were present at the meeting location.

VI. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MARCH 9, 2023, AND THE SPECIAL BOARD MEETING OF APRIL 3, 2023 [Action Item]

A motion was made by Director M. Tucker to approve the minutes of the Regular Board Meeting of March 9, 2023, and the Special Board Meeting of April 3, 2023. The motion was seconded by Director J. Witmer, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. APPROVAL OF THE MONTHLY EXPENSES FOR JANUARY, INCLUDING PAYROLL AND PETTY CASH
[Action Item]

District Management answered the Board’s questions and clarified information about the payout of bills. A motion was made by Director G. Robinson to approve the monthly expenses, including payroll and petty cash totaling \$78,348 for Fund 5215 and \$4,391.93. The motion was seconded by Director J. Witmer, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation – Government Code, § 54956.9(d)(2)
(Number of matters) [1]

At 3:07 p.m., President J. Colomy announced the commencement of the closed session.

At 3:40 p.m., President J. Colomy announced that the Board reconvened in an open session and reported that information was exchanged, and no reportable action was taken. President J. Colomy advanced New Business Item A for discussion.

A. Rate Study Report [Action Item]

Public Speakers were Mr. J. Malott, Mr. L. Malott, and Mr. B. Anderson.

President J. Colomy thanked the public for their comments.

A motion was made by Director M. Tucker to accept the March 9, 2023, Rate Study Report. The motion was seconded by Director G. Robinson.

The Board held a discussion. As there is no clear industry standard for structuring the sewer charges, the board decided to take additional time to look at alternatives and to consider the public comments. The Board discussed deferring a vote on the rate study.

The motion was amended by Director M. Tucker to table the Rate Study item to the next board meeting. The motion was seconded by Director J. Witmer, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

The Board directed Ms. Alison Lechowicz to prepare Alternate Sewer Rate Charges options to be discussed with the Finance Committee and staff. A Special Board meeting may be scheduled before the next regular board meeting of May 11, 2023, to stay within the Proposition 218 timeframe to adopt new rates.

President J. Colomy advanced New Business Item B for discussion.

B. Potable Reuse Analysis for SSD as part of the SB Countywide Potable Reuse Evaluation [Action Item]

The Board discussed the approval of Summerland Sanitary District's (SSD) participation in a study examining how to incorporate SSD's raw wastewater into the Carpinteria Sanitary District (CSD) collection system. Sewer flow into the CSD treatment plant would be treated to secondary standards and then subsequently injected into the groundwater basin. The Study will be funded by the County of Santa Barbara and Carollo Engineering will lead the project.

Mr. Andrew Salveson, Vice President of Carollo Engineering and Project Lead was available by Zoom and was introduced by Operations Manager D. Lewis. Mr. Salveson explained the proposed project and the County of Santa Barbara's desire to promote the potable reuse of water. The study is already approved and funded by the County and may start if the SSD Board approves participation. If the connection is made with CSD, a flow equalization basin would most likely be needed, but the treatment plant and outfall would no longer be needed. CSD is not recycling its water currently and will be part of the CAPP project and the proposed Advanced Water Purification Facility. The study would be completed by the end of October 2023.

A motion was made by Director J. Witmer to accept the Potable Reuse Evaluation Project as presented. The motion was seconded by Director G. Robinson, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VIII. COMMITTEE REPORTS

A. Finance Committee Report
Did not meet.

B. Administration, Operations & Personnel (AOP) Committee
Did not meet.

C. Ad-Hoc Annexation and Dissolution Committee

The Ad-Hoc Committee met on March 23, 2023, and will meet with Carpinteria's Ad-Hoc Committee on Monday, April 17, 2023, for a preliminary discussion regarding possible annexation and dissolution.

VIII. NEW BUSINESS ITEMS

C. *Town Hall Meeting Review [Non-Action Item]*

The Board decided that no discussion was needed.

D. Discussion and Consideration of Approval of the Following Agreements [Action Item]
Employment Agreement—Administrative Manager

A motion was made by Director G. Robinson to accept the Employment Agreement with the amendment to include the cost-of-living adjustments to which other District employees may

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become entitled. The motion was seconded by Director M. Tucker, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

X. FINANCIAL STATUS REPORT – March 2023 [Action Item]

The Board received Financial Status and Cash Balances Reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

The report was accepted as submitted.

IX. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written report and answered Board questions.

In addition to the report, Mr. Lewis reported that unsuccessful attempts to clear the storm drain were made this week, and the County of Santa Barbara will return for another attempt at a later date.

X. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written report and answered Board questions.

In addition to the report, Ms. Souza reported that she contacted audit firms for proposals.

XI. BOARD COMMUNICATIONS

A. Board communications: None

B. Items for future Board meetings: Audit Firm Bid Proposals

C. The next regular board meeting is Thursday, May 11, 2023

XII. ADJOURNMENT

A motion was made by Director J. Witmer to adjourn the Regular Board Meeting at 5:07 p.m. and was seconded by Director J. Franklin and carried by five ayes.

Respectfully submitted:



Gary Robinson
Board Secretary

Date: May 11, 2023

Minutes prepared by M. Souza