



Minutes of the Regular Board of Directors Meeting

Thursday, February 15, 2024, at 3:00 p.m.

These are the minutes of the Summerland Sanitary District Governing Board meeting held at the District's office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also invited to attend the meeting in person.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT J. WITMER CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY	
	JOHN FRANKLIN	
	JAMES WITMER	
	MARTIN TUCKER	
ABSENT	GARY ROBINSON	
OTHERS PRESENT	DAVID LEWIS	Operations Manager
	MARJON (MAR) SOUZA	Administrative Manager

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President J. Witmer asked if there were any other modifications and/or changes. Hearing no objections, the agenda was approved.

IV. PUBLIC COMMENT [Non-Agenda Items]

No public comments were submitted in advance. No members of the public were present at the meeting location or via Zoom.

V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JANUARY 11, 2024 [Action Item]

Director J. Franklin made a motion to approve the minutes of the Regular Board Meeting of January 11, 2024. The motion was seconded by Director J. Colomy and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	1	G. Robinson
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENSES FOR JANUARY 2024, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board's questions and clarified information about the payout of bills. Director J. Colomy made a motion to approve the monthly expenses, including

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payroll and petty cash totaling \$90,371 for Fund 5215 and \$3,372 for Fund 5217. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	1	G. Robinson
ABSTAIN:	0	None

VII. COMMITTEE REPORTS

A. Finance Committee Report

Did not meet.

B. Administration, Operations & Personnel (AOP) Committee

Did not meet.

C. Ad-Hoc Strategic Committee

The Ad-Hoc Strategic Committee met on January 18, 2024. The committee received a presentation from Mr. Dmitry Semenov from Ridgeline regarding project funding opportunities/possibilities. The presentation was very informative. A meeting with Montecito Sanitary District's Strategic Committee was requested and is scheduled for March 12th.

IX. FINANCIAL STATUS REPORT – JANUARY 2024 [Action Item]

The Board received Financial Status and Cash balance reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

A motion was made by Director J. Colomy to accept the financial status report for January 2024. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, J. Witmer, M. Tucker
NOES:	0	None
ABSENT:	1	G. Robinson
ABSTAIN:	0	None

X. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written and oral report and answered Board questions.

XI. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written and oral report and answered Board questions.

IX. BOARD COMMUNICATIONS

A. None.


B. Items for future Board meetings: Casmalia.

C. The next regular board meeting is scheduled tentatively for March 20, 2024.

X. ADJOURNMENT

President J. Witmer adjourned the meeting at 3:43 p.m.

Respectfully submitted:


Jolene Colomy
Secretary

Date: March 19, 2024

Minutes prepared by M. Souza