



**Regular Board of Directors Meeting**  
Thursday, April 11, 2024, at 3:00 p.m.  
2435 Wallace Avenue, Summerland CA 93067

**NOTES**

This meeting will be held at the District's office at 2435 Wallace Avenue in Summerland. The public may listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568 or through the internet at <https://us02web.zoom.us/j/9832268568>. The public may also attend the meeting. Should you wish to participate by offering comments on either non-agenda or agenda-related items, please follow the instructions set forth in Item IV of the agenda.

Materials related to an item on this agenda, which are part of the agenda packet, are available for public inspection on the District's website at [www.summerlandsd.org](http://www.summerlandsd.org), or during normal business hours (8:00 a.m. - 4:00 p.m. weekdays) in the District's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (805) 969-4344. Notification 24 hours prior to the meeting will help the Clerk make reasonable arrangements to ensure accessibility to this meeting.

**AGENDA**

- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF THE AGENDA** [Action Item]  
The Board President will ask the Board, public, and staff if there are any additions or modifications to the Agenda.
- IV. **PUBLIC COMMENT** [Non-Agenda Items]  
The public may address the Governing Board on items of interest to the public that are not already on the agenda and are within the subject matter jurisdiction of the Board.  
The three-minute time limit is pursuant to District regulation.
- V. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MARCH 19, 2024**  
[Action Item]
- VI. **APPROVAL OF THE MONTHLY EXPENDITURES FOR MARCH 2024, INCLUDING PAYROLL AND PETTY CASH** [Action Item]
- VII. **COMMITTEE REPORTS**
  - A. Finance Committee Report
  - B. Administrative, Operations & Personnel Committee Report
  - C. Ad-Hoc Strategic Committee Report

**SUMMERLAND SANITARY DISTRICT**  
**Regular Board of Directors Meeting**  
**AGENDA**

**VIII. CLOSED SESSION ITEM**

Conference with Legal Counsel – Anticipated Litigation, Gov. Code, § 54956.9(d)(2) (Radis Family Trust vs Summerland Sanitary District)

**IX. NEW BUSINESS ITEMS**

**A. Request by Heal the Ocean to Temporary Install a Meteorology Trailer at the Summerland Sanitary District [Action Item]**

Description: The Board received a letter on March 15, 2024, from Mr. Rabin of Heal the Ocean requesting to install a meteorology trailer on the Summerland Sanitary District's property as part of the Summerland Oil Mitigation Study for six to nine months.

Recommendation: Staff recommends approving the request for a total of nine months.

**X. FINANCIAL STATUS REPORT MARCH 2024 [Action Item]**

The Board will receive Financial Status and Cash Balance Reports for Funds 5215, 5216, and 5217 and may ask staff for explanations. The Board will be asked to accept the reports as presented.

**XI. OPERATIONS MANAGER REPORT**

The Operations Manager will provide a written report on operations, facility, collection system maintenance, and regulatory affairs and will provide explanations as requested.

**XII. ADMINISTRATIVE MANAGER REPORT**

The Administrative Manager will provide a written report on the District's administrative and financial affairs and will provide explanations as requested.

**XIII. BOARD COMMUNICATIONS**

- A. Board Communications
- B. Items for future Board meetings
- C. Next Board meeting date

**XIV. ADJOURNMENT**



## Minutes of the Regular Board of Directors Meeting

Tuesday, March 19, 2024, at 3:00 p.m.

These are the minutes of the Summerland Sanitary District Governing Board meeting held at the District’s office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also invited to attend the meeting in person.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district’s website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT J. WITMER CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY JOHN FRANKLIN GARY ROBINSON JAMES WITMER MARTIN TUCKER
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ABSENT NONE

OTHERS PRESENT	DAVID LEWIS MARJON (MAR) SOUZA	Operations Manager Administrative Manager
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II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President J. Witmer asked if there were any other modifications and/or changes. Hearing no objections, the agenda was approved.

IV. PUBLIC COMMENT [Non-Agenda Items]

No public comments were submitted in advance. No members of the public were present via Zoom videoconference. One member of the Public was present. Mr. Joe Armendariz presented comments on behalf of the Radis Trust.

V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF FEBRUARY 15, 2024

[Action Item]

Director J. Colomy made a motion to approve the minutes of the Regular Board Meeting of February 15, 2024. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENSES FOR FEBRUARY 2024, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board’s questions and clarified information about the payout of bills. Director J. Franklin made a motion to approve the monthly expenses, including payroll and petty cash totaling \$82,659 for Fund 5215 and \$4,634 for Fund 5217. The motion was seconded by Director G. Robinson, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. COMMITTEE REPORTS

A. Finance Committee Report

Did not meet.

B. Administration, Operations & Personnel (AOP) Committee

Did not meet.

C. Ad-Hoc Strategic Committee

The Ad-Hoc Strategic Committee met on March 5<sup>th</sup> and held a joint Strategic Committee meeting with Montecito Sanitary District on March 12<sup>th</sup>. At the joint meeting, the historical background was provided by the SSD committee regarding:

- The unsuccessful outfall rehabilitation project and the need to replace the outfall in the future due to corrosion of the pipeline.
- The County of SB Reuse study to connect to the Carpinteria Sanitary District and the estimated cost of both projects.

Thereafter, the upcoming reuse study towards Montecito Sanitary District was also discussed. MSD’s committee and staff are open to sharing costs for a fiscal analysis to explore administrative and fiscal items. A proposal for a fiscal analysis will be requested from Ridgeline and Fieldman and Rolapp Associates.

VIII. NEW BUSINESS ITEMS

A. Casmalia Tolling Agreement

The Board received a copy of the Twelfth Amendment of the Tolling Agreement and an update from the Administrative Manager. The Tolling Agreement will expire on June 7, 2024. The Administrative Manager was directed to have legal counsel contact Morgan Lewis about the Consent Decree and negotiation options.

IX. FINANCIAL STATUS REPORT – FEBRUARY 2024 [Action Item]

The Board received Financial Status and Cash balance reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

A motion was made by Director J. Franklin to accept the financial status report for February 2024. The motion was seconded by Director J. Colomy, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, J. Witmer, M. Tucker
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Summerland Sanitary District  
Minutes Regular Board Meeting 3/19/2024

X. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written and oral report and answered Board questions.

XI. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written and oral report and answered Board questions.

IX. BOARD COMMUNICATIONS

A. Board Communications: None.

B. Items for future Board meetings: Fiscal Analysis.

C. Next regular board meeting: Thursday, April 11, 2024.

X. ADJOURNMENT

President J. Witmer adjourned the meeting at 4:17 p.m.

Respectfully submitted:

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Jolene Colomy  
Secretary

Date: April 11, 2024

Minutes prepared by M. Souza

# Expenditure Transactions (Real-Time) From March 1 through March 31, 2024

From 3/1/2024 to 3/31/2024

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

## Fund 5215 -- SummerInd San Dist Running Exp

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
JE - 0262200	3/4/2024		6475	HRA Administrative Fee - FEB 2024	13.50		
CLM - 0774548	3/5/2024		7510	Call Center Service - March 2024	72.95	106048	CENTRAL COMMUNICATIONS
CLM - 0774564	3/5/2024		7763	Drinking water 2-1-2024	24.56	067307	CULLIGAN OF VENTURA COUNTY
CLM - 0774569	3/5/2024		7763	Drinking water 2-29-2024	24.56	067307	CULLIGAN OF VENTURA COUNTY
CLM - 0774573	3/5/2024		7763	Drinking water 2-15-2024	32.59	067307	CULLIGAN OF VENTURA COUNTY
CLM - 0774576	3/5/2024		7363	Draeger Inc. Callibration Gas Cylinder.	86.20	184987	DRAEGER INC
CLM - 0774703	3/5/2024		7363	Draeger-Callibration Gases for Atmospheric Monitor	299.97	184987	DRAEGER INC
CLM - 0774557	3/6/2024		7459	Computer Service-805 IT Solutions 7 Hours Labor	525.00	087610	805 IT SOLUTIONS
CLM - 0774808	3/6/2024		6600	Medical Benefits April 2024	5,996.47	002073	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
CLM - 0775777	3/12/2024		7763	Water February 2024	131.49	556712	MONTECITO WATER DISTRICT
CLM - 0775787	3/12/2024		7764	Trash Service February, 2024	362.61	509950	MARBORG INDUSTRIES
CLM - 0775789	3/12/2024		7053	Cox Internet 2-27 to 3-26-2024	84.38	776537	COX COMMUNICATIONS - BUSINESS
CLM - 0775792	3/12/2024		7053	Phone Wireless Febuary 2024	183.38	297454	VERIZON WIRELESS
CLM - 0776291	3/14/2024		7110	Comp. Ad Hoc Committee Meeting 3-5 and 3-12-2024	350.00	167410	GARY W ROBINSON
CLM - 0776294	3/14/2024		7110	Comp. J. Franklin Ad Hoc Meetings 3-5 and 3-12-24	350.00	765907	John Franklin
CLM - 0776376	3/14/2024		7363	Replacement Battery 12Volt	36.52	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7363	Air Hose Reel adn 3/4 SumpPump	226.25	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7363	Car Battery Charger	53.82	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7450	New Business Cards (4) Mousepads (4)	128.57	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7450	High Yield Toner Cartridges Office	860.93	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7450	Refund of Left Hand Mouse	-16.15	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7450	Touch Label Tape (6-pack)	13.95	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7450	New Toaster for Kitchen & Airfreshners	44.44	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7450	Household Supplies Feb 2024	169.45	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7454	Monthly Subscription Zoom & MS Office	24.24	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7459	Television for training videos and Electr. Spray	221.37	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7459	Dehumidifier for Computers in Electrical Room	399.56	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7459	Computer Monitor Operation Room	107.74	790180	Summerland Sanitary District
CLM - 0776376	3/14/2024		7730	Staff lodging, Standby/ Weather Related	149.58	790180	Summerland Sanitary District

credit  
card  
exp.

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# Expenditure Transactions (Real-Time)

From 3/1/2024 to 3/31/2024

Selection Criteria: Fund = 5215, 5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund; Columns = Vendor

## Fund 5215 -- SummerInd San Dist Running Exp

Document	Post On	Dept	LIAcct	Description	Amount	Vendor	Vendor Name
CLM - 0776163	3/15/2024		6100	Regular Salaries March 1-15, 2024	16,701.93	790178	Summerland Sanitary District
CLM - 0776163	3/15/2024		6270	Standby March 1-15, 2024	883.19	790178	Summerland Sanitary District
CLM - 0776163	3/15/2024		6300	Overtime March 1-15, 2024	203.36	790178	Summerland Sanitary District
CLM - 0776163	3/15/2024		6500	Medicare and Fica March 1-15, 2024	1,421.17	790178	Summerland Sanitary District
CLM - 0776279	3/15/2024		7730	Reimb. mileage driven SAMA meeting Lompoc, DL	87.10	790180	Summerland Sanitary District
CLM - 0776279	3/15/2024		7510	Payroll Program March 2024	75.00	790180	Summerland Sanitary District
CLM - 0776279	3/15/2024		7730	Reimb. breakfast/dinner on call during call out EN	51.82	790180	Summerland Sanitary District
JE - 0262573	3/15/2024		6400	Retirement Contr. Employer & EE Payroll 03-15-2024	5,849.47		
JE - 0262573	3/15/2024		6475	Healthcare Contr. 401(h) Retirees 03-15-2024	300.19		
CLM - 0777626	3/25/2024		7404	FGL Lab testing 12/11/2023 to 2/16/2024	4,802.00	270150	FGL ENVIRONMENTAL INC
CLM - 0777629	3/25/2024		7121	800 Gallons of Sodium Hypochloride 3-20-2024	3,298.69	214614	UNIVAR SOLUTIONS USA INC
CLM - 0777644	3/25/2024		7053	Monthly Charge Plant/Office Phone 3-13 to 4-12-202	264.24	075391	FRONTIER
CLM - 0777646	3/25/2024		7053	Monthly Charge LS Alarm Phones 3-13-2024	265.42	075391	FRONTIER
CLM - 0778723	3/31/2024		7516	Dig alert ticket cost February 2024	13.50	828128	UNDERGROUND SERVICE ALERT
CLM - 0778790	3/31/2024		6100	Regular Salaries March 16-31, 2024	16,785.26	790178	Summerland Sanitary District
CLM - 0778790	3/31/2024		6270	Standby March 16-31, 2024	947.85	790178	Summerland Sanitary District
CLM - 0778790	3/31/2024		6500	Medicare and Fica March 16-31, 2024	1,417.59	790178	Summerland Sanitary District
JE - 0263391	3/31/2024		6400	Retirement Contr. Employer & EE Payroll 03-31-2024	5,888.12		
JE - 0263391	3/31/2024		6475	Healthcare Contr. 401(h) Retirees 03-31-2024	300.19		
JE - 0263486	3/31/2024		6100	Relocate EE Contr. SBCERS 3rd Q to 6100 Payroll	4,831.91		
JE - 0263486	3/31/2024		6400	Relocate EE Contr. SBCERS 3rd Q to 6100 Payroll	-4,831.91		
Total SummerInd San Dist Running Exp					70,514.02		

Petty  
Cash  
Exp.

**Mar Souza**

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**From:** Joe Armendariz <joe@armendarizpartners.com>  
**Sent:** Monday, March 25, 2024 10:03 AM  
**To:** David Lewis  
**Cc:** Mar Souza; Janet McGinnis; Laura Dougherty  
**Subject:** Request for Review of Sewer Rate Charges for 2241 Banner Avenue

Monday, March 25, 2024

Dear Mr. Lewis,

Thank you for the opportunity to speak during the public comment session on March 19th whereby I was able to address the Radis Family Trust's concerns about the sewer rates for their property at 2241 Banner Avenue. As I stated in my comments to your board, Maire and Pat Radis believe the rate structure under Ordinance No. 19 may violate Proposition 218's requirements regarding proportional and reasonable rates for multi-family residential properties.

The latest statement shows their 8-unit building is being charged \$1,219 per unit for sewer services. This rate is 4 to 5 times higher than the per-unit rates charged by neighboring Santa Barbara and Ventura. Notably, a neighboring property owned by the Mallot family receives a 50% discounted rate.

Their low occupancy, with 5 single-occupant units and 3 double-occupant units, results in extremely low water usage and sewage output compared to other area residences. However, the district charges a flat rate per unit regardless of occupancy levels or usage.

While the district offers 19 separate billing categories for commercial properties based on usage, residential properties have only one flat-rate category. Consequently, low-occupancy apartment owners like theirs subsidize the sewer costs of large, high-occupancy residential estates, which raises concerns about equity.

We respectfully request a meeting to review and discuss these excessive charges. Moreover, we seek to negotiate a more equitable, usage-based billing structure reflective of their actual service needs.

The Board kindly offered us an opportunity to discuss this issue with the Legislation and Legal Affairs Ad Hoc Committee. We welcome such a constructive dialogue to clarify the district's rationale, present our perspectives in detail, and work towards a fair resolution aligning with Proposition 218's intent.

Please advise on next steps to facilitate a committee meeting in the coming weeks. We appreciate your consideration and look forward to an amicable resolution of this important matter.

Thank you,

Joe Armendariz  
On behalf of the Radis Family Trust





**March 15, 2024**

Heal the Ocean proposes installing a meteorology trailer at the Summerland Waste Water Treatment plant as part of Summerland Oil Mitigation Study (SOMS) managed and led by Bubbleology Research International (BRI).

SOMS will map the geology, sources, and infrastructure of the Summerland region with focus on three key areas. Each will be mapped in a graphical information system as an “overlay.”

These areas are:


1. Geology Map Layer- Related Geological and geographic mapping.
2. Infrastructure Map Layer- Known wellheads, pipes and survey identified well heads, pipes, etc.
3. Map of Sources Layer- Seabed oil and gas sources from seepage and leakage.

The Trailer installation and data analysis are in support of area 3. Specifically, we will use the data from this trailer in conjunction with data from a trailer at Lookout part to triangulate sources. Our analysis only is concentrations measured for onshore winds, thus on-site activities and any related emissions (and emissions from US101) have no effect on the data. Data are largely downloaded automatically; periodically, a technician may need to come on site (every few months) to download data. The system is completely autonomous and does not need power or other connections.

Furthermore, given the critical nature of seabed sources, it is critical to monitor them during the process of abandonment and post-abandonment, with recommendations from this study becoming standard protocols. This approach will significantly improve risk assessment during the planning and execution phases of future well abandonments. The trailers will support this monitoring effort.

On site request period for trailer/tower: 6-9 months.

Your consideration is very much appreciated

  
\_\_\_\_\_  
Harry Rabin  
Heal the Ocean Program Director

1430 Chapala Street, Santa Barbara, CA 93101;  
PO Box 90106, Santa Barbara, CA 93190; Telephone (805) 965-7570; fax (805) 962-0651  
[www.healthocean.org](http://www.healthocean.org)

## Mar Souza

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**From:** Harry Rabin <harryrabin@healthocean.org>  
**Sent:** Friday, March 15, 2024 9:51 PM  
**To:** Mar Souza  
**Cc:** David Lewis; Ira Leifer  
**Subject:** Request to Board for Meteorological+ Trailer to be placed on Sanitation District Summerland location  
**Attachments:** HTO letter request Meteorological Trailer at S\_Sani\_Dist.pdf; Bubbleology POI.pdf

A/2

Hello Mar and David!

Below you will find all requested information and REQUEST PERIOD we are requesting would be for 6-9 months beginning April 1, 2024

- 1. FORMAL REQUEST LETTER TO Summerland Sanitation District Board:** ✓
- 2. Certificate of Liability Insurance:** ✓

### **Trailer Details and picture:**

Trailer is 19' long by approx:8.5' wide

Tower height when assembled and secured is 30'





# Financial Status

As of March 31, 2024

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3010 -- Property Tax-Current Secured	303,380.00	187,289.14	-116,090.86	61.73 %
3011 -- Property Tax-Unitary	0.00	2,280.61	2,280.61	--
3015 -- PT PY Corr/Escapes Secured	0.00	510.52	510.52	--
3020 -- Property Tax-Current Unsecd	10,700.00	12,472.60	1,772.60	116.57 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	337.10	337.10	--
3040 -- Property Tax-Prior Secured	0.00	-53.20	-53.20	--
3050 -- Property Tax-Prior Unsecured	0.00	345.58	345.58	--
3054 -- Supplemental Pty Tax-Current	4,000.00	3,362.05	-637.95	84.05 %
3056 -- Supplemental Pty Tax-Prior	0.00	63.25	63.25	--
Taxes	318,080.00	206,607.65	-111,472.35	64.95 %
<b>Fines, Forfeitures, and Penalties</b>				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	23.41	23.41	--
Fines, Forfeitures, and Penalties	0.00	23.41	23.41	--
<b>Use of Money and Property</b>				
3380 -- Interest Income	6,000.00	6,199.65	199.65	103.33 %
Use of Money and Property	6,000.00	6,199.65	199.65	103.33 %
<b>Intergovernmental Revenue-State</b>				
4220 -- Homeowners Property Tax Relief	1,000.00	588.07	-411.93	58.81 %
Intergovernmental Revenue-State	1,000.00	588.07	-411.93	58.81 %
<b>Charges for Services</b>				
5091 -- Planning & Engrng-Plan Ck Fes	2,100.00	1,570.00	-530.00	74.76 %
5430 -- Sanitation Services	1,065,078.00	599,481.84	-465,596.16	56.29 %
5433 -- Inspection Fees	2,500.00	1,792.00	-708.00	71.68 %
5746 -- Administrative Revenue	3,700.00	2,320.00	-1,380.00	62.70 %



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# Financial Status

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Charges for Services	1,073,378.00	605,163.84	-468,214.16	56.38 %
Revenues	1,398,458.00	818,582.62	-579,875.38	58.53 %
<b>Expenditures</b>				
<b>Salaries and Employee Benefits</b>				
6100 -- Regular Salaries	429,879.00	320,779.57	109,099.43	74.62 %
6270 -- Stand-by Pay	21,642.00	16,305.64	5,336.36	75.34 %
6300 -- Overtime	9,500.00	5,474.78	4,025.22	57.63 %
6400 -- Retirement Contribution	125,069.00	92,053.12	33,015.88	73.60 %
6475 -- Retiree Medical OPEB	9,000.00	5,658.45	3,341.55	62.87 %
6500 -- FICA Contribution	34,541.00	26,205.84	8,335.16	75.87 %
6600 -- Health Insurance Contrib	64,365.00	55,429.12	8,935.88	86.12 %
6900 -- Workers Compensation	16,473.00	12,613.56	3,859.44	76.57 %
Salaries and Employee Benefits	710,469.00	534,520.08	175,948.92	75.23 %
<b>Services and Supplies</b>				
7030 -- Clothing and Personal	2,550.00	3,275.63	-725.63	128.46 %
7053 -- Telephone Service Local	9,560.00	7,020.35	2,539.65	73.43 %
7090 -- Insurance	60,000.00	62,913.49	-2,913.49	104.86 %
7110 -- Directors Fees	22,050.00	12,250.00	9,800.00	55.56 %
7121 -- Operating Supplies	41,544.00	35,275.01	6,268.99	84.91 %
7324 -- Audit and Accounting Fees	27,500.00	26,601.00	899.00	96.73 %
7362 -- Building Maintenance	10,700.00	3,130.72	7,569.28	29.26 %
7363 -- Equipment Maintenance	16,275.00	10,844.23	5,430.77	66.63 %
7404 -- Public Health Lab Serv	26,091.00	26,827.00	-736.00	102.82 %
7430 -- Memberships	8,801.00	7,712.00	1,089.00	87.63 %
7450 -- Office Expense	4,400.00	4,374.95	25.05	99.43 %
7454 -- Books & Subscriptions	550.00	193.92	356.08	35.26 %
7459 -- IT Professional Services	4,000.00	3,675.82	324.18	91.90 %



# Financial Status

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5215 -- SummerInd San Dist Running Exp

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7460 -- Professional & Special Service	49,350.00	5,925.00	43,425.00	12.01 %
7508 -- Legal Fees	35,000.00	8,746.20	26,253.80	24.99 %
7510 -- Contractual Services	9,654.00	4,230.95	5,423.05	43.83 %
7516 -- Permitting Services	11,385.00	12,450.02	-1,065.02	109.35 %
7530 -- Publications & Legal Notices	600.00	0.00	600.00	0.00 %
7546 -- Administrative Expense	3,600.00	0.00	3,600.00	0.00 %
7630 -- Small Tools & Instruments	500.00	0.00	500.00	0.00 %
7653 -- Training Fees & Supplies	6,225.00	1,877.41	4,347.59	30.16 %
7671 -- Special Projects	6,670.00	6,670.00	0.00	100.00 %
7730 -- Transportation and Travel	750.00	582.49	167.51	77.67 %
7731 -- Gasoline-Oil-Fuel	3,500.00	1,199.35	2,300.65	34.27 %
7761 -- Electricity	58,000.00	44,515.04	13,484.96	76.75 %
7763 -- Water	2,717.00	1,833.46	883.54	67.48 %
7764 -- Refuse	4,302.00	3,248.97	1,053.03	75.52 %
Services and Supplies	426,274.00	295,373.01	130,900.99	69.29 %
Expenditures	1,136,743.00	829,893.09	306,849.91	73.01 %
SummerInd San Dist Running Exp	261,715.00	-11,310.47	-273,025.47	-4.32 %

# Financial Status

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 5216 -- Summerland San Cap Facilities

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Use of Money and Property</b>				
3380 -- Interest Income	2,250.00	2,545.18	295.18	113.12 %
Use of Money and Property	2,250.00	2,545.18	295.18	113.12 %
<b>Charges for Services</b>				
5432 -- Connection Fees	12,385.00	12,385.00	0.00	100.00 %
Charges for Services	12,385.00	12,385.00	0.00	100.00 %
Revenues	14,635.00	14,930.18	295.18	102.02 %
Summerland San Cap Facilities	14,635.00	14,930.18	295.18	102.02 %

# Financial Status

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

## Fund 5217 -- SummerInd San Dist-Capital Rep

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Use of Money and Property</b>				
3380 -- Interest Income	10,000.00	16,012.76	6,012.76	160.13 %
Use of Money and Property	10,000.00	16,012.76	6,012.76	160.13 %
Revenues	10,000.00	16,012.76	6,012.76	160.13 %
<b>Expenditures</b>				
<b>Services and Supplies</b>				
7671 -- Special Projects	58,915.00	0.00	58,915.00	0.00 %
Services and Supplies	58,915.00	0.00	58,915.00	0.00 %
<b>Capital Assets</b>				
8200 -- Structures&Struct Improvements	15,000.00	0.00	15,000.00	0.00 %
8300 -- Equipment	20,000.00	15,066.14	4,933.86	75.33 %
8400 -- Infrastructure	45,000.00	0.00	45,000.00	0.00 %
Capital Assets	80,000.00	15,066.14	64,933.86	18.83 %
Expenditures	138,915.00	15,066.14	123,848.86	10.85 %
SummerInd San Dist-Capital Rep	-128,915.00	946.62	129,861.62	-0.73 %
Net Financial Impact	147,435.00	4,566.33	-142,868.67	3.10 %



# Cash Balances

As of March 31, 2024

As of: 3/31/2024  
Accounting Period: OPEN

Selection Criteria: Fund = 5215,5216, 5217

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	3/1/2024 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	3/31/2024 Ending Balance
5215 -- Summerlnd San Dist Running Exp	844,051.65	0.00	0.00	0.00	62,343.94	781,707.71
5216 -- Summerland San Cap Facilities	231,267.97	0.00	0.00	0.00	0.00	231,267.97
5217 -- Summerlnd San Dist-Capital Rep	1,416,373.13	0.00	0.00	0.00	0.00	1,416,373.13
Total Report	2,491,692.75	0.00	0.00	0.00	62,343.94	2,429,348.81

**SUMMERLAND SANITARY DISTRICT**  
Regular Board of Directors Meeting April 11, 2024  
Operations Manager Report

**OPERATIONS AND FACILITY MAINTENANCE:**

- Staff completed weekly ground maintenance and landscape work including mowing, weed whacking, blowing, edging, and raking.
- Rainstorm preparations and staffing for the forecasted weather was a focus this month. The rainfall measured on site was 5.1 inches in March.
- Compiling and sending historical flow data to Carollo Engineers.
- Staff removed and replaced the carpet in the district office. Repairs were made to the sub floor were accomplished during the project.
- Beltpress was operated on 3/26 and 4/4/2024.
- The secondary clarifiers, flights, and chains were cleaned and disinfected.
- The effluent basin was drained and cleaned.
- Quinn Power Systems replaced a faulty switch on the Treatment Plant Emergency Generator, control panel.
- Up date on the Carollo Flow Study kickoff meeting on 4/9/2024.

**COLLECTION SYSTEM / LIFT STATIONS:**

- Staff made periodic rounds of the collection system to check for any problems, primarily checking the hot spot manholes to ensure proper flow.
- Each of the three lift stations got checked and test ran daily.
- Sewer system line cleaning was done on 4/2 and 4/3/2024. A total of 1851 ft was hydro jetted. Heavy grease deposits were removed from one area.

**REGULATORY COMPLIANCE:**

- Daily meter readings and sample collection being performed by staff for regulatory compliance and process control.
- The Annual Report on the Sanitary Sewer System with System Performance Analysis Graphs were submitted in CIWQS on 3/27/2024.
- The Atmospheric Gas Monitor, for the Pump Room, was calibrated by the manufacture's Technician.

**SUMMERLAND SANITARY DISTRICT**

**Regular Board of Directors Meeting April 11, 2024  
District Administrative Manager Report**

- Enjoyed a visit to family and friends in the Netherlands from March 20<sup>th</sup> through April 1<sup>st</sup>. Stayed abreast with work emails and administrative tasks. A thank you to David for letting me enjoy a vacation without worry.
- Attended Santa Barbara County Retirement System” Ambassador Series for HR Staff” workshop in Goleta on April 2, 2024.
- Prepared the proposal request for the Fiscal Analysis for Summerland Sanitary District- Montecito Sanitary District. The closing of the proposal date will be April 30<sup>th</sup>. The Ad Hoc Committee will review the proposals before the regular board meeting on May 9, 2024, to provide their recommendation to the full board.
- Provided Legal Counsel with Casmalia Resources – Summerland S.D. pertinent information and communicated the board’s request to contact Ms. Fellers from Morgan Lewis LLP regarding the existing Consent Decree and explore negotiation options. Ms. Feller from Morgan Lewis LLP has been informed and is expecting to be contacted by Legal Counsel.
- Received a meeting request from Mr. Armendariz/Radis' Family and scheduled a tentative meeting date of April 16<sup>th</sup> with the Legislation and Legal Affairs Ad Hoc Committee (Mr. Franklin and Mr. Robinson), Legal Counsel, and Administrative Manager.
- Scheduled an informative Zoom meeting for Wednesday, April 10<sup>th</sup> with Tom Luster of the CA Coastal Commission regarding Ocean Outfall replacement requirements.
- Received estimated fees from Bartlett Pringle & Wolf LLP for the 2024 audit would be \$19,500 and \$5,500 for accounting consulting compared to \$18,000 and \$5,500 fees for this budget year. The fees reflect a 9% increase.

**Scheduled Days Off:**

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