



Minutes of the Regular Board of Directors Meeting

Tuesday, April 11, 2024, at 3:00 p.m.

These are the minutes of the Summerland Sanitary District Governing Board meeting held at the District’s office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also invited to attend the meeting in person.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district’s website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT J. WITMER CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:01 P.M.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY	
	JOHN FRANKLIN	
	GARY ROBINSON	
	JAMES WITMER	
ABSENT	MARTIN TUCKER	
OTHERS PRESENT	DAVID LEWIS	Operations Manager
	MARJON (MAR) SOUZA	Administrative Manager
	JANET MCGINNIS	Legal Counsel

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President J. Witmer said that it came to his attention that the board package did not include an email that was received on March 25th from Mr. Armendariz. This email will be discussed under the Closed Session item, included in the board packet and distributed by the Clerk of the Board. The Clerk of the Board M. Souza distributed the document.

In addition, President J. Witmer proposed moving up the agenda “Request by Heal the Ocean to Temporarily Install a Meteorology Trailer at the Summerland Sanitary District” after the agenda item “Approval of the Expenditures”. President J. Witmer said that Mr. Harry Rabin from Heal the Ocean joined the meeting via Zoom to answer any questions and he did not want Mr. Rabin to wait to speak until after the closed session.

President J. Witmer asked if there were any other proposed additions or modifications to the Agenda. There were none.

Director J. Colomy made a motion to approve the Agenda with the additions and modifications. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker
ABSTAIN:	0	None

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IV. PUBLIC COMMENT [Non-Agenda Items]

No public comments were submitted in advance. No members of the public were present in-person or via Zoom videoconference.

V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MARCH 19, 2024 [Action Item]

Director J. Colomy made a motion to approve the minutes of the Regular Board Meeting of March 19, 2024. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENSES FOR MARCH 2024, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board's questions and clarified information about the payout of bills. Director J. Franklin made a motion to approve the monthly expenses, including payroll and petty cash totaling \$70,514 for Fund 5215. The motion was seconded by Director J. Colomy, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker
ABSTAIN:	0	None

VIII. NEW BUSINESS ITEMS

A. Request by Heal the Ocean to Temporary Install a Meteorology Trailer at the Summerland Sanitary District [Action Item]

The Board received a letter, on March 15, 2024, from Mr. Rabin of Heal the Ocean requesting to install a meteorology trailer on the Summerland Sanitary District's property as part of the Summerland Oil Mitigation Study for six to nine months.

Mr. Rabin explained the project and its benefits for the community. One of the two project trailers has already been installed at Lookout Park and Operations Manager D. Lewis included a picture of this trailer in the board meeting packet. Mr. Lewis was contacted and met with the project team on site and identified a fitting location on the west side of the District's property. The antenna tower is 30 ft. high, and the Board directed staff to notify the neighbor of the temporary installment of the trailer. Liability Insurance has been submitted.

Director J. Franklin made a motion to approve the installment of the meteorology trailer for the Oil Mitigation Study for up to nine months. The motion was seconded by Director G. Robinson, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker
ABSTAIN:	0	None

IX. CLOSED SESSION ITEM

Conference with Legal Counsel – Anticipated Litigation, Gov. Code, § 54956.9(d)(2) (Radis Family Trust vs Summerland Sanitary District)

President J. Witmer announced at 3:17 p.m. that the Board, staff, and legal counsel entered into a closed session to discuss item “Conference with Legal Counsel – Anticipated Litigation, Gov. Code, § 54956.9(d)(2) (Radis Family Trust vs Summerland Sanitary District).”

President J. Witmer announced at 3:58 p.m. that the Board reconvened into an open session. Information was exchanged, but no action was taken during the closed session. The Board provided direction to legal counsel.

VII. COMMITTEE REPORTS

A. Finance Committee Report

Did not meet.

B. Administration, Operations & Personnel (AOP) Committee

Did not meet.

C. Ad-Hoc Strategic Committee

The Ad-Hoc Strategic Committee did not meet. The Committee received the news that Montecito Water District in collaboration with Montecito Sanitary District put their Indirect Potable Reuse Project on hold until further notice. The Committee will discuss in the upcoming week what this could mean for Summerland Sanitary District.

IX. FINANCIAL STATUS REPORT – MARCH 2024 [Action Item]

The Board received Financial Status and Cash balance reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

A motion was made by Director J. Colomy to accept the financial status report for March 2024. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	1	M. Tucker
ABSTAIN:	0	None

X. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written and oral report and answered Board questions.

XI. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written and oral report and answered Board questions.

IX. BOARD COMMUNICATIONS

A. Board Communications: None.

B. Items for future Board meetings:

- Casmalia,
- Sewer Service Charges Rate Study Discussion

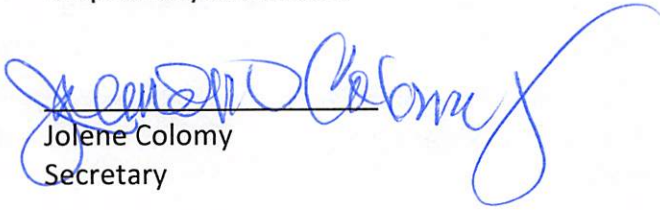
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C. Next regular board meeting: Thursday, May 9, 2024

X. ADJOURNMENT

President J. Witmer adjourned the meeting at 4:34 p.m.

Respectfully submitted:



Jolene Colomy
Secretary

Date: May 9, 2024

Minutes prepared by M. Souza