



Minutes of the Regular Board of Directors Meeting

Tuesday, June 13, 2024, at 3:00 p.m.

These are the minutes of the Summerland Sanitary District Governing Board meeting held at the District's office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568 or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also invited to attend the meeting in person.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT J. WITMER CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY JOHN FRANKLIN GARY ROBINSON MARTIN TUCKER JAMES WITMER
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ABSENT

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OTHERS PRESENT	DAVID LEWIS	Operations Manager
	MARJON (MAR) SOUZA	Administrative Manager

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President J. Witmer asked if there were any other modifications and/or changes. Hearing no objections, the agenda was approved.

IV. PUBLIC COMMENT [Non-Agenda Items]

No public comments were submitted in advance. No members of the public were present in person or via Zoom videoconference.

V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MAY 9, 2024 [Action Item]

Director J. Franklin made a motion to approve the minutes of the Regular Board Meeting of May 9, 2024. The motion was seconded by Director J. Colomy and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENSES FOR MAY 2024, INCLUDING PAYROLL AND PETTY CASH
[Action Item]

District Management answered the Board's questions and clarified information about the payout of bills. Director J. Colomy made a motion to approve the monthly expenses, including payroll and petty cash totaling \$81,407 for Fund 5215. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. COMMITTEE REPORTS

A. Finance Committee Report

Did not meet.

B. Administration, Operations & Personnel (AOP) Committee

Did not meet.

C. Ad-Hoc Strategic Committee

The Committee traveled with staff to the Montecito Sanitary District (MSD) to attend their regular board meeting on May 15th. The Committee met with the Board of Directors to discuss the future possibilities for connection of the facilities, discussion of a possible fiscal analysis and to answer any questions the MSD Board of Directors had. The Committee and staff agreed that the MSD board was very divided on the topic and agreed to hold off with any additional studies until the current Carollo Engineering Study to connect the SSD facilities towards MSD is completed in October 2024.

VIII. OLD BUSINESS

A. Sewer Service Charges Rate Study for Fiscal Year 2025-26. [Action Item]

The Board continued the discussion on whether to begin a Sewer Service Charges Rate Study to be completed during fiscal year 2024-25 for sewer charges that will be assessed on and after July 1, 2025.

The District is entering its second year without a sewer rate increase. At this point, it has been clear that the connection of the facilities to the Carpinteria Sanitary District is cost-prohibitive. The engineering study to connect the facilities to the Montecito Sanitary District (MSD) will be completed in October 2024. Thereafter a decision will need to be made to either pursue a financial and technical exploration to connect the facilities to MSD or to rehabilitate/replace the ocean outfall pipeline. The Directors agree to begin a Sewer Service Charges Rate study during the upcoming fiscal year no matter what direction the district will need to go. A review of the rates needs to be completed to find out if any adjustments need to be made for future operations and capital project and replacement needs.

The Board directed the Administrative Manager M. Souza to present a rate study timeline at the next regular board meeting. Agreed was to include the expertise of the attorney Mr. Michael Colantuono in the rate-making process who has provided a retainer for consideration. Administrative Manager Ms. Souza said that Mr. Colantuono is seen in the industry as perhaps the leading expert on Prop. 218 rate making.

IX. NEW BUSINESS ITEMS

- A. Budget Review & Resolution No. 2024-02: Adopting of Operations Budget Fund 5215, Capital Facilities Budget Fund 5216, and Capital Replacement and Repair Budget Fund 5217 for FY2024-25 [Action Item]**

The Board reviewed the proposed FY2024-25 annual budget for consideration with a 4% cost-of-living-adjustment (COLA). The Finance Committee discussed the proposed budget during its May 8th meeting and provided input regarding the presented budget to the Board of Directors. Staff also answered questions about the budget and a short discussion was held.

Director G. Robinson made a motion to adopt Resolution No. 2024-02: Adopting of Operations Budget Fund 5215, including a 4% COLA, Capital Facilities Budget Fund 5216, and Capital Replacement and Repair Budget Fund 5217 for FY2024-25 Study FY24-25 to the next regular board meeting date. The motion was seconded by Director J. Colomy and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Resolution No. 2024-02 was signed and sealed.

- B. Resolution No. 2024-03 Setting the Date for a Hearing and Giving Notice Thereof of Election to Collect Sewer Serves Charges on the County Tax Roll [Action Item]**

The Board reviewed Resolution No. 2024-03. The Notice of Hearing announcement for publication was included for review.

Director J. Colomy made a motion to adopt Resolution No. 2024-03: The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Resolution No. 2024-03 was signed and sealed.

- C. Resolution No. 2024-04 Agreeing that the Alternate Method of Distribution of Property Tax Levies & Assessments is Applicable to Tax Levies Made by the County of Santa Barbara, State of California [Action Item]**

The Board reviewed Resolution No. 2024-04.

Director J. Franklin made a motion to adopt Resolution No. 2024-04: The motion was seconded by Director J. Colomy and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Resolution No. 2024-04 was signed and sealed.

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D. Cost Sharing Agreement for a Feasibility Study of the Summerland Sanitary District (SSD) and the Montecito Sanitary District (MSD) Collection Systems and Flow Equalization for Montecito Water District (MWD) Reuse [Action Item]

The Summerland Sanitary District Board approved during its Regular Board meeting on December 14, 2023, the allocation of a maximum of \$30,000 to the feasibility study. The Board President was requested to sign the cost-sharing agreement. The agreement was reviewed by the District Administrative Manager and reviewed by the legal counsel of Montecito Sanitary District (due to the absence of the District’s legal counsel).

Director J. Franklin made a motion to approve the cost-sharing agreement. The motion was seconded by Director G. Robinson and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

The Cost Sharing Agreement was signed by the Board President.

E. CSDA Board of Elections Ballot- Term 2025- 2027; Seat A- Coastal Network

The Board of Directors was requested to cast their vote for the upcoming Seat A, term 2025 through 2027 for the California Special District Association.

The Board considered and discussed the candidates.

Director G. Robinson made a motion to vote for Elaine Magner for Seat A. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

X. FINANCIAL STATUS REPORT – MAY 2024 [Action Item]

The Board received Financial Status and Cash balance reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

Director J. Franklin made a motion to accept the financial status report as presented. The motion was seconded by Director J. Colomy and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

XI. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written and oral report and answered Board questions. In addition, Operations Manager Mr. Lewis said that he was approached by Mr. Dan Holmes from the Pacific Maritines Group, Inc., and arranged a meeting with him. Mr. Holmes feels confident regarding the possibility of slip-lining the ocean outfall pipeline. Mr. Lewis has provided Mr. Holmes with reports and other pertinent information and Mr. Holmes will provide a quote for cleaning and slip-lining the ocean outfall pipeline for consideration.

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XII. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written and oral report and answered Board questions.

IX. BOARD COMMUNICATIONS

A. Board Communications: None.

B. Items for future Board meetings:

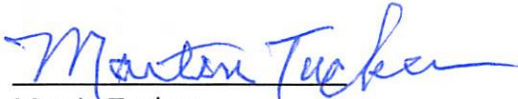
- Sewer Service Charges Timeline discussion

C. Next regular board meeting: Thursday, July 11, 2024

X. ADJOURNMENT

President J. Witmer adjourned the meeting at 4:21 p.m.

Respectfully submitted:



Martin Tucker
Secretary, Pro Tem

Date: July 11, 2024

Minutes prepared by M. Souza