



Minutes of the Regular Board of Directors Meeting

Thursday, September 12, 2024, at 3:00 p.m.

These are the minutes of the Summerland Sanitary District Governing Board meeting held at the District's office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568 Passcode 123 or through the internet at <https://us02web.zoom.us/j/9832268568?pwd=nlT8jNgA5DOkwx950nKL4h0nmahQbj.1&omn=85964199693>.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT J. WITMER CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

I. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT	JOLENE COLOMY JOHN FRANKLIN GARY ROBINSON MARTIN TUCKER JAMES WITMER	
ABSENT	-	
OTHERS PRESENT	DAVID LEWIS MARJON (MAR) SOUZA	Operations Manager Administrative Manager

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President J. Witmer asked if there were any modifications or changes. Hearing no objections, the agenda was approved.

IV. PUBLIC COMMENT [Non-Agenda Items]

President J. Witmer asked the Clerk of the Board M. Souza if there were any public comments. No public comments were submitted in advance and no member of the public was present in person or via Zoom videoconference.

V. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF August 8, 2024 [Action Item]

Director J. Franklin made a motion to approve the regular board meeting minutes of August 8, 2024. The motion was seconded by Director G. Robinson and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES:	0	None

Summerland Sanitary District
Minutes Regular Board Meeting 9/12/2024

ABSENT: 0 None
ABSTAIN: 0 None

VI. APPROVAL OF THE MONTHLY EXPENDITURES FOR AUGUST 2024, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board’s questions and clarified information about the payout of bills. Director J. Colomy made a motion to approve the monthly expenditures, including payroll and petty cash totaling \$99,808 for Operations Fund 5215. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES: 5 J. Colomy, J. Franklin, G. Robinson, M. Tucker, J. Witmer
NOES: 0 None
ABSENT: 0 None
ABSTAIN: 0 None

VII. COMMITTEE REPORTS

A. Finance Committee Report

Did not meet.

B. Administration, Operations & Personnel (AOP) Committee

Did not meet.

C. Ad-Hoc Strategic Committee

The committee met twice and the items that the committee discussed are listed as business items.

VIII. NEW BUSINESS ITEMS

A. Proposal for Outfall Pipeline Cleaning [Non-Action Item]

Operations Manager David Lewis received an Outfall Lining Project- SGS ROM Proposal on August 8, 2024, from Subsea Global Solutions for Outfall Cleaning from Subsea Global Solutions. In addition to the staff report Mr. Lewis answered questions from the board and explained that the proposal only provides offshore cleaning efforts and does not include any onshore work or slip lining. The project leader Mr. Holmes withdrew from the project due to time constraints. Mr. Lewis is reaching out and meeting with other parties to discover if slip-lining and onshore work can be provided.

B. Progress Report MSD-SSD Collection System and Flow Equalization Study [Non-Action Item]

Operations Manager provided a Progress Report for the MSD-SSD Collection System and Flow Equalization Study. In addition to the report Mr. Lewis said the next report will show more refined information and a final report of the study will be presented in October.

X. FINANCIAL STATUS REPORT – AUGUST 2024 [Action Item]

The Board received Financial Status and Cash balance reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

XI. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written and oral report and answered Board questions.

XII. ADMINISTRATIVE MANAGER REPORT

Administrative Manager M. Souza provided a written and oral report and answered Board questions. In addition to the report M. Souza said that there is a meeting scheduled with Nick

Summerland Sanitary District
Minutes Regular Board Meeting 9/12/2024

Panofsky from MNS regarding the Climate Change Adaptation Program. Nick introduced a team from ESA that produced the 1st phase requirements for the Montecito Sanitary District. Nick said that their first findings for climate change analysis for the SSD site might influence near-future decision-making. M. Souza requested the participation of the Board President in this meeting. The Board President J. Witmer agreed with this.

IX. BOARD COMMUNICATIONS

- A. Board Communications: none
- B. Items for future Board meetings: Rate Study Proposals
- C. Next regular board meeting: Wednesday, October 9, 2024

X. ADJOURNMENT

President J. Witmer adjourned the meeting at 3:50 p.m.

Respectfully submitted:


JoJené Colomy
Secretary

Date: October 9, 2024

Minutes prepared by M. Souza