



Minutes of the Regular Board of Directors Meeting

Thursday, December 12, 2024, at 3:00 p.m.

These are the minutes of the Summerland Sanitary District Governing Board meeting held at the District’s office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose), code 983 226 8568, or through the internet at <https://us02web.zoom.us/j/9832268568>. The public was also invited to attend the meeting in person.

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district’s website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT J. COLOMY CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

I. CALL TO ORDER/ROLL CALL

- | | | |
|-------------------|---|--|
| DIRECTORS PRESENT | JOLENE COLOMY
JOHN FRANKLIN
TRICIA PRICE
GARY ROBINSON
JAMES WITMER | |
| ABSENT | - | |
| OTHERS PRESENT | DAVID LEWIS
MARJON (MAR) SOUZA | Operations Manager
Administrative Manager |

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

President J. Witmer asked if there were any other modifications and/or changes. Director J. Franklin made a motion to move up “New Business Item A” before item “VI Approval of the Minutes” to accommodate our guest speakers. The motion was seconded by Director G. Robinson and passed with the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

IV. PUBLIC COMMENT [Non-Agenda Items]

Members of the public were present via Zoom, but no public comments were offered.

V. ANNUAL ORGANIZATIONAL MEETING

1. Certificates of Appointment and Oath of Offices

The Summerland Sanitary District received the Certificates of Appointments for the following candidates:

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John W. Franklin - 4-year term: December 6, 2024, through December 1, 2028
Tricia T. Price - 4-year term: December 6, 2024, through December 1, 2028
Gary W. Robinson - 4-year term: December 6, 2024, through December 1, 2028
The Clerk of the Board administered the Oath of Office.

2. Annual Organization and Nominations:

President J. Witmer said that Board Officers will be elected by the Board for one-year terms.

3. Board President J. Witmer asked the Clerk of the Board M. Souza to verify the following:

a. That the Oath(s) of Office have been taken pursuant to the requirements of the California Constitution, Elections Code §10554, and Government Code §1360, and;

b. Compliance with the Political Reform Act (Statement of Economic Interest Report, Form 700) for all newly elected or appointed officials, and those leaving office (Government Code § 87202 and §87203).

Clerk of the Board M. Souza verified that items “a” and “b” were completed.

3. Board President J. Witmer announced that:

"Pursuant to law, this is the time and place for the meeting to organize the members as a Governing Board."

4. Election of Board President:

Nominee: Gary Robinson
Motion: Jim Witmer
Seconded By: John Franklin

Motion passed with the following roll call:

AYES:	5	J. Colomy, J. Franklin, Tricia Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Newly elected President G. Robinson presided

5. Election of the Following Officers

a) Vice President

Nomination: John Franklin
Motion: Gary Robinson
Seconded By: Jolene Colomy

b) Secretary

Nomination: Jolene Colomy
Motion: Gary Robinson
Seconded By: John Franklin

c) Secretary Pro Tempore

Nomination: Tricia Price
Motion: Gary Robinson
Seconded By: Jolene Colomy

Motions passed with the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
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NOES: 0 None
ABSENT: 0 None
ABSTAIN: 0 None

Appointment of Committee members by the newly elected President:

Finance Committee

Appointees: Jolene Colomy and Tricia Price

Administration & Operations & Personnel Committee

Appointees: Jim Witmer and Gary Robinson

6. Other Organizational Decisions to be made by the Board

Designate the dates, time, and place for holding regular meetings, pursuant to the requirements of Government Code section 54954(a) and Health and Safety Code section 6488

Dates: Second Thursday of the Month

Time: 3:00 p.m.

Place: District's Office, 2435 Wallace Avenue, Summerland CA 93067

7. Newly Elected President G. Robinson Announced:

"The organizational procedures are complete. The Statement of Facts shall be filed with the Secretary of State and the Santa Barbara County Clerk, pursuant to Government Code section 53051(a) and (b). "The Board will now proceed with the regular meeting for District business as outlined in the agenda."

New Business - Item A

Presentation by Carollo Engineering, Re Study Results of the Summerland Sanitary District – Montecito Sanitary District Collection System and Flow Equalization Analysis for Montecito Water District.

SSD, MSD, MWD, and the SB County Water Agency contracted with Carollo Engineering to perform a connection/flow equalization analysis between SSD-MSD. This study was completed in October 2024, and it was presented to the Board by Carollo Engineering.

Presenters of the Study introduced themselves: Andrew Salveson, Ali Ahmadi (Carollo), and Michael Gomerac (WCS). A PowerPoint presentation with the Study Results was given via Zoom, followed by a short discussion.

Montecito Sanitary District General Manager J. Weigold was present and advised that MSD is currently working on deferred plant maintenance, including a structural analysis, and that there is a potential need to build new basins. MSD is also addressing inflow and Infiltration issues. This plant work could help future water recycling efforts. The MSD Board has not received the Study Results PowerPoint presentation yet.

It was agreed that the SSD Board and MSD Board representatives will meet soon to discuss the Study Results.

President G. Robinson thanked the Carollo team for the Study Report and presentation.

VI. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF OCTOBER 9, 2024 [Action-Item]

Director J. Franklin made a motion to approve the minutes of the Regular Board Meeting of

October 9, 2024. The motion was seconded by Director J. Witmer and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VI. APPROVAL OF THE MONTHLY EXPENDITURES FOR OCTOBER AND NOVEMBER 2024, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board's questions and clarified information about the payout of bills. Director J. Colomy made a motion to approve the monthly expenditures, including payroll and petty cash totaling \$171,389 for Fund 5215. The motion was seconded by Director J. Franklin, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. COMMITTEE REPORTS

A. Finance Committee Report

Did not meet.

B. Administration, Operations & Personnel (AOP) Committee

Did not meet.

C. Ad-Hoc Strategic Committee

The Ad-Hoc Committee met December 10, 2024, and MPM representative, Steve Simpson, joined part of this meeting. They discussed the option to replace the Ocean Outfall Pipeline and another option to rehabilitate the Outfall Pipeline. The work might be done in phases, first cleaning and then installing a new liner. No decision can be made before the District completes the Coastal Hazard Monitoring Plan, which is required by SWRCB and by the NPDES plant operation permit. No earlier approval of a rehabilitation project of replacement will be given by SWRCB.

In addition, the Ad Hoc Committee expressed that they would like the District to explore pursuing becoming a satellite District. This option could be discussed with Montecito Sanitary District.

The Board needs to approve the Coastal Hazard Analysis and the Life Expectancy Analysis which is on today's agenda and understand expected bluff erosion and the predicted plant life expectancy. Thereafter, the Board may make a better-informed decision about the District's future.

D. Ad-Hoc Rate Study Committee

The Ad-Hoc Rate Study Committee is scheduled to meet on December 19, 2024.

VIII. OLD BUSINESS ITEM

- A. Ordinance No. 21: An Ordinance and Order of the Governing Board of the Summerland Sanitary District Adopting an Administrative Remedies Procedure for Challenges to Fees, Charges, and Assessments. [Action-Item]

The Board was requested to consider adopting Ordinance No. 21 - An Ordinance and Order of the Governing Board of the Summerland Sanitary District Adopting an Administrative Remedies Procedure for Challenges to Fees, Charges, and Assessments.

The first reading of Ordinance No. 21 was at the Regular Board meeting of October 9, 2024.

Director J. Colomy made a motion to adopt Resolution No. 21 - An Ordinance and Order of the Governing Board of the Summerland Sanitary District Adopting an Administrative Remedies Procedure for Challenges to Fees, Charges, and Assessments. The motion was seconded by Director J. Franklin and passed with the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Ordinance No 21. will be published in the local newspaper in accordance with Section 6490 of the Health and Safety Code.

IX. NEW BUSINESS ITEMS

- B. Proposal from ESA for conducting a Summerland Sanitary District Climate Change Adaptation Plan, Phase 1: Coastal Hazards Monitoring Plan \$49,893, and Phase 2: Life Expectancy Analysis \$17,673 [Action-Item]

The District is required by its NPDES operating license to conduct a Coastal Hazards Monitoring Plan by May 1, 2025, and a Life Expectancy Analysis by May 1, 2026. The Board considered approving the presented proposal with a total of \$67,566.

Mr. Nick Garrity, ESA, was present via Zoom and Amber Inggs, ESA, attended the meeting in person. Questions about the plan were answered by the ESA team.

Director J. Franklin moved to approve the ESA Coastal Hazards Monitoring Plan and the Life Expectancy Analysis for a total of \$67,566 and authorized the District Administrative Manager to enter a Professional Agreement Contract with ESA, which will be reviewed by the District's legal counsel. The motion was seconded by Director J. Witmer and passed with the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

X. FINANCIAL STATUS REPORT OCTOBER AND NOVEMBER 2024 [Action Item]

The Board received Financial Status and Cash Balance Reports for Funds 5215, 5216, and 5217 and held a discussion with staff.

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Director J. Colomy moved to accept the Financial Status report as presented. The motion was seconded by Director J. Franklin and passed with the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

XI. OPERATIONS MANAGER REPORT

The Operations Manager reported on operations, facility, collection system maintenance, and regulatory affairs and provided explanations as requested.

XII. ADMINISTRATIVE MANAGER REPORT

The Administrative Manager reported on the District's administrative and financial affairs and provided explanations as requested.

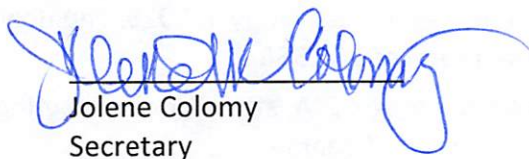
XIII. BOARD COMMUNICATIONS

- A. Holiday Luncheon was announced for Wednesday December 18th at Thario's Kitchen at Noon.
- B. Items for future Board meetings:
Presentation by Tracey Solomon: June 30, 2024, Financial Statements.
SSD-MSD Connection and Reuse Study Report
- C. Next Board meeting date:
Thursday, January 9, 2025

XIV. ADJOURNMENT

President G. Robinson adjourned the meeting at 4:40 p.m.

Respectfully submitted:


Jolene Colomy
Secretary

Date: January 9, 2025

Minutes prepared by M. Souza