



**FINANCE COMMITTEE MEETING**  
Wednesday May 21, 2025, at 3:00 p.m.

**NOTES**

This is a special meeting called in accordance with Government Code Section 54956. The meeting location is: District's Office, 2435 Wallace Avenue, Summerland, California.

The public may attend and can also listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting ID: 864 7628 9247, Passcode: 123, or through the internet at:

<https://us02web.zoom.us/j/9832268568?pwd=nlt8jNgA5DOkwx950nKL4h0nmahQbj.1&omn=83560771740>

Public may participate in the meeting by offering comments. Please follow the instructions set forth in Item II of the agenda. Public discussion is limited to agenda items for this Committee meeting.

Materials related to an item on this agenda, which are part of the agenda packet, are available for public inspection on the District's website at [www.summerlandsd.org](http://www.summerlandsd.org), or during normal business hours (7:30 a.m. – 3:30 p.m. weekdays) in the district's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (805) 969-4344. Notification 24-hours prior to the meeting will enable the Clerk of the Board to make reasonable arrangements to ensure accessibility to this meeting.

**AGENDA**

I. CALL TO ORDER

II. PUBLIC COMMENT

Pursuant to section 54954.3 of the Government Code, every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item. The three-minute time limit is according to the District regulations.

III. ITEMS TO BE DISCUSSED

- Budget Review FY2024-25
- Cost of Living Adjustment (COLA) calculation review
- Preliminary Budget FY2025-26

IV. ADJOURNMENT



Fund 5215 -- Summerland Sanitary District Running Expense Account

5/16/2025

Revenues		Adopted FY 2023-24	Actuals 30-Jun 2024	% < > 100%	Adopted FY 2024-25	Actuals 30-Apr 2025	% < > 82%	Proposed Budget 2025-26	%	Expenditures		Adopted Budget 2023-24	Actuals 30-Jun 2024	% < > 75%	Adopted Budget 2024-25	Actuals 31-Mar 2025	% < > 75%	Proposed Budget 2025-26	%																		
Property Tax Allocations										Salaries and Employee Benefits																											
3010	Property Tax-Current Secured	303,380	338,840	112%	350,012	360,447	119%	387,000	11%	4% COLA		4% COLA		4% COLA		3% COLA																					
3011	Property Tax-Unitary		4,375		4,299	2,452		4,299		429,879	438,292	102%	451,481	331,280	73%	470,263	4%																				
3015	PT PY Corr/Escapes Secured		733			471				21,642	21,698	100%	22,000	19,149	87%	24,756	13%																				
3020	Property Tax-Current Unsecd	10,700	12,462	116%	12,950	13,005	122%	13,555	5%	9,500	6,224	66%	7,500	4,128	55%	6,500	-13%																				
3023	Property Tax- PY Corr		403			328				125,069	122,714	98%	129,301	91,082	70%	126,359	-2%																				
3040	Property Tax-Prior Secured		60			35				9,000	7,500	83%	9,000	5,660	63%	9,000	0%																				
3050	Property Tax-Prior Unsecured		400			224				34,541	34,919	101%	36,285	27,537	76%	38,239	5%																				
3054	Supplemental Pty Tax-Current	4,000	8,847	221%	4,275	3,036	76%	4,275	0%	64,365	66,724	104%	79,157	62,609	79%	71,996	-9%																				
3056	Supplemental Pty Tax-Prior		89			35				16,473	12,614	77%	17,101	18,194	106%	17,793	4%																				
3057	Prop. Tax-506 480 CIOS Pen.		25			40				Total Salaries & Empl. Benefits		710,469	710,685	100%	751,825	559,639	74%	764,906	1.7%																		
4160	State Aid for Disaster									Admin, Services and Supplies																											
4220	Homeowners Prop. Tax Relief	1,000	1,176		1,181	613	61%	1,181	0%	7030	Uniforms/ Boots	2,550	3,506	137%	3,860	3,827	99%	4,400	14%																		
Total Property Tax Allocations										319,080	367,410	115%	372,717	380,686	102%	410,310	10%	7053	Telephone/Internet	9,560	9,575	100%	10,271	7,462	73%	10,405	1%										
Interest										7070	Household Supplies	0	0		1,300	983	76%	2,000	54%	7090	Liability Insurance	60,000	62,913	105%	67,000	64,978	97%	65,000	-3%								
3380	Interest Income	6,000	13,612	227%	11,000	16,096	146%	15,000	36%	7110	Directors Fees	22,050	17,150	78%	22,050	13,768	62%	22,050	0%	7121	Operating Supplies	41,544	44,285	107%	43,626	38,792	89%	44,500	2%								
3381	Unrealized Gain/Loss Inv.	0	0		0	0		0		7324	Audit & Acct's	27,500	30,204	110%	29,000	27,819	96%	30,225	4%	7362	Maint. Buildings & Grounds	10,700	8,336	78%	10,500	5,921	56%	10,500	0%								
Total Interest Revenues										6,000	13,612	227%	11,000	16,096	146%	15,000	36%	7363	Maintenance Equipment	16,275	17,658	108%	16,375	14,451	88%	17,000	4%										
District Administrative Fees										7404	Lab Services	26,091	33,268	128%	27,425	22,798	83%	28,732	5%	7430	Memberships	8,801	7,933	90%	8,660	7,663	88%	9,540	10%								
5091	Plan Check Fee	2,100	3,140	150%	2,100	1,572	75%	2,100	0%	7450	Office Expense	4,400	4,945	112%	3,300	2,858	87%	3,000	-9%	7454	Books & Subscrip.	550	474	86%	460	358	78%	470	2%								
5433	Inspection Fees	2,500	4,132	165%	2,500	4,107	164%	2,500	0%	7459	IT Prof. Serv./Hardware	4,000	3,756	94%	4,000	1,511	38%	6,000	50%	7460	Prof. & Special Service	49,350	7,734	16%	59,572	35,577	60%	61,231	3%								
5746	Administrative Rev	3,700	5,336	144%	3,700	3,112	84%	3,700	0%	7508	Legal Fees	35,000	11,564	33%	35,000	19,171	55%	35,000	0%	7510	Contract Services	9,654	7,197	75%	9,825	4,369	44%	9,810	0%								
Total District Admin Fees										8,300	12,608	152%	8,300	8,791	106%	8,300	0%	7516	Permitting Services	11,385	12,517	110%	12,403	12,474	101%	14,023	13%										
Annual Sewer Service Charges										7530	Publ. & Legal Notices	600	208	35%	600	493	82%	800	33%	7546	Administration Expense	3,600	3,171	88%	3,200	0	0%	3,200	0%								
5430	Sewer Service Charges	1,065,078	1,080,738	101%	1,067,017	1,030,624	97%	1,042,507	-2%	7630	Small Tools & Instruments	500	490	98%	500	458	92%	750	50%	7653	Training Fees & Supplies	6,225	2,372	38%	4,850	3,691	76%	4,980	3%								
Total Sewer Service Charges										1,065,078	1,080,738	101%	1,067,017	1,030,624	97%	1,042,507	-2%	7671	Special Projects	6,670	6,670	100%	7,220	7,220	100%	7,220	0%	7730	Transportation & Travel	750	582	78%	750	845	113%	3,250	333%
										7731	Gas-Oil-Fuel	3,500	1,864	53%	3,500	2,891	83%	4,000	14%	7761	Electricity	58,000	63,630	110%	68,440	47,995	70%	69,400	1%								
										7763	Water	2,717	2,636	97%	2,720	1,927	71%	2,930	8%	7764	Trash/Marborg Disposal	4,302	4,337	101%	4,525	3,443	76%	5,835	29%								
										Total Admin, Services & Supplies										426,274	368,975	87%	460,932	353,743	77%	476,251	3.3%										
Total Revenues		1,398,458	1,474,368	105%	1,459,034	1,436,197	98%	1,476,117	1.2%	Total Expenditures		1,136,743	1,079,660	95%	1,212,757	913,383	75%	1,241,157	2.3%																		

Actual Revenues FY 23-24 \$1,474,368  
Actual Expenditures FY 23-24 \$1,079,660  
\$ 394,708

Actual Revenues FY 24-25 \$ 1,459,034  
Projected Expenses FY 24-25 \$ 1,212,757  
\$ 246,277

Projected Revenues FY 25-26 \$ 1,476,117  
Projected Expenses FY 25-26 \$ 1,241,157  
\$ 234,960



# **CONSUMER PRICE INDEX COST OF LIVING ADJUSTMENT (COLA) SUMMERLAND SANITARY DISTRICT FY2025-26**

The Board of Directors shall consider cost-of-living pay adjustments on an annual basis.

The award of any pay adjustment is at the discretion of the Board, considering such pertinent factors as the District's financial status and the rise in the Consumer Price Index.

## **Consumer Price Index from the Bureau of Labor Statistics [BLS.gov](https://www.bls.gov)**

The Consumer Price Index is calculated from the following resource:

- Bureau of Labor Statistics: All Urban Wage Earners and Clerical Workers
- Los Angeles-Long Beach-Anaheim, CA
- From March of the previous year to March of the current year.

**CPI, Los Angeles Area March 2025 prices were up 3.0% from last year.**

Table A. Los Angeles-Long Beach-Anaheim, CA, CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2021		2022		2023		2024		2025	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.2	0.9	1.1	7.5	1.9	5.8	1.0	2.5	0.9	3.3
February	0.4	1.0	0.3	7.4	-0.3	5.1	0.5	3.4	0.3	3.1
March	0.5	2.2	1.5	8.5	0.1	3.7	0.7	4.0	0.7	3.0
April	1.1	3.6	0.5	7.9	0.7	3.8	0.6	3.9		

## **COLA Information Surrounding Sanitary Districts Compared to SSD**

	<u>FY2023-24</u>	<u>FY2024-25</u>	<u>FY2025-26 (proposed)</u>
Summerland Sanitary	4.0%	4.0%	3.0%
Carpinteria Sanitary	7.4%	2.8%	
Goleta Sanitary	6.7%	3.11%	3.0%
Goleta West Sanitary	5.0%	4.0%	3.26%
Montecito Sanitary	5.0%	4.0%	3.0%
Ojai Sanitary	2.5%	3.2%	(adopts COLA in August 2025)

# SUMMERLAND SANITARY DISTRICT

## Adopted Salary Table FY2024-25, incl 4% COLA

STAFF POSITIONS	A	B	C	D	E	F	G	H	I
Treatment Plant Operator III	72,027 /yr. 6,002 /mo. 34.63 /hr.	74,908 /yr. 6,242 /mo. 36.01 /hr.	75,674 /yr. 6,306 /mo. 36.38 /hr.	77,565 /yr. 6,464 /mo. 37.29 /hr.	79,504 /yr. 6,625 /mo. 38.22 /hr.	81,492 /yr. 6,791 /mo. 39.18 /hr.	83,530 /yr. 6,961 /mo. 40.16 /hr.	85,617 /yr. 7,135 /mo. 41.16 /hr.	87,758 /yr. 7,313 /mo. 42.19 /hr.
Treatment Plant Operator II	67,950 /yr. 5,663 /mo. 32.67 /hr.	70,668 /yr. 5,889 /mo. 33.98 /hr.	71,526 /yr. 5,961 /mo. 34.39 /hr.	73,315 /yr. 6,110 /mo. 35.25 /hr.	75,291 /yr. 6,274 /mo. 36.20 /hr.	77,174 /yr. 6,431 /mo. 37.10 /hr.	79,254 /yr. 6,605 /mo. 38.10 /hr.	81,235 /yr. 6,770 /mo. 39.06 /hr.	83,267 /yr. 6,939 /mo. 40.03 /hr.
Treatment Plant Operator I	60,127 /yr. 5,011 /mo. 28.91 /hr.	61,628 /yr. 5,136 /mo. 29.63 /hr.	63,304 /yr. 5,275 /mo. 30.43 /hr.	64,888 /yr. 5,407 /mo. 31.20 /hr.	66,650 /yr. 5,554 /mo. 32.04 /hr.	68,318 /yr. 5,693 /mo. 32.85 /hr.	70,401 /yr. 5,867 /mo. 33.85 /hr.	71,930 /yr. 5,994 /mo. 34.58 /hr.	74,231 /yr. 6,186 /mo. 35.69 /hr.
Treatment Plant Operator-In Training	58,406 /yr. 4,867 /mo. 28.08 /hr.								

## Proposed Salary Table FY2025-26, incl 3% COLA

STAFF POSITIONS	A	B	C	D	E	F	G	H	I
Treatment Plant Operator III	74,188 /yr. 6,182 /mo. 35.67 /hr.	76,414 /yr. 6,368 /mo. 36.74 /hr.	77,944 /yr. 6,495 /mo. 37.47 /hr.	79,892 /yr. 6,658 /mo. 38.41 /hr.	81,889 /yr. 6,824 /mo. 39.37 /hr.	83,937 /yr. 6,995 /mo. 40.35 /hr.	86,036 /yr. 7,170 /mo. 41.36 /hr.	88,185 /yr. 7,349 /mo. 42.40 /hr.	90,391 /yr. 7,533 /mo. 43.46 /hr.
Treatment Plant Operator II	69,989 /yr. 5,832 /mo. 33.65 /hr.	72,089 /yr. 6,007 /mo. 34.66 /hr.	73,672 /yr. 6,139 /mo. 35.42 /hr.	75,514 /yr. 6,293 /mo. 36.30 /hr.	77,550 /yr. 6,462 /mo. 37.28 /hr.	79,489 /yr. 6,624 /mo. 38.22 /hr.	81,632 /yr. 6,803 /mo. 39.25 /hr.	83,673 /yr. 6,973 /mo. 40.23 /hr.	85,765 /yr. 7,147 /mo. 41.23 /hr.
Treatment Plant Operator I	61,930 /yr. 5,161 /mo. 29.77 /hr.	63,477 /yr. 5,290 /mo. 30.52 /hr.	65,203 /yr. 5,434 /mo. 31.35 /hr.	66,834 /yr. 5,570 /mo. 32.13 /hr.	68,650 /yr. 5,721 /mo. 33.00 /hr.	70,367 /yr. 5,864 /mo. 33.83 /hr.	72,513 /yr. 6,043 /mo. 34.86 /hr.	74,087 /yr. 6,174 /mo. 35.62 /hr.	76,458 /yr. 6,371 /mo. 36.76 /hr.
Treatment Plant Operator-In Training	60,159 /yr. 5,013 /mo. 28.92 /hr.								

## District Staff Proposed Salary Increases FY2025-26

District Employees	Approved Inc.	Approved	Proposed	Proposed
Lead Collections/ WWTP Operator II	STEP I	83,267 /yr. 6,939 /mo. 40.03 /hr.	3% COLA STEP I	85,765 /yr. 7,147 /mo. 41.23 /hr.
WWTP Operator II	STEP E	75,291 /yr. 6,274 /mo. 36.20 /hr.	3% COLA and STEP F (2.5% step incr.)	79,489 /yr. 6,624 /mo. 38.22 /hr.
WWTP Operator-In-Training		58,406 /yr. 4,867 /mo. 28.08 /hr.	3% COLA	60,159 /yr. 5,013 /mo. 28.92 /hr.

District MT Positions	Approved	COLA	Proposed
Operations Manager Base Salary \$140,608 FTE 0.6	\$ 84,365	3%	(\$144,826) \$ 86,896
Business Manager			\$ 145,000

**5215 - SSD EMPLOYEE SALARY AND BENEFITS COST PROJECTION FY2025- 26, Including 3% COLA**

<b>Salaries and Benefits</b>	<b>LI 6100</b>	<b>LI 6270</b>	<b>LI 6300</b>		<b>LI 6400</b>	<b>LI 6475</b>	<b>LI 6500</b>	<b>LI 6900</b>	<b>LI 6600</b>	
	<b>Base Pay</b>	<b>Standby</b>	<b>O.T</b>	<b>Salary plus Stand-by</b>	<b>District Retirement Contr.</b>	<b>District Retirees OBEP</b>	<b>FICA</b>	<b>Work. Comp.</b>	<b>Medical, Dental, Vision, LK</b>	<b>Total</b>
<b>Job Title</b>										
Business Manager	145,000				47,401		11,093	2,465	15,625	221,583
Administrative Manager	12,068				4,982		923	205	2,378	20,556
Operations Manager	86,896	1,000	1,500	88,396			7,094	1,477	7,200	102,667
Lead Collections/WWTP Op II	85,765	12,328	2,500	98,093	28,037		7,504	5,172	15,584	156,889
WWTP Operator II	79,489	11,428	2,500	90,917	25,985		6,955	4,793	15,625	146,775
WWTP OIT/ OP I*	61,045			61,045	19,956		4,670	3,681	15,584	104,936
<b>Total</b>	<b>470,263</b>	<b>24,756</b>	<b>6,500</b>		<b>126,359</b>	<b>9,000</b>	<b>38,239</b>	<b>17,793</b>	<b>71,996</b>	<b>764,906</b>

\* OIT is expected to be placed into the Operator I salary scale, step A, March 1, 2026.



**FUND 5215-- Summerland District Running Expense Account**

<b>Line Acct No.</b>	<b>Description</b>	<b>Adopted Budget 2024-25</b>	<b>Actual Spending 31-Mar</b>	<b>75% Elapsed 31-Mar</b>	<b>Proposed Budget 2025-26</b>	<b>%</b>
<b>7030</b>	<b>Uniforms/ Boots</b>	<b>3,860</b>	<b>3,827</b>	<b>99%</b>	<b>4,400</b>	<b>14%</b>
	Uniform shirts (long/short sleeve)	1,250	1,376	110%	1,500	17%
	Uniform Pants and Logo Caps	850	967	114%	775	-10%
	District Caps w/logo				375	100%
	Safety Boots	960	486	51%	850	-13%
	Rain Gear/Rain Boots	400	483	121%	450	11%
	Personal Protective Equipment	400	514	128%	450	11%
<b>7053</b>	<b>Telephone /Internet</b>	<b>10,271</b>	<b>7,462</b>	<b>73%</b>	<b>10,405</b>	<b>1%</b>
	Cox Internet	1,300	849	65%	1,365	5%
	Frontier Landline Plant/Office	3,355	2,733	81%	3,200	-5%
	Frontier LS Alarm Phone Lines	3,346	2,385	71%	3,800	12%
	Verizon Mobile Phone Service	2,270	1,495	66%	2,040	-11%
<b>7070</b>	<b>Household Supplies</b>	<b>1,300</b>	<b>983</b>	<b>76%</b>	<b>2,000</b>	<b>54%</b>
<b>7090</b>	<b>Liability Insurance</b>	<b>67,000</b>	<b>64,978</b>	<b>97%</b>	<b>65,000</b>	<b>-3%</b>
<b>7110</b>	<b>Directors Fees</b>	<b>22,050</b>	<b>13,768</b>	<b>62%</b>	<b>22,050</b>	<b>0%</b>
<b>7121</b>	<b>Operation Supplies</b>	<b>43,626</b>	<b>38,792</b>	<b>89%</b>	<b>44,500</b>	<b>2%</b>
	Sodium Bisulfite	16,517	14,481	88%	17,000	3%
	Sodium Hypochlorite	22,000	20,391	93%	23,000	4%
	Polymer	1,109	0		0	
	Lab Supplies/Gloves	4,000	3,920	98%	4,500	11%
<b>7324</b>	<b>Audit &amp; Acct's</b>	<b>29,000</b>	<b>27,819</b>	<b>96%</b>	<b>30,225</b>	<b>4%</b>
	Accounting BP&W	5,500	5,500	100%	5,775	5%
	Audit / Statements BP&W	19,000	19,000	100%	19,950	5%
	SBCounty Financial System Fees	4,500	3,319	74%	4,500	0%
<b>7362</b>	<b>Maint. Build. &amp; Grounds</b>	<b>10,500</b>	<b>5,921</b>	<b>56%</b>	<b>10,500</b>	<b>0%</b>
	Buildings	7,500	3,689	49%	7,500	0%
	Grounds	3,000	2,232	74%	3,000	0%
<b>7363</b>	<b>Maint. Equipment</b>	<b>16,375</b>	<b>14,451</b>	<b>88%</b>	<b>17,000</b>	<b>4%</b>
	Plant Equipment	9,500	3,634	38%	10,500	10%
	Mobile Equipment	6,875	10,818	157%	6,500	-6%
<b>7404</b>	<b>Lab Services</b>	<b>27,425</b>	<b>22,798</b>	<b>83%</b>	<b>28,732</b>	<b>5%</b>
	FGL	22,750	18,138	80%	23,587	4%
	Annual Sampling ABC/SD	4,675	4,660	100%	5,145	9%
<b>7430</b>	<b>Memberships</b>	<b>8,660</b>	<b>7,663</b>	<b>88%</b>	<b>9,540</b>	<b>10%</b>
	CASA	1,915	1,915	100%	1,915	0%
	SWRCB-Cert. operators	225	149	66%	447	50%
	CSDA	4,250	4,320	102%	4,500	6%
	CWEA- Cert. Ops Collection System	100	0	0%	212	53%
	CWEA Membership/ Tri-Counties	600	0	0%	956	37%
	LAFCO	1,280	1,129	88%	1,220	-5%
	Summerland Citizen Membership	140	0	0%	140	0%
	Santa Barbara CSDA	150	150	100%	150	0%



**FUND 5215-- Summerland District Running Expense Account**

<b>Line Acct No.</b>	<b>Description</b>	<b>Adopted Budget 2024-25</b>	<b>Actual Spending 31-Mar</b>	<b>75% Elapsed 31-Mar</b>	<b>Proposed Budget 2025-26</b>	<b>%</b>
<b>7450</b>	<b>Office Expense</b>	<b>3,300</b>	<b>2,858</b>	<b>87%</b>	<b>3,000</b>	<b>-9%</b>
	Stationary & Newsletters	300	0	0%	300	0%
	Office Supplies	3,000	864	29%	1,200	-150%
	Toner Cartridges Office/Lab		1,056		1,500	
	Stand Up Desk/ Stool	0	939		0	
<b>7454</b>	<b>Books &amp; Subscrip.</b>	<b>460</b>	<b>358</b>	<b>78%</b>	<b>470</b>	<b>2%</b>
	Manual for Collection Syst. Maint.	0	130		0	
	ENR Annual Subscr.	50	0	0%	50	0%
	Adobe Acrobat Monthly Subscript.	120	0	0%	120	0%
	MS Office & Zoom Monthly Subscr.	290	228	79%	300	3%
<b>7459</b>	<b>IT Profesional Serv.</b>	<b>4,000</b>	<b>1,511</b>	<b>38%</b>	<b>6,000</b>	<b>50%</b>
	Computer Consultant	2,000	188	9%	1,500	-33%
	Software & Computer (equip.)	2,000	1,324	66%	4,500	56%
<b>7460</b>	<b>Prof &amp; Special Serv.</b>	<b>59,572</b>	<b>40,064</b>	<b>67%</b>	<b>61,231</b>	<b>3%</b>
	Annual Instrument Calibrations	3,000	2,980	99%	3,750	20%
	Electrical Troubleshoot/ Repairs	5,000	582	12%	5,000	0%
	Backflow testing	105		0%	125	16%
	Website Domain/Security Renewa	467	84	18%	276	-69%
	Feasibility Study (used for CHMP)	20,000	4,488	22%	25,000	20%
	Rate Study	30,000	24,928	83%	0	
	Capital Recovery Fee Study		4,488		20,880	100%
	Engineering Plan Checks	0	2,172			
	Personnel Handbook update				3,200	
	GIS/ Atlas Updates	1,000	342	34%	3,000	67%
<b>7508</b>	<b>Legal Fees</b>	<b>35,000</b>	<b>19,171</b>	<b>55%</b>	<b>35,000</b>	<b>0%</b>
<b>7510</b>	<b>Contract Services</b>	<b>9,825</b>	<b>4,369</b>	<b>44%</b>	<b>9,810</b>	<b>0%</b>
	Payroll Program Monthly Subscription	900	470	52%	900	0%
	Fire Ext. Service	310	225	73%	300	-3%
	Central Communications	765	635	83%	910	16%
	Sludge Hauling	7,600	2,968	39%	7,600	0%
	Cal PERS Old Age Ins. Adm. Fee	250	72	29%	100	-150%
<b>7516</b>	<b>Permitting Services</b>	<b>12,403</b>	<b>12,474</b>	<b>101%</b>	<b>14,023</b>	<b>13%</b>
	NPDES Permit	9,500	9,500	100%	9,500	0%
	APC Generator Permit (3 yrs)	0			0	
	APC Annual Small Emmissions Fee	1,073	1,662		1,726	38%
	APC Annual Review Fee Gen. (2)	0	614		1,362	100%
	Underground Service Alert	225	189	84%	225	0%
	County Rd Encroachm. Permit	220		0%	240	8%
	SB Hazardous Permit	500	509	102%	520	4%
	SB County Manhole Repair Permit	225			230	2%
	CA DIR Pressure Vessel Permit	660		0%	220	-200%
<b>7530</b>	<b>Public. &amp; Legal Notices</b>	<b>600</b>	<b>493</b>	<b>82%</b>	<b>800</b>	<b>33%</b>
<b>7546</b>	<b>Administration Expense</b>	<b>3,200</b>	<b>0</b>	<b>0%</b>	<b>3,200</b>	<b>0%</b>
	County of SB Adm Exp	3,200	0	0%	3,200	0%

**FUND 5215-- Summerland District Running Expense Account**

<b>Line Acct No.</b>	<b>Description</b>	<b>Adopted Budget 2024-25</b>	<b>Actual Spending 31-Mar</b>	<b>75% Elapsed 31-Mar</b>	<b>Proposed Budget 2025-26</b>	<b>%</b>
<b>7630</b>	<b>Small Tools &amp; Instr.</b>	<b>500</b>	<b>458</b>	<b>92%</b>	<b>750</b>	<b>50%</b>
	Hand Tools for Workshop	500	458	92%	750	33%
<b>7653</b>	<b>Training Fees &amp; Supplies</b>	<b>4,850</b>	<b>3,691</b>	<b>76%</b>	<b>4,980</b>	<b>3%</b>
	Staff Educational Classes/ Seminar	3,000	2,527	84%	1,200	-150%
	CSDA Conference (2)	0	0	0%	1,800	
	Manuals/ Books	250	37	15%	380	34%
	Safety training	600	476	79%	600	0%
	Other training (FIT, CPR)	1,000	651	65%	1,000	0%
<b>7671</b>	<b>Special Projects</b>	<b>7,220</b>	<b>7,220</b>	<b>100%</b>	<b>7,220</b>	<b>0%</b>
	Outfall Inspection/Maintenance	6,745	6,745	100%	6,745	0%
	Ocean Water Sampling	475	475	100%	475	0%
<b>7730</b>	<b>Transportation &amp; Travel</b>	<b>750</b>	<b>845</b>	<b>113%</b>	<b>3,250</b>	<b>333%</b>
	Mileage, lodging & meals	750	845	113%	1,000	25%
	CSDA Conference, lodging etc (2)	750	845	113%	2,250	67%
<b>7731</b>	<b>Gas-Oil-Fuel</b>	<b>3,500</b>	<b>2,891</b>	<b>83%</b>	<b>4,000</b>	<b>14%</b>
	Gasoline	2,500	1,542	62%	2,500	0%
	Diesel	1,000	1,349	135%	1,500	33%
<b>7761</b>	<b>Electricity</b>	<b>68,440</b>	<b>47,995</b>	<b>70%</b>	<b>69,400</b>	<b>1%</b>
		68,440	47,995	70%	69,400	1%
<b>7763</b>	<b>Water</b>	<b>2,830</b>	<b>1,927</b>	<b>68%</b>	<b>2,930</b>	<b>4%</b>
	Montecito Water District	2,000	1,466	73%	2,100	5%
	Water Usage Line Cleaning	330	51	15%	330	0%
	Bottled Water	500	411	82%	500	0%
<b>7764</b>	<b>Trash Services</b>	<b>4,525</b>	<b>3,443</b>	<b>76%</b>	<b>5,835</b>	<b>29%</b>
	<b>Totals</b>	<b>461,042</b>	<b>358,231</b>	<b>78%</b>	<b>476,251</b>	<b>3%</b>



## **Explanation of Proposed Budget FY2025-26 Fund 5215**

### **Revenues**

#### **Total Property Tax Allocations**

The total budget for this category is \$410,310 with an increase of 10% from the prior year (\$380,686). The estimated increase of \$29,624 is due to the reported FY2024- 25 property tax allocation for Summerland Sanitary District of \$390,969, plus a projected 5% increase (County Assessor's Office advised to include a conservative 5% increase for the next fiscal year).

#### **Total Interest Revenues**

The total budget for this category is \$15,000 with an increase of 36% from the prior year (\$11,000). The estimated increase is based on the actual earnings of April 30, 2025.

#### **Total District Administrative Fees**

The total budget for this category stayed the same.

#### **Total District Sewer Service Charges**

The total budget for this category is \$1,042,507 with a decrease of 2% compared to the prior year (1,067,017) due to the proposed sewer service charges (phased-in fee for the SFDs) and fee structure reclassification.

The total overall budget increase in Fund 5215 Revenues Account is estimated at 1.2%, mainly due to the increase in the Property Tax Allocations.

### **Expenditures**

Explanation of proposed Expenditures that increase more (or less) than 5% of the prior year's budget.

#### **Line item 7030 Uniform/Boots**

The total budget for this category is \$4,400. This increase is 14% over the prior year(\$3,860). This increase is due to a more accurate projection of the expected cost. Personal Protective Equipment and District Caps with SSD logo were also added to this line item account.

#### **Line item 7070 Household Supplies**

The total budget for this category is \$2,000 with an increase of 54% from the prior year (\$1,300). The increase of \$700 is based on the expected overrun amount in the account due to the underestimated cost of household supplies and refreshments for meetings (this became a new line item account FY24-25).

#### **Line item 7430 Memberships**

The total budget for this category is \$9,540. This is an increase of 10% from the prior year (\$8,660). The increase of \$880 is based on additional CWEA memberships, SWRCB Operator certifications, and certificate renewals.

**Line item 7450 Office Expenses**

The total budget for this category is \$3,000 with a decrease of 9% from the prior year's (\$3,300). The decrease (\$300) is based on the overestimated cost for office expenses, also due to household expenses were previously comingled within this line item account.

**Line item 7459 IT Professional Services**

The total budget for this category is \$6,000 with an increase of 50% from the prior year (\$4,000). The estimated additional increase is \$2,000 is mainly based on a received cost estimate from Electrical/Instrumentation Services for SCADA computer system upgrades.

**Line item 7516 Permitting Services**

The total budget for this category is \$14,023, an increase of 13% from the previous year (\$12,403). The estimated additional increase is \$1,620 for the combined annual wastewater treatment plant & collections system National Pollution Discharge Elimination System Permit fee, a permit renewal fee for one of the district's air compressors, and a quote from the Air Pollution Control District for permitting fees.

**Line item 7530 Public & Legal Services**

The total budget for this category is \$800 with an increase of 33% from the prior year (\$600). The estimated increase is based on the expected publication cost of two district Ordinances.

**Line item 7630 Small Tools and Instruments**

The total budget for this category is \$750 with an increase of 50% from the prior year (\$500). The estimated increase is due to the ongoing effort to update the hand tools for the shop and service vehicles.

**Line item 7730 Transportation & Travel**

The total budget for this category is \$3,250 with a 333% increase from the prior year (\$750). The increase of \$2,500 is due to the 2025 CSDA Conference transportation, hotel costs and meals for two (1 staff, 1 BM), and the mileage reimbursement for upcoming SAMA meetings.

**Line item 7731 Gas-Oil-Fuel**

The total budget for this category is \$4,000 with an increase of 14% from the prior year (\$3,500). The estimated additional increase is \$500 and is based on an estimation of fuel use and foreseen price increases.

**Line item 7764 Trash Services**

The total budget for this category is \$5,835 with an increase of 29% from the prior year (\$4,525). The additional cost of \$1,310 is due to the addition of Recycling and Green Waste services.



## "Restricted" Fund 5216 --Capital Facilities

Revenues		Adopted FY 2024-25	Actuals 30-Apr 2025	% < > 83%	Proposed FY 2025-26	% < >
3380	Interest Income	4,000	5,725	143%	5,000	25%
3381	Unrealized gain/loss inv.	0	0		0	
Charges for services						
5432	Connection Fees (CRF)	12,385	14,460	117%	12,385	0%
<b>Total Revenues</b>		<b>16,385</b>	<b>20,185</b>		<b>17,385</b>	<b>6%</b>

Expenditures		Adopted Budget 2024-25	Actuals 30-Apr 2025	% < > 83%	Proposed Budget 2025-26	% < >
Capital Assets						
8200	Structures & Improvements	0	0		0	
8300	Equipment	0	0		0	
8400	Infrastructure	0	0		0	
<b>Total Capital Assets</b>		<b>0</b>	<b>0</b>		<b>0</b>	
<b>Total Expenditures</b>		<b>0</b>	<b>0</b>		<b>0</b>	
<b>Net Financial Impact</b>		<b>0</b>	<b>20,185</b>		<b>17,385</b>	

### Budget notes:

Fund 5216 Cash Balance 6/30/2024 = \$232,772

Fund 5216 Cash Balance 4/30/2025 = \$254,616

## Fund 5217 -- Capital Replacement and Repair

Revenues		Adopted FY 2024-25	Actuals 5-May 2025	% < > 83%	Proposed FY 2025-26	% < >
3380	Interest Income	25,000	39,161	157%	35,000	40%
	<b>Total Revenues</b>	<b>25,000</b>	<b>39,161</b>		<b>35,000</b>	<b>40%</b>

Expenditures		Proposed Budget 2024-25	Actuals 5-May 2025	% < > 83%	Proposed Budget 2025-26	% < >
<b>Capital Assets</b>						
8200	Structures & Improvements	15,000	0	0%	20,000	33%
8300	Equipment	20,000	20,511	103%	20,000	0%
8400	Infrastructure	45,000	4,164	9%	40,000	-11%
	<b>Total Capital Assets</b>	<b>80,000</b>	<b>24,675</b>	<b>31%</b>	<b>80,000</b>	<b>0%</b>
7460	Professional Services	0	27,745	0%	0	
7671	Long Term Debt Bond/Notes-Principal	46,148	44,757	-3%	47,579	3%
7671	Interest Payment	12,767	14,158	11%	11,336	-11%
	<b>Total Expenditures</b>	<b>138,915</b>	<b>111,335</b>	<b>80%</b>	<b>138,915</b>	<b>0%</b>
	<b>Financial Impact</b>	<b>-113,915</b>	<b>-72,173</b>	<b>63%</b>	<b>-103,915</b>	

### Budget notes:

Fund 5217 Cash Balance 06/30/2024 \$1,683,445

Fund 5217 Cash Balance 5/5/2025 \$1,623,429

Expenditures FY2024-25	
<b>Line Item Account 8300 -- Equipment</b>	
7/23/24 Hydrojetter Overhaul and Service	\$ 6,776
10/24/24 5HP Motor & Drive Belt Ras Pump	\$ 2,053
1/16/25 Cantry Crane, 1Ton Push Beam Trolley	\$ 1,124
2/20/25 2HP Polymer Pump	\$ 7,084
4/3/25 Gorman Rupp Check Valve LS II	\$ 1,876
4/3/25 Gorman Rupp Air Release Valve Cast Iron	\$ 1,597
	\$ 20,511
<b>Line item Account 8400 -- Infrastructure</b>	
12/20/24 Dive Service, Chain, Swivel & Shackles	\$ 4,164
<b>Line item Account 7460-- Professional Services</b>	
inv. 1&2 Life Expectancy	\$ 27,745
<b>2025 Loan Payment 3rd installment</b>	<b>\$ 58,915</b>
<b>total</b>	<b>\$111,335</b>

Proposed Expenditures FY2025-26	
<b>Line item Account 8200 -- Structures &amp; Improvements</b>	
Automation of Blower Controls	\$ 7,557
Automation of Entry Gate	\$ 8,620
	\$ 16,177
<b>Line Item Account 8300 -- Equipment</b>	
VFD & Pumps	\$ 4,095
Security Cameras upgrade/expansion	\$ 970
Replacement Portable Generator	\$ 1,124
	\$ 6,189
<b>2026 Loan Payment 4th installment</b>	<b>\$ 58,915</b>
<b>total</b>	<b>\$ 81,281</b>



## **Fund 5217 - Capital Improvement Project**

**Project Title:** Automation of Blower Controls

**Description:** Integrate Blower Controls into the SCADA System

**Budget Cost:** \$7,557

**Fund Source:** Capital Replacement & Repair Fund 5217

Line Item 8200 Structures & Improvements.

**Information:** This project is for the integration of the Aerzen Blowers into the SCADA system. The value of having programmable automated controls for the process air blowers is the ability to turn down and conserve power during low air demand periods each day. The added efficiency should result in reduced power costs without diminishing the level of treatment.

A scope of work was provided by the Electrical/Systems Services Consultant for this project, and includes labor & materials.



**Fund 5217 - Capital Improvement Project**

**Project Title:** Automation of the Entry Gate

**Description:** Purchase and Installation of an Automated Entry System

**Budget Cost:** \$8,620

**Fund Source:** Capital Replacement & Repair Fund 5217

Line Item 8200 Structures & Improvements.

**Information:** Installation of a gate operator on the existing driveway gate by Automated Entry Systems of Santa Barbara. The new system will allow staff to open the gate with a remote control from the district service vehicles. If an operator is responding to an after-hours alarm, they will have the ability to gain access from their vehicles as well. The system is equipped with a "Summerland Fire Knox Keyswitch" for access by first responders in the event of an emergency. This system will be convenient for staff and will be used seven days a week and multiple times daily. Several quotes were obtained for this project to select the best approach at the best price.





## Fund 5217 - Capital Replacement Project

**Project Title:** Added Redundancy for Disinfection and Dechlorination Pumping

**Description:** Purchase of Peristaltic Chemical Pump and VFD Controller.

**Budget Cost:** \$4,095

**Fund Source:** Capital Replacement & Repair Fund 5217

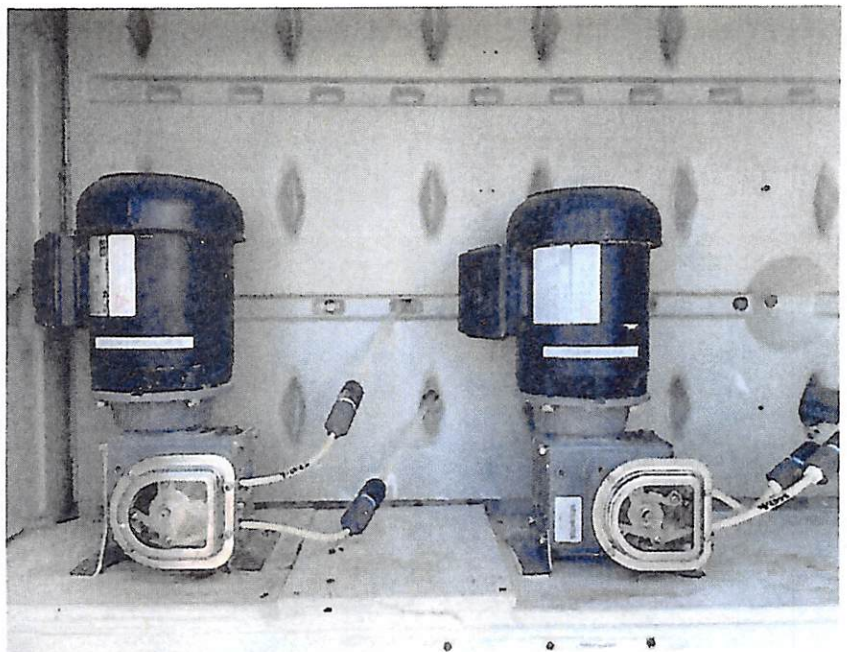
Line Item 8300 Equipment.

**Information:** The existing Sodium Hypochlorite and Sodium Bisulfite feed pumps are performing well. Due to the criticality of these pumps used for effluent disinfection and dechlorination, and the lack of redundancy. An additional pump and VFD will be purchased to act as a backup for each of the existing pumps during routine maintenance or in the event of failure. The new pump is identical to the existing pumps. This upgrade will provide a more reliable system for continuous chemical dosing and regulatory compliance. The installation will be performed by operations staff. Detailed specifications with quotation amounts were received from Flomotion Systems on May 2<sup>nd</sup>, 2025.

Variable Frequency Drive Controller



Flomotion Systems V21 Series Peristaltic Tubing Pumps



**Fund 5217 - Capital Replacement Project**

**Project Title:** Security Camera System Expansion/Upgrade

**Description:** Purchase of a Lorex Security System.

**Budget Cost:** \$970

**Fund Source:** Capital Replacement & Repair Fund 5217

Line Item 8300 Equipment.

**Information:** The existing Security Camera System for the north fence line area is outdated, performing poorly, and needs replacement. This system is currently being used for the entry gate and parking lot area. The Lorex System is working well and is viewable remotely. The system records videos that can be reviewed if an activity occurs on the district perimeter after hours. The installation of the existing camera system was done by district staff, and the new system will be installed as well. Budget cost includes sales tax.



**Lorex Fusion Series 4K+ 16 Channel (8 Wired + 8 Fusion Wi-Fi) 2TB Wired System with H16 Wired 4K IP Bullet Cameras**

N4K2SL-84WB-3

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Number of cameras:

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**\$899.99**



## Fund 5217 - Capital Equipment

**Project Title:** Purchase of replacement Portable Generator

**Description:** Purchase of 5000 Watt Dual-Fuel Inverter Generator .

**Budget Cost:** \$1,210

**Fund Source:** Capital Replacement & Repair Fund 5217

Line Item 8300 Equipment.

**Information:** The existing portable generator has aged beyond its useful life and needs replacement. Many generators were evaluated to best meet the district's needs and for their value. The selected replacement has the advantage of being lighter weight and can be easily and safely loaded on the truck for use in the field. Budget cost includes sales tax.

**PREDATOR** 5000 Watt Dual-Fuel SUPER QUIET Inverter Generator with Remote Start and CO SECURE Technology, EPA



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