



Minutes of the Regular Board of Directors Meeting

Thursday, November 13, 2025, at 3:00 p.m.

These are the minutes of the Summerland Sanitary District Governing Board meeting held at the District's office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568 Passcode 123 or through the internet at

<https://us02web.zoom.us/j/9832268568?pwd=nl8jNgA5Dkwx950nKL4h0nmahQbj.1&omn=82859656860>

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT G. ROBINSON CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:01 P.M.

1. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT

JOLENE COLOMY
JOHN FRANKLIN
TRICIA PRICE
GARY ROBINSON
JAMES WITMER

OTHERS PRESENT

DAVID LEWIS Operations Manager
DIANTHA GLASER Business Manager
JANET McGINNIS Legal Counsel

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

President G. Robinson asked if there were any modifications or changes to the agenda. Hearing none and no objections, the agenda was approved as submitted.

4. PUBLIC COMMENT [Non-Agenda Items]

President G. Robinson asked the Clerk of the Board, D. Glaser, if there were any public comments. No public comments were submitted in advance, and no members of the public were present via Zoom videoconference.

5. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 9, 2025 [Action Item]

Director J. Colomy made a motion to approve the Regular Board Meeting Minutes of October 9, 2025. The motion was seconded by Director J. Witmer.

The motion was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. APPROVAL OF THE MONTHLY EXPENDITURES FOR OCTOBER 2025, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board’s questions and clarified information about the payout of bills. Director J. Franklin made a motion to approve the monthly expenditures, including payroll and petty cash totaling \$102,466, Operations Fund 5215. The motion was seconded by Director J. Colomy and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

7. COMMITTEE REPORTS

A. Finance Committee

The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee

The committee did not meet.

C. Strategic Committee

The committee did not meet but is scheduled to meet with the Montectio Sanitary District Strategic Committee for a joint Strategic Committee meeting on November 14, 2025, at 10 am, to discuss special district collaboration between the two districts.

8. NEW BUSINESS ITEMS

A. Call for Nominations for and Notice of Election for LAFCO Regular and Alternate Special District Members. [Action Item]

LAFCO sent out a call for nominations for one Regular and one Alternate Special District Member to serve as the special district members on LAFCO with a term of office from March 2026 until March 2030.

The Board discussed the topic and nomination request; no nominations were made.

B. Request to Approve the Purchase of New Email Accounts for Five Directors [Action Item]

The Board was requested to consider the approval to purchase five email addresses for the directors under a three-year contract with a total not to exceed \$670.

A motion was made by Director J. Colomy to approve the purchase of five email addresses for the directors under a three-year contract with a total not to exceed \$670. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

C. Request to Approve the Purchase of One Laptop for the Business Manager [Action Item]

The Board was requested to consider the approval to purchase one laptop for the Business Manager, at a cost not to exceed \$1,200.

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A motion was made by Director J. Colomy to approve the purchase of one laptop for the Business Manager, at a cost not to exceed \$1,200. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

D. Request to Approve the Purchase of One Cell Phone for the Business Manager [Action Item]

The Board was requested to consider the purchase of one cell phone for the Business Manager, at a cost not to exceed \$1,200.

A motion was made by Director J. Colomy to approve the purchase of one cell phone for the Business Manager, at a cost not to exceed \$1,200. The motion was seconded by Director J. Franklin and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

9. CLOSED SESSION

Conference with Legal Counsel – Existing Litigation – *Summerland Sanitary District v. Maria Stawiecki, et al.*, SBSC 25CV02241 (Gov. Code, § 54956.9(d)(1))

At 3:34 p.m., the Board, Legal Counsel, and the District Management went into a closed session. After information was exchanged, no action was taken.

The Board reconvened into an open session at 3:56 p.m.

At this point, President G. Robinson left the meeting.

10. FINANCIAL STATUS REPORT – OCTOBER 2025 [Action Item]

The Board received Financial Status and Cash balance reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

Director J. Colomy made a motion to accept the Financial Status Report as presented. The motion was seconded by Director T. Price and was carried by the following roll call vote:

AYES:	4	J. Colomy, J. Franklin, T. Price, J. Witmer
NOES:	0	None
ABSENT:	1	G. Robinson
ABSTAIN:	0	None

11. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written and oral report and answered Board questions.

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12. BUSINESS MANAGER REPORT

Business Manager D. Glaser provided a written and oral report and answered Board questions.

13. BOARD COMMUNICATIONS

- A. Board Communications: None
- B. Items for future Board meetings: None
- C. Next regular board meeting: Thursday, December 11, 2025

14. ADJOURNMENT

Vice-President J. Franklin adjourned the meeting at 4:11 p.m.

Respectfully submitted:



Jolene Colomy
Secretary

Date: December 11, 2025

Minutes prepared by D. Glaser