



Regular Board of Directors Meeting

Thursday May 14, 2026, at 3:00 p.m.

2435 Wallace Avenue, Summerland CA 93067

NOTES

This meeting will be held at the District's office at 2435 Wallace Avenue in Summerland.

The public may attend the meeting in person. The public may also listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568, **Passcode 123** or through the internet at <https://us02web.zoom.us/j/9832268568?pwd=nlt8jNgA5DOkwx950nKL4h0nmahQbj.1&omn=88169404368>

Should you wish to participate by offering comments on either non-agenda or agenda-related items, please follow the instructions set forth in Item 4 of the agenda.

Materials related to an item on this agenda, which are part of the agenda packet, are available for public inspection on the District's website at www.summerlandsd.org, or during normal business hours (8:00 a.m. - 4:00 p.m. weekdays) in the District's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (805) 969-4344. Notification 24 hours prior to the meeting will help the Clerk make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF THE AGENDA** [Action Item]
The Board President will ask the Board, public, and staff if there are any additions or modifications to the Agenda.
4. **PUBLIC COMMENT** [Non-Agenda Items]
Any member of the public may address the Governing Board for up to three minutes on items of interest to the public that are not already on the agenda and are within the subject matter jurisdiction of the Board. The three-minute time limit is pursuant to District regulation.
5. **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF APRIL 9, 2026**
[Action Item]
6. **APPROVAL OF THE MONTHLY EXPENDITURES FOR APRIL 2026, INCLUDING PAYROLL AND PETTY CASH** [Action Item]
7. **COMMITTEE REPORTS**
 - A. Finance Committee Report
 - B. Administrative, Operations & Personnel Committee Report
 - C. Ad-Hoc Strategic Committee Report

SUMMERLAND SANITARY DISTRICT
Regular Board of Directors Meeting
AGENDA

8. NEW BUSINESS ITEMS

A. Budget Planning Strategy [Non-Action Item]

Description: The Board will discuss the upcoming FY26/27 Budget and identify issues affecting District budgeting.

B. Ordinance No. 24 An Ordinance of the Board of Directors of Summerland Sanitary District Repealing Ordinance 10 and Establishing a New Capital Recovery Fee and Miscellaneous Fees [Action Item]

Description: The Board will be requested to adopt Ordinance No. 24.

9. FINANCIAL STATUS REPORT [Action Item]

The Board will receive Financial Status and Cash Balance Reports for Funds 5215, 5216, and 5217 and may ask staff for explanations. The Board will be asked to accept the reports as presented.

10. OPERATIONS MANAGER REPORT

The Operations Manager will provide a written report on operations, facility, collection system maintenance, and regulatory affairs, and will provide explanations as requested.

11. BUSINESS MANAGER REPORT

The Business Manager will provide a written report on the District's administrative and financial affairs and will provide explanations as requested.

12. BOARD COMMUNICATIONS

- A. Board Communications
- B. Items for future Board meetings
- C. Next Board meeting date

13. ADJOURNMENT



Minutes of the Regular Board of Directors Meeting

Thursday, April 9, 2026, at 3:00 p.m.

These are the minutes of the Summerland Sanitary District Governing Board meeting held at the District's office at 2435 Wallace Avenue, Summerland, California.

The public was able to listen to the meeting telephonically by calling +1 669 900 6833 (San Jose) Meeting Code ID: 983 226 8568 Passcode 123 or through the internet at

<https://us02web.zoom.us/j/9832268568?pwd=nlt8jNgA5DOKwx950nKL4h0nmahQbj.1&omn=84336933921>

The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted on the district's website and bulletin board and at the Post Office at least 72 hours in advance of the meeting.

PRESIDENT G. ROBINSON CALLED THE REGULAR BOARD MEETING TO ORDER AT 3:00 P.M.

1. CALL TO ORDER/ROLL CALL

DIRECTORS PRESENT

JOLENE COLOMY
JOHN FRANKLIN
TRICIA PRICE
GARY ROBINSON
JAMES WITMER

OTHERS PRESENT

DAVID LEWIS
DIANTHA GLASER

Operations Manager
Business Manager

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

President G. Robinson asked if there were any modifications or changes to the agenda. Hearing none and no objections, the agenda was approved as submitted.

4. PUBLIC COMMENT [Non-Agenda Items]

President G. Robinson asked the Clerk of the Board, D. Glaser, if there were any public comments. No public comments were submitted in advance, and one member of the public was present via Zoom videoconference.

5. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 12, 2026 [Action Item]

Director J. Colomy made a motion to approve the Regular Board Meeting Minutes of March 12, 2026. The motion was seconded by Director J. Franklin.

The motion was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. APPROVAL OF THE MONTHLY EXPENDITURES FOR MARCH 2026, INCLUDING PAYROLL AND PETTY CASH [Action Item]

District Management answered the Board's questions and clarified information about the payout of bills. Director J. Franklin made a motion to approve the monthly expenditures, including payroll and petty cash totaling \$45,986 from Operations Fund 5215 and \$9,493 from Capital Expenditure Fund 5217. The motion was seconded by Director T. Price and was carried by the following roll call:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

7. COMMITTEE REPORTS

A. Finance Committee

The committee did not meet.

B. Administration, Operations & Personnel (AOP) Committee

The committee did not meet.

C. Strategic Committee

The committee did not meet.

8. NEW BUSINESS ITEMS

A. **Consideration of Lab Services Cost provided by Montecito Sanitary District** [Action Item]

Description: The Board of Directors is requested to review the lab services cost breakdown provided by Montecito Sanitary District. The lab services contract was discussed. A motion was made by Director J. Franklin to politely thank Montecito Sanitary District for providing the cost breakdown and decline the lab services contract. The motion was seconded by J. Colomy, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

B. **Presentation of Draft Capital Recovery Fee (CRF) Study Report** [Action Item]

The Board reviewed and discussed the Draft Capital Recovery Fee Study from Ms. Alison Lechowicz. A motion was made by Director T. Price to accept the Capital Recovery Fee Study as presented. The motion was seconded by J. Colomy, and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Summerland Sanitary District
Minutes Regular Board Meeting April 9, 2026

9. FINANCIAL STATUS REPORT – JANUARY 2026 [Action Item]

The Board received Financial Status and Cash balance reports for Funds 5215, 5216, and 5217, and staff provided explanations as requested.

Director J. Colomy made a motion to accept the Financial Status Report as presented. The motion was seconded by Director J. Witmer and was carried by the following roll call vote:

AYES:	5	J. Colomy, J. Franklin, T. Price, G. Robinson, J. Witmer
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

10. OPERATIONS MANAGER REPORT

Operations Manager D. Lewis provided a written and oral report and answered Board questions.

11. BUSINESS MANAGER REPORT

Business Manager D. Glaser provided a written and oral report and answered Board questions.

12. BOARD COMMUNICATIONS

- A. Board Communications: None
- B. Items for future Board meetings: None
- C. Next regular board meeting: Thursday, May 14, 2026

13. ADJOURNMENT

President G. Robinson adjourned the meeting at 3:54 p.m.

Respectfully submitted:

Jolene Colomy
Secretary

Date: May 14, 2026

Minutes prepared by D. Glaser

Accounting Date	Fund	Spend Category	Memo	Amount	Supplier
3/25/2026	FD-5215	SC-6400 Retirement Contribution	SBCERS Retirement contribution 3/15/2026	\$ 6,005.93	SBCERS CONTRIBUTIONS
3/26/2026	FD-5215	SC-6500 FICA Contribution	Medicare & Fica March 16-31, 2026	1,654.38	SUMMERLAND SANITARY DISTRICT
3/26/2026	FD-5215	SC-6270 Stand-by Pay	Stand-by March 16-31, 2026	1,073.09	SUMMERLAND SANITARY DISTRICT
3/26/2026	FD-5215	SC-6100 Regular Salaries	Regular Salaries March 16-31, 2026	18,766.25	SUMMERLAND SANITARY DISTRICT
3/26/2026	FD-5215	SC-6600 Health Insurance Contrib	Health & Dental DL March 16-31, 2026	300.00	SUMMERLAND SANITARY DISTRICT
4/1/2026	FD-5215	SC-7763 Water	MWD Water Bill for March 2026	254.17	MONTECITO WATER DISTRICT
4/1/2026	FD-5215	SC-7121 Operating Supplies	Lab Supplies: Accuvac Ampules for Cl2 Meter and replacement Probe Cap for pH Meter.	344.87	USA BLUEBOOK
4/1/2026	FD-5215	SC-7363 Equipment Maintenance	Parts Cleaner/Degreaser. Two Cans.	33.33	COAST AUTO PARTS
4/1/2026	FD-5215	SC-7510 Contractual Services	Call Center Service.	47.25	CENTRAL COMMUNICATIONS
4/1/2026	FD-5215	SC-7121 Operating Supplies	Sodium Hypochlorite. (779 gallons)	3,043.35	UNIVAR SOLUTIONS USA INC
4/1/2026	FD-5215	SC-7763 Water	Bottled Drinking Water.	122.40	CULLIGAN OF VENTURA COUNTY
4/1/2026	FD-5215	SC-7053 Telephone Service Local	COX Internet Service.	107.54	COX BUSINESS
4/1/2026	FD-5215	SC-7731 Gasoline-Oil-Fuel	Gasoline for Service Truck	180.67	MCCORMIX CORPORATION
4/1/2026	FD-5215	SC-7516 Permitting Services	Underground Service Alert.	27.20	UNDERGROUND SERVICE ALERT
4/1/2026	FD-5215	SC-7764 Refuse	Trash Service March 2026	498.37	MARBORG INDUSTRIES
4/1/2026	FD-5215	SC-7053 Telephone Service Local	Cell Phone Service 3/1 to 3/31/2026	144.81	VERIZON BUSINESS
4/1/2026	FD-5215	SC-6475 Retiree Medical OPEB	OPEB March 2026	730.58	SBCERS OPEB
4/1/2026	FD-5215	SC-7362 Building Maintenance	Beltpress Drive Cap.	84.17	PARKSON CORPORATION
4/2/2026	FD-5215	SC-7404 Public Health Lab Serv	FGL Environmental Laboratory. 1/21/2026 to 2/20/2026.	2,423.00	FGL ENVIRONMENTAL INC
4/2/2026	FD-5215	SC-7404 Public Health Lab Serv	FGL Environmental Lab Analysis. (12/8/2025 to 1/19/2026	2,339.00	FGL ENVIRONMENTAL INC
4/3/2026	FD-5215	SC-7362 Building Maintenance	Pipe support fabrication for air lines in each digester.	717.00	JOE GONZALEZ WELDING
4/6/2026	FD-5215	SC-7459 IT Professional Services	Government Compensation Report	396.00	CIVIC SOL ACCOUNTING
4/6/2026	FD-5215	SC-7510 Contractual Services	Biosolids Hauling to Liberty Compost. (24.54 Tons)	1,873.32	SYNAGRO WEST LLC
4/6/2026	FD-5215	SC-7460 Professional & Special Service	SSD Capital Fee Study. 2/1 to 3/31/2026	840.00	LECHOWICZ & TSENG MUNICIPAL CONSULTANTS
4/7/2026	FD-5215	SC-7460 Professional & Special Service	Web Site Listing Service, Annual Charge.	288.00	DOMAIN LISTINGS LLC
4/8/2026	FD-5215	SC-6600 Health Insurance Contrib	Health Benefits Invoice May 2026	5,684.05	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
4/8/2026	FD-5215	SC-6400 Retirement Contribution	SBCERS Retirement contribution 3/31/2026	6,444.46	SBCERS CONTRIBUTIONS
4/8/2026	FD-5215	SC-7110 Directors Fees	Agenda Setting Meeting 3/27/2026	175.00	GARY W ROBINSON
4/13/2026	FD-5215	SC-7053 Telephone Service Local	Treatment Plant Phone Service.	267.48	FRONTIER
4/13/2026	FD-5215	SC-7053 Telephone Service Local	Lift Station Phone Lines.	315.92	FRONTIER
4/15/2026	FD-5215	SC-7546 Administrative Expense	Description: SB2557 Property Tax Admin Fee 2025-26 (7546)	3,593.18	
4/15/2026	FD-5215	SC-7121 Operating Supplies	495 Gallons of Sodium Bisulfite.	1,651.42	UNIVAR SOLUTIONS USA INC
4/15/2026	FD-5215	SC-7731 Gasoline-Oil-Fuel	19.91 Gallons of Gasoline for Service Truck.	113.89	MCCORMIX CORPORATION
4/16/2026	FD-5215	SC-7110 Directors Fees	Regular Board Meeting 4/9/2026	175.00	TRICIA THORSELL PRICE
4/16/2026	FD-5215	SC-7110 Directors Fees	Regular Board Meeting 4/9/2026	175.00	JAMES WITMER
4/16/2026	FD-5215	SC-7110 Directors Fees	Regular Board Meeting 4/9/2026	175.00	JOLENE M COLOMY
4/16/2026	FD-5215	SC-7110 Directors Fees	Regular Board Meeting 4/9/2026	175.00	GARY W ROBINSON
4/16/2026	FD-5215	SC-7110 Directors Fees	121 Hollister Trial.	175.00	JOLENE M COLOMY
4/16/2026	FD-5215	SC-7430 Memberships	Reimburse Ed Nava Passed Grade 3 Exam	420.00	SUMMERLAND SANITARY DISTRICT
4/16/2026	FD-5215	SC-7362 Building Maintenance	Epoxy for Beltpress Repair.	27.76	CARPINTERIA VALLEY LUMBER CO
4/16/2026	FD-5215	SC-7761 Electricity	Southern California Edison Power. 3/5 to 4/13/2026	5,497.26	SOUTHERN CALIFORNIA EDISON
4/16/2026	FD-5215	SC-6600 Health Insurance Contrib	Health & Dental DL April 1-15, 2026	300.00	SUMMERLAND SANITARY DISTRICT
4/16/2026	FD-5215	SC-6100 Regular Salaries	Regular Salaries April 1-15, 2026	19,064.72	SUMMERLAND SANITARY DISTRICT
4/16/2026	FD-5215	SC-6270 Stand-by Pay	Stand-by April 1-15, 2026	940.86	SUMMERLAND SANITARY DISTRICT
4/16/2026	FD-5215	SC-6500 FICA Contribution	Medicare & Fica April 1-15, 2026	1,660.85	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7450 Office Expense	New office chair for Ed Nava	332.11	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7430 Memberships	Operator Certificate Renewal David Lewis	274.00	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7430 Memberships	Operator Certificate Renewal David Lewis Transaction Fee	7.54	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7430 Memberships	Collection System Maintenance Renewal Ed Nava	119.00	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7430 Memberships	CWEA membership for Ed Nava	251.00	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7363 Equipment Maintenance	Hydro jetter trailer jack stand	53.86	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7363 Equipment Maintenance	Clear flexible PVC suction and discharge hose with white reinforced helix	99.38	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7362 Building Maintenance	New American flag	69.76	SUMMERLAND SANITARY DISTRICT

Accounting Date	Fund	Spend Category	Memo	Amount	Supplier
4/20/2026	FD-5215	SC-7362 Building Maintenance	Weedkiller	33.68	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7362 Building Maintenance	New toilet flush valve	300.29	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7362 Building Maintenance	Indoor/Outdoor extension cord, heavy duty titanium coated tradesmen scissors	45.20	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7362 Building Maintenance	toilet brush and holder	9.65	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7362 Building Maintenance	Clear Vinyl Tubing with Dispenser Box	30.45	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7070 Household Supplies	MSD training tour team lunch	75.38	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7070 Household Supplies	RBM refreshments	10.58	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7070 Household Supplies	Hand soap, dish soap, toilet bowl cleaner, large paper towel rolls, toilet paper, paper towels	97.48	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7459 IT Professional Services	managed hosting for summerlandsd.org 5 year renewal	850.90	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7459 IT Professional Services	Website ADA compliance upgrade payment 1 of 3	750.00	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7454 Books & Subscriptions	Monthly Subscription email	9.99	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7454 Books & Subscriptions	Monthly Subscr. Videoconference	16.99	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7450 Office Expense	New business cards Ed Nava & David Lewis	58.15	SUMMERLAND SANITARY DISTRICT
4/20/2026	FD-5215	SC-7450 Office Expense	Paperclips, Label maker tape, white out correction tape	31.00	SUMMERLAND SANITARY DISTRICT
4/21/2026	FD-5215	SC-6475 Retiree Medical OPEB	OPEB December 2025	795.00	SBCERS OPEB
4/24/2026	FD-5215	SC-7362 Building Maintenance	2X4 Lumber for Chemical Pump Stand Project.	21.99	CARPINTERIA VALLEY LUMBER CO
4/27/2026	FD-5215	SC-7362 Building Maintenance	Plywood for Chemical Pump Stand Project.	119.95	CARPINTERIA VALLEY LUMBER CO
4/28/2026	FD-5215	SC-7363 Equipment Maintenance	Pipe Fitting for Jetter Pump Head.	66.79	ALL AMERICAN SEWER TOOLS HARBEN CALIFORNIA
4/29/2026	FD-5215	SC-7110 Directors Fees	121 Hollister Trial 4/22/2026.	175.00	GARY W ROBINSON
4/29/2026	FD-5215	SC-7110 Directors Fees	121 Hollister Trial 4/23/2026.	175.00	GARY W ROBINSON
		FD-5215 SummerInd San Dist Running Exp Total		94,206.65	
4/11/2026	FD-5217	SC-8400 Infrastructure	New VEGA Effluent Flow Meter. Including Sensor and Mounting Bracket.	3,163.76	VEGA AMERICAS INC
4/6/2026	FD-5217	SC-8400 Infrastructure	Installation and Calibration of the new VEGA Effluent Flow Meter.	2,185.00	ELECTRICAL INSTRUMENTATION SERVICES
4/8/2026	FD-5217	SC-7671 Special Projects	Payment to Principal 4th Installment	47,578.81	WESTAMERICA BANK
4/6/2026	FD-5217	SC-7671 Special Projects	Payment to Interest 4th Installment	11,335.97	WESTAMERICA BANK
4/10/2026	FD-5217	SC-8400 Infrastructure	Replacement 100 amp Braker for Blower #1.	4,351.80	TAFT ELECTRIC COMPANY
4/10/2026	FD-5217	SC-8400 Infrastructure	Replacement Braker for Blower #2.	6,491.18	TAFT ELECTRIC COMPANY
4/10/2026	FD-5217	SC-8200 Structures&Struct Improvements	New Automatic Transfer Switch for Lift Station #1.	10,369.78	TAFT ELECTRIC COMPANY
		FD-5217 SummerInd San Dist-Capital Rep Total		85,476.30	
		Grand Total		179,682.95	

ORDINANCE NO. 24

**ORDINANCE OF THE BOARD OF DIRECTORS
OF THE SUMMERLAND SANITARY DISTRICT
REPEALING ORDINANCE 10 AND ESTABLISHING
A NEW CAPITAL RECOVERY FEE AND
MISCELLANEOUS FEES**

RECITALS

A. Ordinance 10 was adopted by the Board of Directors of the Summerland Sanitary District ("Board") on June 20, 2008, amending District's capital recovery fee and establishing a new fee. The passage of time and changed circumstances warranted evaluation of District's capital recovery fees. Miscellaneous fees for new development have changed, making it appropriate to confirm their current values.

B. The Fee Mitigation Act, particularly sections 66013, 66016, and 66016.6 of the Government Code, establishes requirements for adoption and administration of capital recovery fees. The Board intends to adopt fees that fully comply with constitutional and statutory requirements.

C. A public hearing was held on May 14, 2026, during the Board's regular meeting, following District's posting on April 30, 2026, of notice of the capital recovery fee hearing at the United States Post Office, Summerland, California, on District's website, and on its Administrative Office message board. On April 30, 2026, District noticed and posted on its website the March 10, 2026, Sewer Capital Recovery Fee Study of Lechowicz + Tseng ("Study").

D. At the hearing, the Board considered all comments and reviewed the Study's recommendations and supporting data. The Study shows how the current capital recovery fee established by Ordinance 10 does not meet the estimated reasonable costs of providing the services for which the fee is charged; the current estimated reasonable cost of providing the service is less. The Study recommends a new fee and user classifications to update the capital recovery fee.

E. The Board finds that the Study is accurate and comprehensive. It finds the Study's recommendations to be persuasive and that it is in District ratepayers' interest to decrease the capital recovery fee, to clarify and redefine the user designations for administering the new fee, and to establish and confirm miscellaneous related development fees.

BE IT ORDAINED by the Board of Directors of the Summerland Sanitary District:

Section 1. The above recitals are adopted and incorporated by this reference. Ordinance 10 is repealed as of the effective date of this Ordinance; its repeal and the adoption of this Ordinance are inseverable.

Section 2. As used in this Ordinance, the capital recovery fee is based on a unit of measurement designated as "Equivalent Dwelling Unit" ("EDU"). District assigns capital recovery fees to various types of development based on EDUs, where one EDU is equal to the wastewater flow and pollutant loading of an average single family home. The flows and pollutant loading of each customer class are compared to single family flows and loads to scale the capital recovery fee. The capital recovery fee for accessory dwelling units is based on the number of plumbing (drainage) fixture units.

Section 3. The Board accepts and incorporates the Study in its entirety for its rationale and evidentiary support for this Ordinance. This Ordinance incorporates the Study's methodology to allocate to each customer class the costs attributable to the increased demand for public facilities that is reasonably related to a new connection. This allocation does not include costs attributable to existing deficiencies in public facilities and includes the costs attributable to maintaining the existing levels of service while providing for increased demand from new customers. Sewer service is delivered through a system of facilities. Existing and new connections will share the capacity of improvements through build-out.

A. The Study identified the planned level of service for the sewer system. The planned level of service was calculated by dividing:

cost of refurbishments/additions to existing facilities to meet the planned level of service
by
300,000 gallons per day - the rated flow capacity of the wastewater treatment plant

B. The Study measures the "level of service" as a cost (in dollars) per gallon of domestic strength wastewater flow or as the cost (in dollars) of providing capacity to an EDU. One EDU is defined as 230 gallons per day of wastewater flow at 265 milligrams per liter (mg/l) of biochemical oxygen demand (BOD) and 275 mg/l of total suspended solids (TSS).

Section 4. A single dwelling unit is any unit of one or more rooms having one or more plumbing fixtures suitable for residential dwelling by one or more persons living as a unit. The following user classifications set the number of EDUs per use:

Category	Billing Unit	EDUs
Residential		
Single Family/Duplex/Townhouses	per dwelling unit	1.00
Mobile Home	per dwelling unit	0.70
Multifamily Apartments		
Studio	per dwelling unit	0.50
1 Bedroom	per dwelling unit	0.50
2 Bedroom	per dwelling unit	0.70
3 or 4 Bedroom	per dwelling unit	0.80
Commercial		
Barber & Beauty Shop	up to 3 operators	0.70
Bed & Breakfast	per 10 rooms	5.20

Category	Billing Unit	EDUs
Coffee Shop	each w/o food service	1.00
Coffee Shop w/grease trap	per 3 checkout lanes	3.00
Gas Station/Food Market	per 1,000 ft ²	1.80
Elementary School	per 40 students	1.60
Fire Station	each	2.00
Food Market	less than 5,000 ft ²	1.80
Food market w/food service & kitchen	per 1,000 ft ²	5.10
Health Club	each	1.10
Meeting Hall/Assembly	each	0.80
Offices	per 10 employees	0.80
Offices – Medical	per 10 employees	2.00
Pet shop w/live animals	per 1,000 ft ²	0.40
Restaurant	per 1,000 ft ²	5.90
Retail	per 1,000 ft ²	0.20
Self Storage	per 1,000 ft ²	0.10

Section 5. The current total capital recovery fee for a single family home is \$12,385. The Study evaluated current evidence showing the cost for capital improvements to serve each EDU should be decreased to \$11,946 and that the capital recovery fee per gallon per day (gpd) of domestic strength flow should be \$51.94.

Section 6. An Accessory Dwelling Unit (ADU) is a secondary living space attached to or separate from a primary residence and with its own living facilities. ADUs are also commonly known as in-law units, granny flats, backyard cottages, or secondary units. The primary residence on a parcel cannot be considered an accessory dwelling unit.

A. District shall impose capital recovery fees on certain detached ADUs on existing or proposed lots with single-family or multi-family dwelling homes or when converting existing multi-family dwelling structures to create multiple ADUs within existing space not currently used as livable space, *e.g.*, an attic, basement, or attached garage.

B. District elects to impose a capital recovery fee on any ADU that is not exempt from such charge under section 66324 of the Government Code because it is located (1) within the existing space of an existing single-family dwelling, *e.g.*, attached; (2) within the proposed space of an existing single-family dwelling, *e.g.*, attached addition to existing space; or (3) within the space of an existing accessory structure, *e.g.*, detached garage or shed that may include an addition of 150 square feet or less for ingress and egress.

C. District uses the number of drainage fixture units as defined by the Uniform Plumbing Code as allowed by subdivision (f)(5) of section 65852.2 of the Government Code. Most District single family homes have two or three bathrooms and about twenty-five plumbing fixtures. Single family flow of 230 gpd divided by twenty-five plumbing fixtures is about nine gpd per fixture.

D. The capital recovery fee per ADU plumbing fixture unit is calculated as:

Capital recovery fee per gallon	\$51.94	
Typical daily flow per plumbing fixture unit	9	Gallons per day of flow
Capital recovery fee per plumbing fixture unit	\$467.46	

Section 7. As of the effective date of this Ordinance, all new service connection applicants shall pay a capital recovery fee of \$11,946 multiplied by each EDU or a fee per ADU plumbing fixture unit at the time of issuance of a "will serve letter" or connection to District's sewer system, whichever first occurs. These sewer capital recovery fees by user classification type shall be charged:

User Category	Billing Unit	EDUs	Capital Recovery Fee
Residential			
Single Family/Duplex/Townhouses	per dwelling unit	1.00	\$11,946
Mobile Home	per dwelling unit	0.70	\$8,362
Multifamily Apartments			
Studio	per dwelling unit	0.50	\$5,973
1 Bedroom	per dwelling unit	0.50	\$5,973
2 Bedroom	per dwelling unit	0.70	\$8,362
3 or 4 Bedroom	per dwelling unit	0.80	\$9,557
Accessory Dwelling Units (ADU)	per plumbing fixture unit	NA	\$467.46
Commercial			
Barber & Beauty Shop	up to 3 operators	0.70	\$8,362
Bed & Breakfast	per 10 rooms	5.20	\$62,119
Coffee Shop	each w/o food service	1.00	\$11,946
	per 3 checkout lanes	3.00	\$35,838
Coffee Shop w/grease trap	per 1,000 ft ²	1.80	\$21,503
Gas Station/Food Market	per 40 students	1.60	\$19,114
Elementary School	each	2.00	\$23,892
Fire Station	less than 5,000 ft ²	1.80	\$21,503
Food Market	per 1,000 ft ²	5.10	\$60,925
Food market w/food service & kitchen	each	1.10	\$13,141
Health Club	each	0.80	\$9,557
Meeting Hall/Assembly	per 10 employees	0.80	\$9,557
Offices	per 10 employees	2.00	\$23,892
Offices – Medical	per 1,000 ft ²	0.40	\$4,778
Pet shop w/live animals	per 1,000 ft ²	5.90	\$70,481
Restaurant	per 1,000 ft ²	0.20	\$2,389
Retail	per 1,000 ft ²	0.10	\$1,195
Self-Storage			

Section 8. Beginning July 1, 2027, and continuing thereafter on each July 1st, the capital recovery fees shall be adjusted by an increment based on the change in the Engineering News-Record Construction Cost Index for the 20-cities average over the prior year. The Board may determine by resolution adopted prior thereto that such adjustment shall not be effective for the next succeeding year or determine other amounts of adjustment as may be appropriate.

Section 9. When a parcel undergoes a change of use, it shall receive credit for the existing use and any previously paid capital recovery fees. The property owner is responsible only for paying the additional capital recovery fees associated with any increase in capacity or demand on the sewer system resulting from the new use.

Section 10. Pursuant to section 66013 of the Government Code, the Board finds and determines that the capital recovery fee established herein does not exceed the estimated reasonable cost of providing the service for which it is charged. The Board further determines that the fee is a "capacity charge" within the meaning of section 66013, that the fee is not levied for general revenue purposes, and that District shall adhere to section 66013 for its expenditure of sums collected for capital recovery fees.

Section 11. Fees collected under this Ordinance, other than miscellaneous fees established in Section 13, shall be deposited in a separate capital facilities fund with other charges received. District shall account for the charges in a manner to avoid any comingling with any other monies of District, except for investments, and shall expend these charges solely for the purpose for which these charges were collected. Any interest income earned from the investment of the monies in the capital facilities fund shall be deposited in that fund.

Section 12. Capital recovery fee revenues shall only be used for the benefit of new connections and may not be used for other purposes. For the fund established under Section 11, within 180 days of the end of each fiscal year, District shall make available to the public:

- (i) A description of the charges deposited into the capital recovery fee or capital fund;
- (ii) The beginning and ending balance of the fund and interest earned;
- (iii) The amount of the charges collected that fiscal year;
- (iv) An identification of all the following:
 - a. Each public improvement on which charges were expended, the amount expended for each improvement, and the percentage of the total cost of the improvement that was funded with the capital recovery fee if more than one source of funding was used;
 - b. Each public improvement completed during the current fiscal year; and
 - c. Each public improvement anticipated to begin the following fiscal year.
- (v) A description of any interfund transfers or loans. In the case of interfund transfers the report must identify the public improvement for which the transferred funds will be used. In the case of a loan the report must identify the date the loan will be repaid and the interest rate the loan will receive.

Section 13. These miscellaneous fees shall be charged on new or amended connections:

Sewer Permit Processing Fee	\$232
Sewer Service Availability Letter Fee Renewal of Sewer Service Availability Letter Fee	\$232 \$ 96
Plan Check Fee	\$314 Residential \$585 Commercial
Inspection Fee	\$534 (sewer lateral repair \$123)
Sewer Construction Fee	Deposit of 3.5% of estimate for public sewer improvements, which will be credited against the cost when the work is completed. After final inspection of the constructed sewer facilities the amount paid shall be reconciled so that the inspection fee represents the actual cost of inspection, billed at \$123 an hour.
Sewer Atlas Update Fee	\$232
Annexation Fee	Calculated at the time of annexation to the District.

Section 14. Any person who believes that the provisions of this Ordinance are inequitable in their application to a specific new connection(s) may apply in writing to the Board setting forth the special circumstances, the alleged inequitable application, and requesting relief from the provisions of this Ordinance. An example of such a special circumstance would be where a person is connecting to the sewer and abandoning a septic disposal system.

A. Upon receipt of an application for special circumstances, the Board shall hold a hearing in which the burden shall be on the applicant to produce competent evidence of the special circumstances, the alleged inequitable allocation of the fee, and justifying the relief sought. The Board may consider other evidence, including all information supplied by District staff. The Board shall weigh all evidence presented and make a written determination, including that substantial evidence exists for the grant or denial of the application for relief. The Board shall have sole discretion in weighing the evidence and in making such determination, and its decision shall be deemed final District action.

B. Venue for an appeal from the Board decision is in the Southern Branch (Santa Barbara) of the Superior Court of the County of Santa Barbara.

C. An appeal shall be filed within thirty days of the Board's decision for judicial review under section 1094.5 of the Code of Civil Procedure.

Section 15. If any section, subsection, sentence, clause, or phase of this Ordinance or the application thereof to any person or circumstance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance or the application of such provisions to other persons or circumstances. The Board hereby declares that it would have adopted this Ordinance or any section, subsection, sentence, clause, or phase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

Section 16. This Ordinance shall be published one time as required by section 6490 of the Health and Safety Code. As further required by section 66017 of the Government Code, this Ordinance shall become effective sixty days after the expiration of the week of publication as established either by a proof of publication from the newspaper in which the Ordinance was published or by a subsequent order of the Board that publication has been properly made.

Section 17. Any judicial proceeding to attack, review, set aside, void, or annul this Ordinance shall be commenced within the time and manner set forth in section 66022 of the Government Code.

PASSED AND ADOPTED by Board of Directors of the Summerland Sanitary District on this 14th day of May, 2026, by the following vote:

AYES:

NAYS:

ABSENT:

(SEAL)

Gary Robinson,
President, Board of Directors

tt

ATTEST:

Jolene Colomy
Secretary, Board of Directors

COSB - Budget vs Actual - with Adopted Budget (Financial Status)

Period FY 2025-26 - Apr
 Fund FD-5215 SummerInd San
 Dist Running Exp

As of: 04/30/2026 (83% Elapsed)

Accounting Period: Open

Ledger Account	06/30/2026	04/30/2026	06/30/2026	
	Fiscal Year Adopted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year Percentage of Budget
Revenues				
RC-3010 Property Tax-Current Secured	387,207.00	379,970.76	(7,236.24)	98.13%
RC-3011 Property Tax-Unitary	4,299.00	2,845.43	(1,453.57)	66.19%
RC-3015 PT PY Corr/Escapes Secured	0.00	534.71	534.71	0.00%
RC-3020 Property Tax-Current Unsecd	13,555.00	13,775.10	220.10	101.62%
RC-3023 PT PY Corr/Escapes Unsecured	0.00	121.15	121.15	0.00%
RC-3040 Property Tax-Prior Secured	0.00	16.54	16.54	0.00%
RC-3050 Property Tax-Prior Unsecured	0.00	242.95	242.95	0.00%
RC-3054 Supplemental Pty Tax-Current	4,275.00	3,032.90	(1,242.10)	70.95%
RC-3056 Supplemental Pty Tax-Prior	0.00	78.45	78.45	0.00%
6000:Taxes	409,336.00	400,617.99	(8,718.01)	97.87%
RC-3057 PT-506 Int, 480 CIOS/CIC Pen	0.00	0.12	0.12	0.00%
6050:Fines, Forfeitures, and Penalties	0.00	0.12	0.12	0.00%
RC-3204 Plumbing Permits	0.00	2,979.00	2,979.00	0.00%
6100:Licenses, Permits, and Franchises	0.00	2,979.00	2,979.00	0.00%
RC-3380 Interest Income	15,000.00	16,979.27	1,979.27	113.20%
6150:Use of Money and Property	15,000.00	16,979.27	1,979.27	113.20%
RC-4220 Homeowners Property Tax Relief	1,181.00	1,033.48	(147.52)	87.51%
6200:Intergovernmental Revenue-State	1,181.00	1,033.48	(147.52)	87.51%
RC-5091 Planning & Engrng-Plan Ck Fes	2,100.00	0.00	(2,100.00)	0.00%
RC-5430 Sanitation Services	1,042,507.00	1,006,230.50	(36,276.50)	96.52%
RC-5433 Inspection Fees	2,500.00	0.00	(2,500.00)	0.00%
RC-5746 Administrative Revenue	3,700.00	1,254.54	(2,445.46)	33.91%
SC-7772 Refund of Charges for Services	0.00	(1,220.00)	(1,220.00)	0.00%
6300:Charges for Services	1,050,807.00	1,006,265.04	(44,541.96)	95.76%
Total Revenues	1,476,324.00	1,427,874.90	(48,449.10)	96.72%
Expenditures				
SC-6100 Regular Salaries	470,263.00	369,620.39	100,642.61	78.60%
SC-6270 Stand-by Pay	24,756.00	19,278.71	5,477.29	77.87%
SC-6300 Overtime	6,500.00	5,605.56	894.44	86.24%
SC-6400 Retirement Contribution	126,359.00	115,614.53	10,744.47	91.50%

COSB - Budget vs Actual - with Adopted Budget (Financial Status)

Period FY 2025-26 - Apr
 Fund FD-5215 SummerInd San
 Dist Running Exp

As of: 04/30/2026 (83% Elapsed)

Accounting Period: Open

Ledger Account	06/30/2026	04/30/2026	06/30/2026	
	Fiscal Year Adopted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year Percentage of Budget
SC-6475 Retiree Medical OPEB	9,000.00	5,293.91	3,706.09	58.82%
SC-6500 FICA Contribution	38,239.00	32,255.17	5,983.83	84.35%
SC-6600 Health Insurance Contrib	71,996.00	66,747.06	5,248.94	92.71%
SC-6900 Workers Compensation	17,793.00	16,261.15	1,531.85	91.39%
7010:Salaries and Employee Benefits	764,906.00	630,676.48	134,229.52	82.45%
RC-5950 Refund of Services and Supplies	0.00	(473.82)	473.82	0.00%
SC-7030 Clothing and Personal	4,400.00	3,005.74	1,394.26	68.31%
SC-7053 Telephone Service Local	10,405.00	7,427.05	2,977.95	71.38%
SC-7070 Household Supplies	2,000.00	1,814.59	185.41	90.73%
SC-7090 Insurance	65,000.00	56,300.26	8,699.74	86.62%
SC-7110 Directors Fees	22,050.00	12,250.00	9,800.00	55.56%
SC-7121 Operating Supplies	42,500.00	41,054.16	1,445.84	96.60%
SC-7323 Legal - Consulting & Mgmt Fees	0.00	48,186.63	(48,186.63)	0.00%
SC-7324 Audit and Accounting Fees	30,225.00	21,386.38	8,838.62	70.76%
SC-7362 Building Maintenance	10,500.00	9,830.36	669.64	93.62%
SC-7363 Equipment Maintenance	17,000.00	14,658.08	2,341.92	86.22%
SC-7404 Public Health Lab Serv	28,732.00	28,549.00	183.00	99.36%
SC-7430 Memberships	9,540.00	8,754.54	785.46	91.77%
SC-7450 Office Expense	3,000.00	2,352.19	647.81	78.41%
SC-7454 Books & Subscriptions	470.00	320.70	149.30	68.23%
SC-7459 IT Professional Services	6,000.00	6,187.04	(187.04)	103.12%
SC-7460 Professional & Special Service	61,231.00	30,221.80	31,009.20	49.36%
SC-7508 Legal Fees	45,000.00	2,997.00	42,003.00	6.66%
SC-7510 Contractual Services	9,810.00	5,562.35	4,247.65	56.70%
SC-7516 Permitting Services	14,023.00	13,405.45	617.55	95.60%
SC-7530 Publications & Legal Notices	800.00	0.00	800.00	0.00%
SC-7546 Administrative Expense	3,200.00	4,101.66	(901.66)	128.18%
SC-7630 Small Tools & Instruments	750.00	732.41	17.59	97.65%
SC-7653 Training Fees & Supplies	4,980.00	1,339.33	3,640.67	26.89%
SC-7671 Special Projects	7,220.00	7,220.00	0.00	100.00%
SC-7730 Transportation and Travel	3,250.00	1,194.62	2,055.38	36.76%

COSB - Budget vs Actual - with Adopted Budget (Financial Status)

Period FY 2025-26 - Apr
 Fund FD-5215 SummerInd San
 Dist Running Exp

As of: 04/30/2026 (83% Elapsed)

Accounting Period: Open

Ledger Account	06/30/2026	04/30/2026	06/30/2026	
	Fiscal Year Adopted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year Percentage of Budget
SC-7731 Gasoline-Oil-Fuel	4,000.00	1,682.61	2,317.39	42.07%
SC-7761 Electricity	69,400.00	52,460.58	16,939.42	75.59%
SC-7763 Water	2,930.00	2,746.78	183.22	93.75%
SC-7764 Refuse	5,835.00	4,863.64	971.36	83.35%
7020:Services and Supplies	484,251.00	390,131.13	94,119.87	80.56%
SC-8300 Equipment	0.00	38.09	(38.09)	0.00%
7074:Equipment	0.00	38.09	(38.09)	0.00%
Total Expenditures	1,249,157.00	1,020,845.70	228,311.30	81.72%
Net Financial Impact	227,167.00	407,029.20	179,862.20	179.18%

COSB - Budget vs Actual - with Adopted Budget (Financial Status)

Period FY 2025-26 - Apr
 Fund FD-5216 Summerland San
 Cap Facilities

As of: 04/30/2026 (83% Elapsed)

Accounting Period: Open

Ledger Account	06/30/2026	04/30/2026	06/30/2026	
	Fiscal Year Adopted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year Percentage of Budget
Revenues				
RC-3380 Interest Income	5,000.00	6,613.51	1,613.51	132.27%
6150:Use of Money and Property	5,000.00	6,613.51	1,613.51	132.27%
RC-5432 Connection Fees	12,385.00	5,569.00	(6,816.00)	44.97%
6300:Charges for Services	12,385.00	5,569.00	(6,816.00)	44.97%
Total Revenues	17,385.00	12,182.51	(5,202.49)	70.07%
Net Financial Impact	17,385.00	12,182.51	(5,202.49)	70.07%

COSB - Budget vs Actual - with Adopted Budget (Financial Status)

Period FY 2025-26 - Apr
 Fund FD-5217 Summerlnd San
 Dist-Capital Rep

As of: 04/30/2026 (83% Elapsed)

Accounting Period: Open

Ledger Account	06/30/2026	04/30/2026	06/30/2026	
	Fiscal Year Adopted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year Percentage of Budget
Revenues				
RC-3204 Plumbing Permits	0.00	0.00	0.00	0.00%
6100:Licenses, Permits, and Franchises	0.00	0.00	0.00	0.00%
RC-3380 Interest Income	35,000.00	48,608.12	13,608.12	138.88%
6150:Use of Money and Property	35,000.00	48,608.12	13,608.12	138.88%
Total Revenues	35,000.00	48,608.12	13,608.12	138.88%
Expenditures				
SC-7363 Equipment Maintenance	0.00	2,846.40	(2,846.40)	0.00%
SC-7671 Special Projects	58,915.00	58,914.78	0.22	100.00%
7020:Services and Supplies	58,915.00	61,761.18	(2,846.18)	104.83%
SC-8200 Structures&Struct Improvements	20,000.00	15,366.78	4,633.22	76.83%
7073:Structures&Struct Improvements	20,000.00	15,366.78	4,633.22	76.83%
SC-8300 Equipment	30,000.00	31,493.67	(1,493.67)	104.98%
7074:Equipment	30,000.00	31,493.67	(1,493.67)	104.98%
SC-8400 Infrastructure	30,000.00	26,121.84	3,878.16	87.07%
7076:Infrastructure	30,000.00	26,121.84	3,878.16	87.07%
Total Expenditures	138,915.00	134,743.47	4,171.53	97.00%
Net Financial Impact	(103,915.00)	(86,135.35)	17,779.65	82.89%

COSB - Cash Balances

Starting Date 4/1/2026
Ending Date 4/30/2026
Fund FD-5215 Summerlnd San Dist Running Exp
Fund FD-5216 Summerland San Cap Facilities
Fund FD-5217 Summerlnd San Dist-Capital Rep

Accounting Period: Closed

Fund	04/01/2026 Beginning Balance	(+) Receipts - Investment Pool	04/30/2026 Ending Balance
FD-5215 Summerlnd San Dist Running Exp	\$723,571.54	\$1,254.54	\$1,243,584.05
FD-5216 Summerland San Cap Facilities	\$261,093.45	\$0.00	\$268,911.14
FD-5217 Summerlnd San Dist-Capital Rep	\$1,889,366.73	\$0.00	\$1,814,739.49
Total	\$2,874,031.72	\$1,254.54	\$3,327,234.68

SUMMERLAND SANITARY DISTRICT

Regular Board of Directors Meeting May 14, 2026 District Business Manager Report

Business and financial items completed outside the regular scope of work:

1. Attended office hours with the Summerland Citizens Association on April 10, 2026.
2. Met with legal counsel to discuss and prepare for testimony regarding 121 Hollister St and to go through our thumb drive of exhibits on April 13, 2026.
3. Prepared and presented trial exhibits in the courtroom during the trial for 121 Hollister St on April 15, April 22, and April 23, 2026.
4. Developed a Google form for all daily treatment plant data, which automatically transfers the data into Excel, making it more user-friendly and preventing data entry errors, as well as allowing the data to be more readily graphed and analyzed in Excel.
5. The fourth loan installment and interest payment were completed on April 8, 2026.
6. Assisted in the preparation of Ordinance No. 24, repealing Ordinance 10 and establishing a New Capital Recovery Fee.
7. Prepared the 5215, 5216, and 5217 budgets' revenue status and projections.
Prepared the projected 2026/27 expenditure status for the administrative budgets 5215, 5216, and 5217.
Calculated COLA. Prepared current status and projected costs for benefits, contract services, salary scales, and salaries. Prepared the package for the Finance Committee for review. After the Finance Committee Meeting review and input, the budget will be presented for Board approval at the June 11th board meeting.

Scheduled Days Off:

-

SUMMERLAND SANITARY DISTRICT

Regular Board of Directors Meeting

May 14, 2026

Operations Manager Report

OPERATIONS AND FACILITY MAINTENANCE:

1. Staff completed weekly ground maintenance and landscape work, including mowing, weed whacking, blowing, edging, and raking.
2. The Beltpress was operated on 4/13, 4/16, 4/28, 4/30, and 5/7/2026.
3. The programming for the Blower Control Automation is complete. System testing is in progress.
4. County Sanitation was able to get the storm drain cleared on 4/9/2026. The flooding in Wallace has been cleared. The County of SB is planning future rehabilitation of the storm drain.
5. A new, smaller trash dumpster was delivered by MarBorg. This will reduce the ongoing cost of trash disposal.
6. Staff rebuilt the chemical pump mounting stand to accommodate the new backup pump.
7. Staff repaired the submersible pump discharge hose for Digester #1. 5/1/2026.

COLLECTION SYSTEM / LIFT STATIONS:

1. Staff made periodic rounds of the collection system to check for any problems, primarily checking the hotspot manholes to ensure proper flow.
2. The wire harness on the hydro-jetter trailer was replaced to correct a short on the brake light circuit.
3. Sewer mainline cleaning was performed on 4/3, 4/8, 4/22, 4/23, 4/29, 5/5, 5/6, and 5/7/2026.
(2,965 feet of mainlines were hydro-jetted in April)
4. Each of the three lift stations was checked and tested daily.
5. Each of the 7 Grease Traps in the district was inspected.
6. A CCTV inspection was performed on the 8" PVC mainline servicing 2525 Emerson St. to assist the homeowner in assessing their lateral line condition. 5/6/2026.
7. Performed the final inspection and sign-off of the completed 2393 Whitney Ave. project. 4/28/2026
8. Met with an S.B. County Streets Inspector on 5/6/2026. They will be patching the trench scar on Via Real in front of Rusty's Pizza.

REGULATORY COMPLIANCE:

1. Daily meter readings and sample collection are being performed by staff for regulatory compliance and process control.
2. The Monthly Discharge Monitoring Report for March 2026 was submitted to CWIQS on 4/28/2026.
3. The Annual Volumetric Report was submitted to CIWQS on 4/28/2026.
(24.94 million gallons of wastewater were treated in 2025)
4. A Safety Talk on the topic of Bloodborne Pathogens was attended by all staff on 4/30/2026.
5. The Life Expectancy Analysis was completed by ESA and submitted in CWIQS on 4/29/2026.
6. ESA is preparing a proposal for the Climate Change Adaptation Plan (CCAP). The NPDES permit requires that the CCAP be completed and submitted by May 4th, 2027.